

# ANNUAL REPORT 2011







# JPBD ANNUAL REPORT 2011





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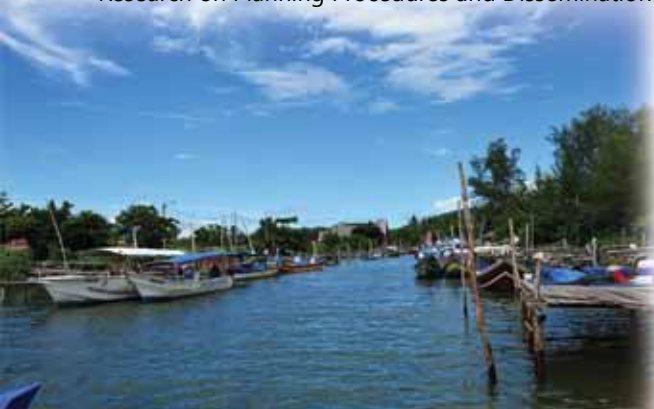
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The Department of Town and Country Planning, (DTCP) Peninsular Malaysia was established in 1921 under the purview of the Ministry of Housing and Local Government. The main role of the Department is to advise the Minister, (Housing and Local Government) who is responsible to Parliament in all matters pertaining to Town and Country Planning in Peninsular Malaysia.

The first building which housed the Department of Town and Country Planning is the Kuala Lumpur Secretariat Building (Sultan Abdul Samad Building) which opened on January 18<sup>th</sup> 1921.







# DTCP TODAY

The divisions in the Department of Town and Country Planning, Peninsular Malaysia :

- National Physical Plan Division
- Research and Development Division
- Regional Planning Division
- Legal and Planning Regulatory Division
- Corporate Division
- Development Planning Division
  - Project Coordination Unit
  - Northern Zone Project Office
  - Central Zone Project Office
  - Southern Zone Project Office
  - Eastern Zone Project Office
- National Land use Information Division
- Management Service Division
- Internal Audit Unit
- Legal Unit









# A MESSAGE FROM THE DIRECTOR GENERAL



# A MESSAGE FROM THE DIRECTOR GENERAL

Peace be Upon You And My Warmest Greetings to All

Praise be to Allah, as it is with His grace and blessings that the department is able to successfully publish the 2011 Annual Report. I wish to take this opportunity to say thank you to all levels of personnel in the department for their full cooperation and commitment in giving their inputs, ideas and hard work to complete the publication of this Report.

The department has since improved the quality of the town and country planning service through a good and effective delivery system based on the 9 Strategic Thrusts and 20 Programmes of the Department. The factor on integrity continues to become the main focus in every action taken and the need to act swiftly and proactively in interpreting customer needs. Creativity and innovative thinking is encouraged in order to foster a high performance and achievement culture.

The publication of the department's Annual Report is an important effort as it contains all activities and information including all the achievements in the reported year. This Report will become a valuable source of documentation and reference for the Department.

Finally, I wish to once again congratulate and say Thank You to all levels of personnel for their effort, commitment and seriousness in realizing the department's corporate goals.





“Based on the 9 Strategic Thrusts and 20 Programmes, the DTCP has successfully improved the quality of the town and country planning service through a good and effective delivery system”

DATO' MOHD FADZIL BIN HAJI MOHD KHIR

Director General  
Department of Town and Country Planning  
Peninsular Malaysia









# TOP MANAGEMENT





# THE MANAGEMENT DTCP TODAY

12 annual  
report  
2011



YBHG DATO' MOHD FADZIL BIN HAJI MOHD KHIR  
Director General of Department of Town and Country Planning



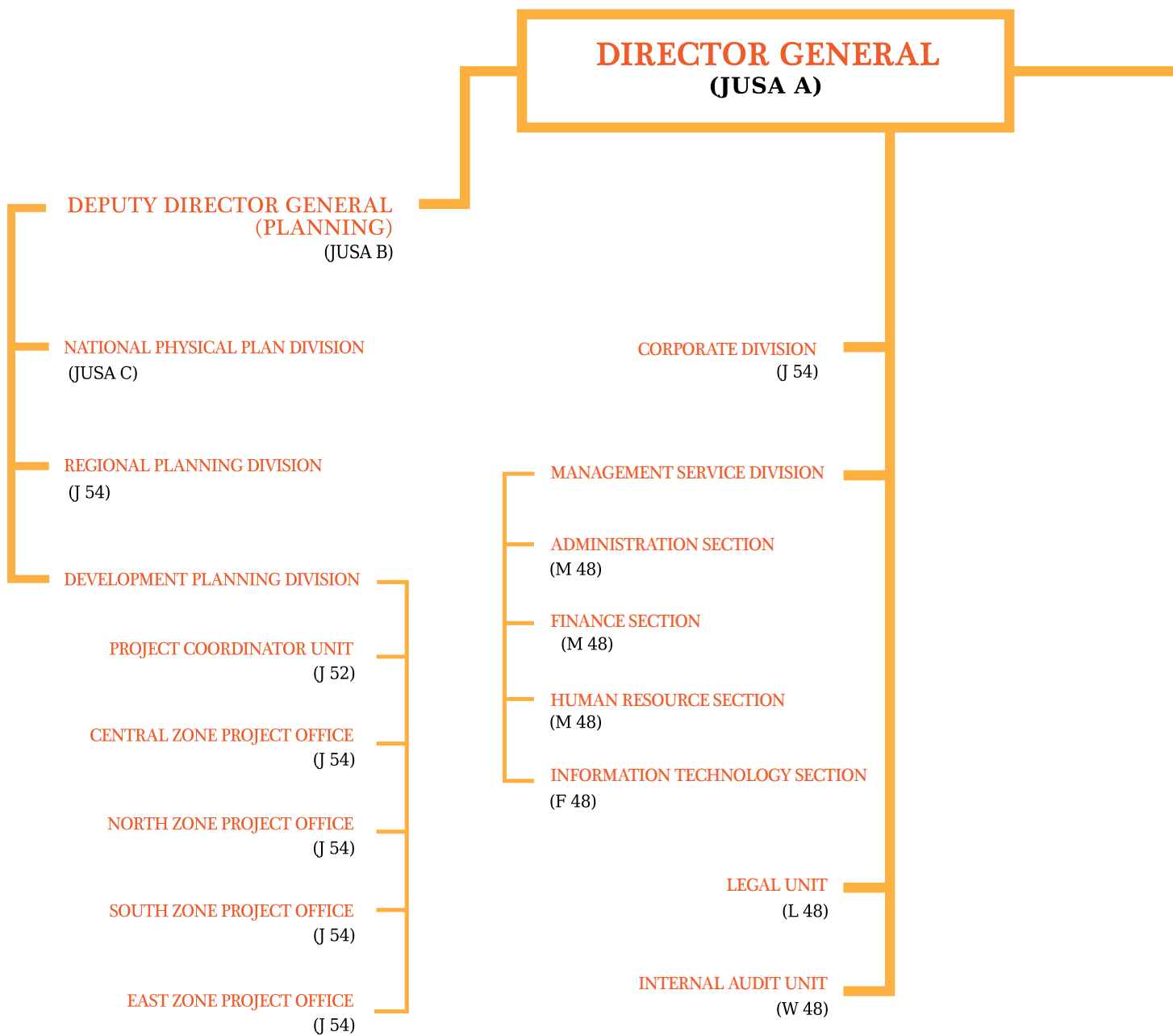


En. KAMALRUDDIN BIN SHAMSUDIN  
Deputy Director General (Planning)



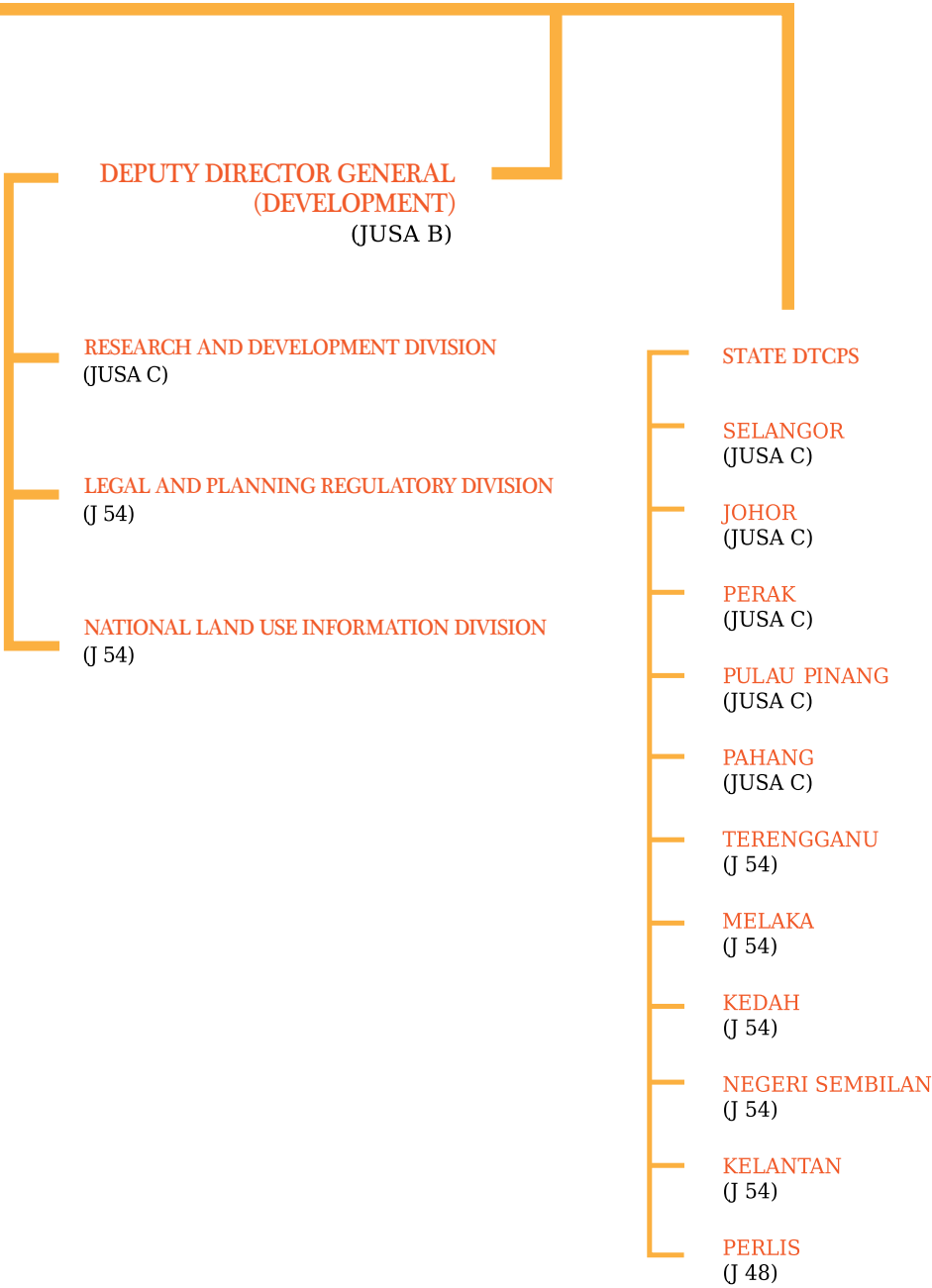
Y.H. DATO HAMISAH BT ARIFFIN  
Deputy Director General (Development)







# ORGANIZATIONAL CHART DTCP 2011





## DIVISION DIRECTORS 2011



1. **Datin Hj. Nooraini Bt. Hj. Ismail**  
Director of Corporate Division (covering until 23 October 2011)
2. **Pn. Harizah bt. Dato' Haji Hassan**  
Head of Project Coordination Unit ( up to 6 October 2011)
3. **Cik Hajah Rokibah bt. Abdul Latif**  
Director of National Physical Plan Division
4. **Dr. Dahlia bt. Rosly**  
Director of Research and Development Division
5. **Tn. Haji Mohd Nasir b. Dato' Shaari**  
Director of Central Zone Project Office
6. **En. Ramli b. Zulkifli**  
Director National Land Use Information Division





7. **En. Omar b. Jamaluddin**  
Director of Management Services Division
8. **Tn. Haji Zaini b. Ishak**  
Director of Northern Zone Project Office
9. **Pn. Zaleha bt. Shaari**  
Director of Regional Planning Division
10. **En. Abdul Jamil b. Arshad**  
Director of Southern Zone Project Office (up to 23 October 2011)
11. **Tn. Haji Ahmad b. Abdullah**  
Director of Legal and Planning Regulatory Division
12. **En. Saiful Anuar b. Mohd. Jaafar**  
Head of Internal Audit
13. **Tn. Haji Wan Hassan b. Wan Ismail**  
Director of Eastern Zone Project Office (up to 6 September 2011)





Tn. Haji Mohd Azam b. Mohd Abid  
Director DTCP Johor



Dato' Dr. Dolbani b. Mijan  
Director DTCP Perak



Dato' Hajah Zainon bt. Ahmad  
Director DTCP Pahang



Tn. Haji Noran b. Sharif  
Director DTCP Kedah



Tn. Haji Mohd Anuar b. Maidin  
Director DTCP Negeri Sembilan



Tn. Haji Mohamed Fauzi b. Hj. Zain  
Director DTCP Kelantan





Tn. Haji Zainuddin b. Ahamad  
Director DTCP Pulau Pinang



Tn. Haji Mohd Zaki b. Ibrahim  
Director DTCP Melaka

## STATE DTCP DIRECTORS 2011



Cik Norasiah Bee Bt Mohd Haniff  
Director DTCP Selangor  
(covering until 2 October 2011)



En. Khairulzaman b. Ibrahim  
Director DTCP Perlis



Tn. Haji Mokhtar b. Samadi  
Director DTCP Terengganu  
(covering until 2 October 2011)









## MANAGEMENT COMPONENTS



# CORPORATE STRATEGIES

## VISION

An excellent, glorious and distinctive leading agency in town and country planning.

## MISSION

To create a quality and sustainable living environment in tandem with Vision 2020.

## QUALITY POLICY

To make the Department as an excellent, magnificent and distinctive centre for town and country planning services.





**J**ayakan **P**erkhidmatan **B**erkualiti dan **D**inamik



## DEPARTMENT OBJECTIVES



- To strengthen the physical, social and economic development system in urban and rural areas in order to uplift the quality of life in accordance with the nation's objectives;
- To plan, control and co-ordinate development, land use and land conservation through an effective implementation of the Town and Country Planning Act (Act172) and related acts;
- To formulate and implement planning regulations, policies, plans and guidelines as well as to ensure effective adoptions by all agencies at the implementation stage; and
- To ensure excellent quality town planning service and satisfactory information system for long-term planning needs.



In ensuring the ideal use, development, and conservation of land, DTCP plays a role through its functions at three levels of government, i.e federal, state and local levels.

## FUNCTIONS

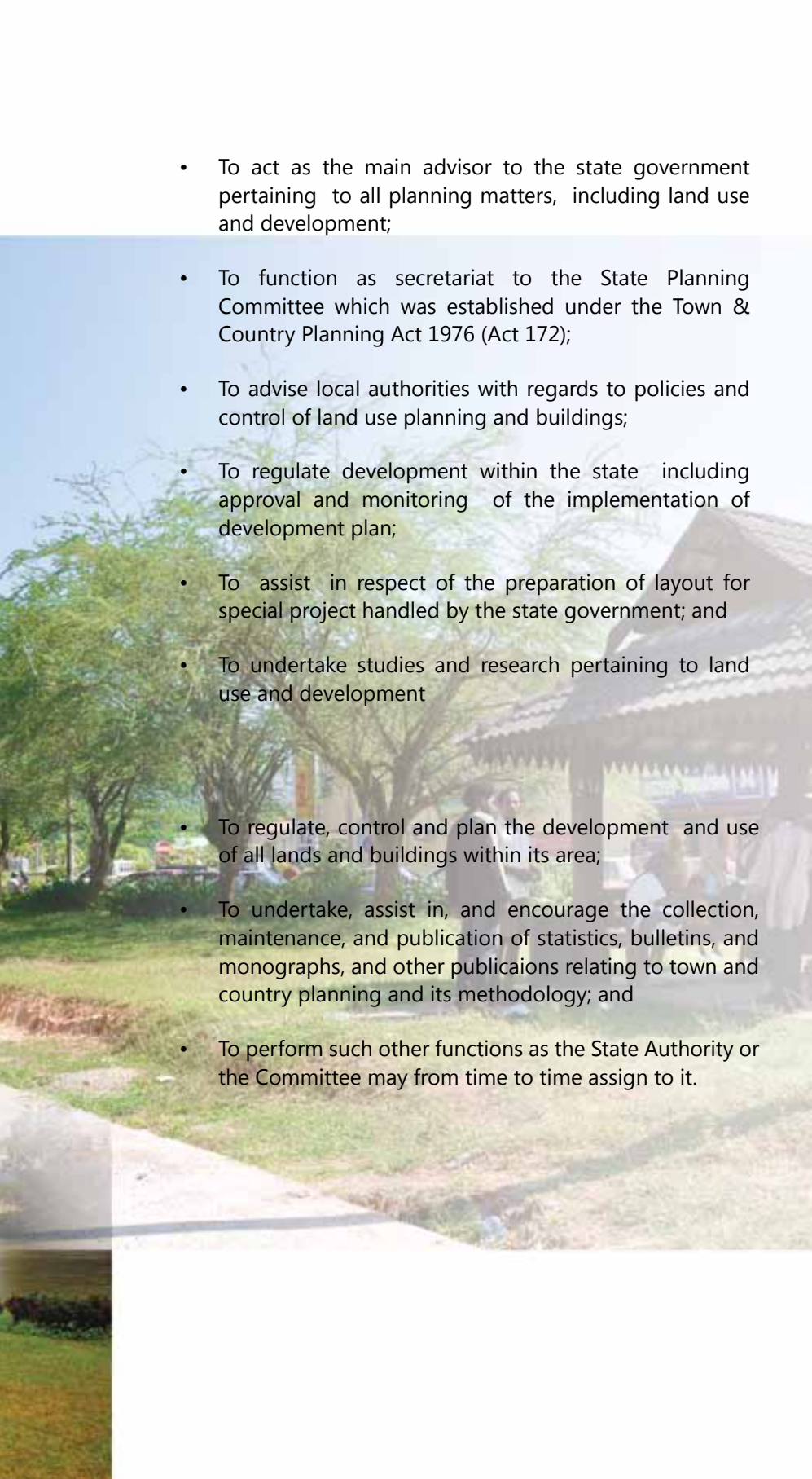


## Federal Level

- To advise the Federal Government in all planning matters related to land use and development;
- To act as the Secretariat to the National Physical Planning Council which was formed under the Town and Country Planning Act 1976 (Act 172);
- To encourage comprehensive, effective and efficient planning system via planning laws, planning methodology, research, standard, procedure and planning rules;
- To translate national socio-economic policy into physical and spatial form using land use formula and policy as well as settlement programme;
- To assist the state governments, local authorities and government agencies in preparation of development plans, viz state structure plan, district local plan and special area plan; and
- To supervise, update and publish statistics, bulletin and rules pertaining to town and country planning.





- 
- To act as the main advisor to the state government pertaining to all planning matters, including land use and development;
  - To function as secretariat to the State Planning Committee which was established under the Town & Country Planning Act 1976 (Act 172);
  - To advise local authorities with regards to policies and control of land use planning and buildings;
  - To regulate development within the state including approval and monitoring of the implementation of development plan;
  - To assist in respect of the preparation of layout for special project handled by the state government; and
  - To undertake studies and research pertaining to land use and development

- To regulate, control and plan the development and use of all lands and buildings within its area;
- To undertake, assist in, and encourage the collection, maintenance, and publication of statistics, bulletins, and monographs, and other publications relating to town and country planning and its methodology; and
- To perform such other functions as the State Authority or the Committee may from time to time assign to it.

## State Level

## Local Level



# CLIENT'S CHARTER

## **OUR COMMITMENT:**

TO BECOME AN EXCELLENT, BRILLIANT AND DISTINCTIVE LEADER  
IN TOWN AND COUNTRY PLANNING

TO CREATE A QUALITY AND SUSTAINABLE LIVING ENVIRONMENT  
IN LINE WITH VISION 2020

## **TO ACHIEVE THIS, WE WILL ENSURE**

### **NATIONAL PHYSICAL PLAN REVIEW**

Prepared every five years

### **REGIONAL PLANS**

Prepared within 18 months

### **STATE STRUCTURE PLAN REVIEW**

Prepared within 18 months

### **LOCAL PLANS**

Prepared within 12 - 15 months

### **SPECIAL AREA PLANS**

Prepared within 6 months

### **PLANNING GUIDELINES AND STANDARDS**

Prepared within 12 months

### **TOWN AND COUNTRY PLANNING RULES**

Prepared within 12 months



# 10K

## JPBD Work Culture



### 1 Piety

- Obedience to Allah and making work as an act of worship.

### 2 Commitment

- Carry out duties with commitment to achieve the objectives and vision of the department.

### 3 Beauty

- A love for spiritual and physical beauty in the planning practice.

### 4 Consistency

- Carry out duties consistently in order to achieve department efficiency and credibility .

### 5 Courteousness

- Practice mutual respect, tolerance and cooperation in creating a friendly organization amongst staff and clients.

### 6 Friendliness

- Create a warm and friendly environment amongst officers of all levels.

### 7 Trustworthiness

- Responsible in performing daily duties.

### 8 Excellence

- Always strive to make the department as a center of excellence in the town and country service.

### 9 Creativity And Innovativeness

- Produce creative and innovative ideas.

### 10 Immediacy

- Always alert, responsive and quick in solving problems.



# ORGANISATIONAL STRUCTURE

The Department of Town and Country Planning, Peninsular Malaysia is divided into two several levels, which are:

- Federal Level
- State Level

## FEDERAL ( THE HEADQUARTERS )

The Department consist of 8 divisions, which are:

### MANAGEMENT SERVICES DIVISION

Management Services Division consists of four (4) sections with the following objectives:

#### i. Administration Section

- To manage an efficient, timely and quality general administrative affairs, in compliance with procedures and enforced circulars.

#### ii. Finance Section

- Managing Department financial resources efficiently and effectively according to respective rules and seculars including:
  - Ensuring the Department expenditures are spent wisely and effectively;
  - Ensuring all the payments are efficiently made within the stipulated time;
  - Ensuring all payments made to individuals, government agencies and private sectors are made within the stipulated time; and
  - Maintaining payment records properly according to stipulated rules and procedures.





-

### **iii. Human Resource Section**

- Creating an achievement of the skills, expertise and professionalism of excellence to all officers in the town and country planning services through an integrated and comprehensive training.

### **iv. Information Technology Section**

- To ensure that ICT project development is in line with the objectives of the department and public sector;
- To ensure that ICT security is in accordance with the public sector ICT security policy; and
- To ensure that ICT procurement is in accordance with the public sector ICT procurement guidelines.



## CORPORATE DIVISION

- To prepare and monitor the Department's strategic implementation that is competitive and achieve its vision and mission of the Department;
- To coordinate and monitor the quality management system and performance of the Department and the performance of its key Performance Indicators that has been set;
- To develop a program of information dissemination to increase public understanding the Department's services and the handling of public complaints department;
- To coordinate internationalization and strategic co-operation programs for the purpose of increasing professionalism of urban planning services; and
- To carry out the main secretarial duties for the Department's main meetings and to coordinate Parliament feedback as well as other Ministerial meeting within the timeframe given.



## **INTERNAL AUDIT UNIT**

To assist the Management of Town and Country Planning Department achieve its goals through a systematic approach and governance processes particularly in the aspects of financial management and compliance with regulations and procedures that are in force.

## **LEGAL UNIT**

To provide legal advice of the highest quality and in accordance with the Constitutions and Laws of Malaysia which are the foundation of the physical planning system of the country.



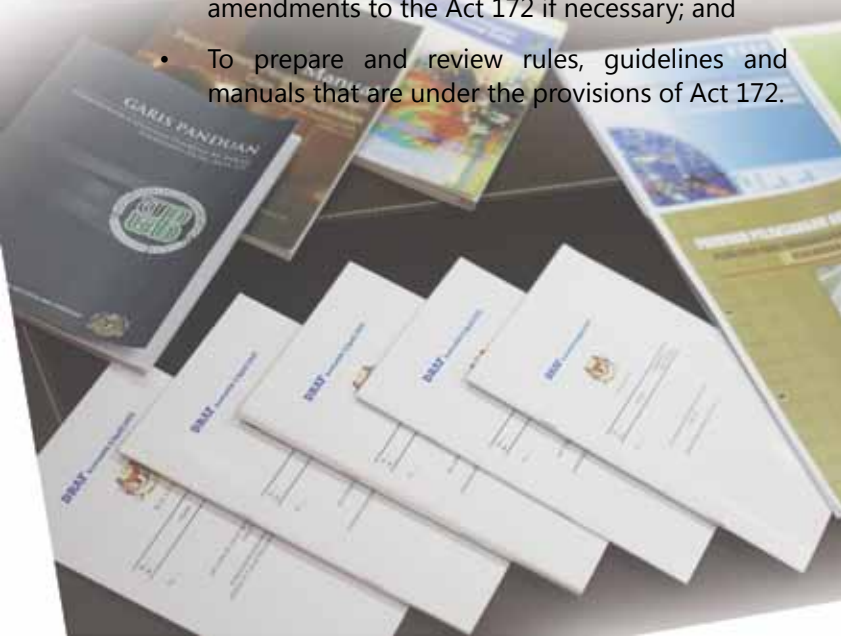
## RESEARCH AND DEVELOPMENT DIVISION

- To conduct research/planning guidelines in accordance with national development policies, planning principles and best practices of local and abroad;
- Preparation of research studies/ planning guide lines include :
  - a. Policy review and International research,
  - b. Land use planning and its components,
  - c. Environmental planning and risk management,
  - d. Morphology, design and urban heritage,
  - e. Planning methodology and techniques,
  - f. Sustainable development.
- To ensure research studies in planning using the new approaches, scientific, creative, innovative and practical;
- To review previous planning guidelines to suit the policy changes and current needs.
- To provide expert inputs to the department and agencies or other stakeholders;
- To establish collaboration and smart partnerships with universities, researchers and professional bodies within and outside the country;
- To conduct teach-in sessions, expert talk, forums, round table discussions, seminars, workshops, etc. related to researches in Urban Planning; and
- To publish Monographs, Journals Newsletters and Bulletins related to Urban Planning.



## LEGAL AND PLANNING REGULATORY DIVISION

- To provide advice in regards to the Town and Country Planning Law to agencies at the level of Federal Government, State Government, Local Planning Authorities and also to the general public;
- To promote and disseminate policies with regards to the Town and Country Planning Law;
- To coordinate and monitor the adoption of Act 172, rules, guidelines and manuals under the provisions of Act 172;
- To prepare acknowledgement papers to the National Physical Planning Council (NPPC) for any development applications under subsection 22(2A) of Act 172;
- To carry out planning inquiry and monitor the development projects that monitor the development projects that have been raised and acknowledged by the National Physical Planning Council (NPPC);
- To examine and review the Town and Country Planning Act 1976 (Act 172) and prepare proposed amendments to the Act 172 if necessary; and
- To prepare and review rules, guidelines and manuals that are under the provisions of Act 172.





## NATIONAL LAND USE INFORMATION DIVISION

- Ensure that the database is a recent planning based on availability of data; and
- Provides data to the applicant based on the complete application and availability of data within seven (7) days from the date of application is received by the Officer.

## NATIONAL PHYSICAL PLAN DIVISION

- To formulate a strategic framework for spatial planning policies through implementation of National Physical Plan (NPP) with regards to the physical development, land use and conservation in Peninsular Malaysia;
- To prepare the National Urbanization Policy (NUP) as a guide to coordinate for more efficient and systematic urban planning and development;
- To plan and coordinate the implementation of the Land Readjustment (LR) System as an alternative method for land development in the country;
- To formulate the National Rural Physical Planning Policy (NRPPP) as a framework for integrated development in rural area and rural growth centre; and
- To implement an efficient, coordinate and effective works as well as supervise feedbacks and comments within specified schedule period and prepared format.





## REGIONAL PLANNING DIVISION

- To ensure the implementation of the provision of Section 6A, Town and Country Planning Act 1976 (Act 172) and to manage the functions of the Regional Planning Committee;
- To plan and coordinate policies and strategies for the physical, social and economic for the region in accordance with the National Spatial Plan;
- To advise and monitor the cross border development of a region in assisting the State Planning Department and Local Authorities to achieve National Planning Spatial Policies; and
- To assist the Department in formulating, coordinating and monitoring planning for projects of national interest to achieve national development goal.





## **PROJECT COORDINATION UNIT**

- Provides Progress Implementation Report of Current Programs and to form Program and Budget in line with the Rolling Plan Basis for The Malaysian Five Year Plan (RMLT);
- Provide the Department's Biennial Report for Development Budget based on the Treasury Circular Activities;
- Provide Weekly Report (Ministry and Department) and Monthly Report (Central Agency) for the Advancement of Physical and Financial Project using SPPII; and
- Meeting for Coordination and Monitoring Committee Development projects two times a year for each Zone / Division.

## **CENTRAL, NORTHERN, SOUTHERN AND EASTERN ZONES PROJECT OFFICES**

- To prepare development plants that meet the standard requirements (from the aspect of legislations, guidelines and apolicies) and resource allocations (budgeting and time frame) using technical and scientific approaches, as well as being sustainable and implementable economically, socially and politically.



## STATE LEVEL

All State Town and Country Planning Department are divided into two divisions, both with distinctive administration outlook respectively but with similar organisational structures :

### ADMINISTRATIVE DIVISION

- To manage all department's administrative matters such as general administration, services and finance.

### TECHNICAL DIVISION

- To conduct technical functions such the secretariat for the State Planning Committee, coordinate development plans, prepare development plans. planning for special projects, giving advice on planning and to process application for development.





# FINANCIAL MANAGEMENT



The Finance Section of the Town and Country Planning Department administers the operating budget of the department whilst the Project Coordination Unit controls the developmental budget and its spending.

## MANAGEMENT ALLOCATION AND EXPENDITURES

The total operating budget (B43) approved for 2011 is RM48,036,280. However, the total expenditure for the department in 2011 was RM48,334,263.77 or 100.62% . This showed a decrease of 0.55% from 2010 which was 101.17%.

### Expenditure of Management Allocation ( B43)

SUBJECT	ALLOCATION (RM)	EXPENDITURE (RM)	PERFORMANCE (%)
Existing Policy	47,946,700.00	48,248,109.99	100.63
New Policy	-	-	-
One-Off Policy	89,580.00	86,153.78	96.17
<b>Total</b>	<b>48,036,280.00</b>	<b>48,334,263.77</b>	<b>100.62</b>

Source: Finance Section, 2011



**Expenditure of Management Allocation according to Activities**

SUBJECT		ALLOCATION (RM)	EXPENDITURE (RM)	PERFORMANCE (%)
Activity 070100	Management	13,673,000.00	13,343,586.95	97.59
Activity 070200	Development Plans	24,332,800.00	25,321,525.79	104.06
Activity 070300	Research & Legal	9,940,900.00	9,582,997.25	96.40
Activity 120200	Assets	15,980.00	15,980.00	100.00
Activity 120300	Emoluments for Contract Staff	73,600.00	70,173.78	95.34
Total B43		48,036,280.00	48,334,263.77	100.62

Source: Finance Section, 2011



## DEVELOPMENT ALLOCATION AND EXPENDITURES

### **The Tenth Malaysia Plan (RMKe-10), The First Rolling Plan 2011 – 2012**

Planning and the Implementation of programs and projects including determining the ceiling for the Tenth Malaysia Plan is forecasted according to Rolling Plans which are prepared every two years. Through this procedure, ministries and agencies submit their application for programs and projects during the course of the Plan. This way, the government has some space to consider new priorities thus avoiding over-commitment in view of the fact that the ceiling for the allocation is based on the government's current financial standing.

In early 2010, DTCP submitted a proposal to prepare 67 projects costing RM48, 414,000 to EPU for the First Rolling Plan (2011-2012) of the Tenth Malaysia Plan. Of this, 7 programs were proposed to be maintained that are the Local Plans, Structure Plans, Planning Procedure and Planning Dissemination Studies, Development of Information Technology, National Physical Plan, Regional Plans and the Special Area Plans.

However, the EPU on the 22<sup>nd</sup> of September 2010 approved only 14 projects that are, ten (10) continuation projects and 4 new projects with a ceiling allocation (2011 – 2012) of RM11, 300,000.



## First Rolling Plan Budget (2011 -2012)

PROGRAMME	APPLICATION		APPROVED		
	NO. OF PROJECTS	ALLOCATION (RM)	NO. OF PROJECTS	ALLOCATION (RM)	APPROVED (%)
National Physical Plan	8	7,482,500.00	2	350,000.00	4.7 %
Regional Plan	4	1,600,000.00	-	-	-
Structure Plan	1	1,700,000.00	-	-	-
Local Plan (continuation)	10	8,950,000.00	10	8,950,000.00	100.0 %
Local Plan	4	5,500,000.00	-	-	-
Special Area Plan	12	6,000,000.00	-	-	-
Planning Procedure and Policy Dissemination Studies	18	3,210,000.00	-	-	-
DTCP ICT Development (E-PLAN)	10	13,971,500.00	2	2,000,000.00	14.3 %
<b>TOTAL</b>	<b>67</b>	<b>48,414,000.00</b>	<b>14</b>	<b>11,300,000.00</b>	<b>23.3 %</b>

Source: Project Coordination Unit, 2011



## Development Allocation Performance 2011

An allocation of RM9,005,000 was approved for 2011. At the end of the year, the development expenditure totalled RM8,775,901.75 or 97.46%. This amount was spent for 10 Local Plans programs, 2 National Physical Plan projects and 2 ICT projects.

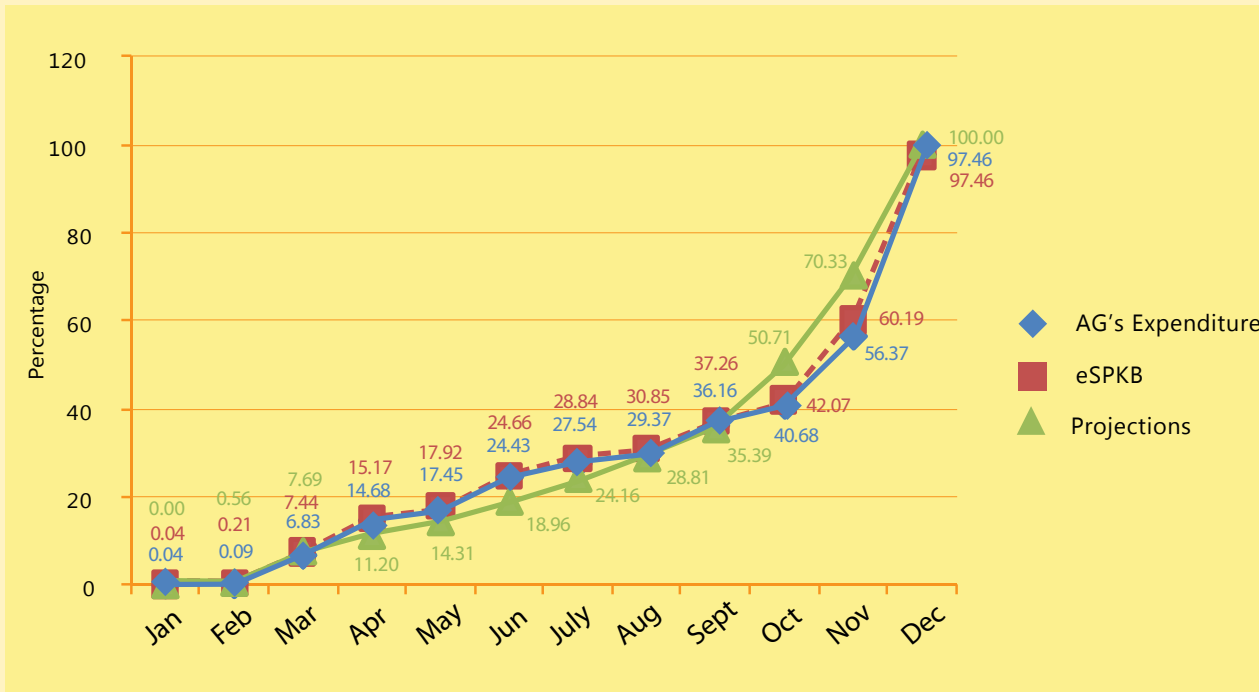
## Development Budget Performance 2011

PROGRAMME	NO. OF PROJECTS	ALLOCATION (RM)	EXPENDITURE (RM)	PERCENTAGE (%)
National Physical Plan	2	105,000.00	99,828.00	95.07
Local Plans	10	7,350,000.00	7,127,554.93	96.97
ICT Development	2	1,550,000.00	1,548,518.82	99.9
<b>TOTAL</b>	<b>14</b>	<b>9,005,000.00</b>	<b>8,775,901.75</b>	<b>97.46</b>

Source: Project Coordination Unit, 2011



# Department Development Projects Expenditure and Performance for 2011



Source: Project Coordination Unit, 2011

\*eSPKB : Sistem Perancangan Kawalan Perbelanjaan Secara Elektronik

\*AG : Accountant General



# HUMAN RESOURCE DEVELOPMENT



The government emphasises on the importance of developing the human resource of civil servants in order to equip them with the necessary knowledge, skills and positive attitudes. Today, human resource development is no longer seen as a supporting factor but is instead viewed as a significant and strategic contributor to the achievement and level of excellence of any organization.

The Department's approach towards the development of its human resources are based on competency and able to produce knowledgeable, skilled, dynamic, progressive and competitive workers besides having a strong and disciplined human resource of high integrity and good moral behavior.

The Human Resource Section plays five (5) main roles in the administration of the human resource which are:-

- i. Personnel services from their date of appointment to retirement;
- ii. Career services including seniority and service data;
- iii. Record of Services;
- iv. Promotion and disciplinary actions; and
- v. Courses, training, workshops, seminars and examinations.



# MAIN ACTIVITIES 2011

## TRAINING / COURSES / WORKSHOPS / BRIEFINGS / SEMINARS

Overall 2011 recorded the percentage of personnel (including State DTCP) attending 7 days of training/ courses of 98%. This shows that almost all personnel have been given the appropriate training whether in the form of hard or soft skills in order to fulfill the need for knowledgeable and highly skilled workforce in their daily work.



### Training / Courses / Workshops / Briefings /Seminars Attended

NO.	TRAINING / COURSES / WORKSHOPS / BRIEFINGS /SEMINARS ATTENDED	NO. OF PARTICIPANTS	NO. OF TRAINING
<b>Local</b>			
1.	Courses/Workshops/Briefings/Seminars organized by DTCP (Mandatory/General/Functional)	2566	65
2.	Local Courses/Workshops/Briefings/Seminars organized by Government	66	10
3.	Courses/Workshops/Briefings/Seminars organized by INTAN	10	8
4.	Local Courses/Workshops/Briefings/Seminars organized by Private Agencies	325	40
5.	Courses/Workshops/Briefings/Seminars organized by IPTA	13	2
<b>Overseas</b>			
1.	Overseas Courses/Workshops/Briefings/Seminars organized by Government	4	4
2.	Overseas Courses/Workshops/Briefings/Seminars organized by Private Agencies	2	2
3.	Overseas Short Courses	2	2
<b>TOTAL</b>		<b>2988</b>	<b>133</b>

Source : Human Resource Section, 2011



**Summary of Attendance For 7 Day Training /Personnel from January – December 2011 for DTCP Headquarters and State DTCP**

NO.	DIVISION / PROJECT OFFICE	NO. OF PERSONNEL ACHIEVING 7 DAYS TRAINING	TOTAL DIVISION PERSONNEL	PERCENTAGE (%)
1.	Research and Development Division	43	43	100
2.	National Physical Plan Division	46	46	100
3.	Corporate Division	30	30	100
4.	Regional Planning Division	30	30	100
5.	Legal and Planning Regulatory Division	45	45	100
6.	Eastern Zone Project Office/URP Kuantan/URP KB	80	80	100
7.	Northern Zone Project Office	73	75	97
8.	Southern Zone Project Office / URP Johor	71	71	100
9.	Central Zone Project Office	75	75	100
10.	National Land Use Information Division	30	33	91
11.	Project Coordination Unit	16	16	100
12.	Management Services Division	61	67	91
13.	Director General/DDG Office	9	9	100
14.	Legal Unit	1	1	100
15.	Internal Audit Unit	3	3	100
16.	Special NKRA Safe Cities Unit	12	12	100
<b>TOTAL</b>		<b>625</b>	<b>636</b>	<b>98</b>

Source : Human Resource Section, 2011



Continuation...

NO.	STATE DTCP	NO. OF PERSONNEL ACHIEVING 7 DAYS TRAINING	TOTAL PERSONNEL DIVISION	PERCENTAGE %
1.	DTCP Selangor	9	11	82
2.	DTCP Perak	9	11	82
3.	DTCP Melaka	9	9	100
4.	DTCP Kedah	8	8	100
5.	DTCP Perlis	2	2	100
6.	DTCP Terengganu	7	7	100
7.	DTCP Kelantan	6	6	100
8.	DTCP Pahang	9	9	100
9.	DTCP Johor	7	7	100
10.	DTCP Pulau Pinang	8	9	89
11.	DTCP Negeri Sembilan	8	10	80
<b>TOTAL</b>		<b>82</b>	<b>89</b>	<b>92</b>
<b>GRAND TOTAL</b>		<b>707</b>	<b>725</b>	<b>98</b>

Source : Human Resource Section, 2011





## LONG TERM LOCAL AND OVERSEAS COURSES

The department has opened huge opportunities for its officers in order to upgrade their knowledge by furthering their studies in Institutes of higher learning whether locally or overseas. The selection of officers is based upon career specializations as defined by the Department. In 2011, 1 officer successfully underwent a PhD course, two (2) at Masters Level and another in a Degree course.

### Fields of Study for Long Term Courses

#### DOCTORATE LEVEL

No.	Name of Applicant	Courses Applied	Universiti
1.	Mohd Sukuran bin Taib	Urban Planning Development and Management	Local

#### MASTERS LEVEL

No.	Name of Applicant	Courses Applied	Universiti
1.	Nor Mazlan bin Mohd Yunus	Heritage Conservation	Local
2.	Rosmawati binti Haron	Planning and Management Development	Local

#### DEGREE LEVEL

No.	Name of Applicant	Courses Applied	Universiti
1.	Norhisham bin Mohamad	Bachelor of Urban and Regional Planning	UTM, Skudai

Source : Human Resource Section, 2011



## TOWN AND COUNTRY PLANNING SERVICE SCHEME EXAMINATIONS

The Department's subject examinations are pre-requisites which are needed to confirm the service of Assistant Town and Country Planning Officer, Grade J29, Town and Country Planning Technicians, Grade J17 and Draughtsman, Grade J17 who are still under probation. In 2011, two Examination series were held for these personnel.

The first series of examination in 2011 was held from 19-22 April 2011. A total of 161 candidates applied and for the exam which consists of 61 candidates from Grade J29 (Assistant Candidates Town Planning Officer), 74 from Grade J17 (Technician) and 26 candidates from Grade J17 (Draughtsman).

The second series of examination was held from 4 –7 October 2011. A total of 124 candidates applied and for the exam which consists of 40 candidates from Grade J29 (Assistant Town Planning Officer), 49 candidates from Grade J17 (Technician) and 12 candidates from Grade J17 (Draughtsman). A total of 23 candidates consisting of Town and Country Planning Technicians, Grade J22 and J17 sat for the Promotion by Appointment Examination (KPSL).



## HONORARY TITLE, MEDALS AND AWARDS

HRD also coordinates candidature for the conferment of honorary titles, medals and awards. Candidates are officers who have contributed to the country and state. This:

NO.	NAME	DIVISION	HONORARY TITLE
1.	Dr. Dahlia binti Rosly	Research and Development	<b>Johan Setia Mahkota (JSM)</b> In conjunction with DYMM SPB Agung's Birthday

*Source : Human Resource Section, 2011*





## POSTINGS FOR THE TOWN AND COUNTRY PLANNING DEPARTMENT

The total number of workforce at DTCP Peninsular Malaysia as of 31<sup>st</sup> December 2011 are as follows:

POSTINGS	NUMBER	PERCENTAGE (%)
Filled	902	91
Vacant	88	9
<b>TOTAL</b>	<b>990</b>	<b>100</b>

PLACEMENT	MANAGEMENT AND PROFESSIONAL LEVEL	SUPPORTING LEVEL	TOTAL
Headquarters	199	482	681
State	91	-	91
Cader	123	7	130
<b>TOTAL</b>	<b>413</b>	<b>489</b>	<b>902</b>

Source : Human Resource Section, 2011



# INFORMATION TECHNOLOGY DEVELOPMENT

MAMPU thru MDeC have been organizing the Malaysian Government Portal and Websites Assessment (MGPWA) since April 2011. The assessment is one of the efforts to benchmark government portal and web sites in order to achieve an informative, qualitative and customer friendly online delivery service.

MGPWA 2011 involves the assessment of 1,155 government portals and websites and the number of government portals and websites displaying 5-Star rating has shown a positive increase over the past 6 years. This scenario is the result of active participation from government agencies. MGPWA examines the results of the assessment based on the e-government Ranking Reports from the Waseda World University. This method is used to motivate government agencies to create a world class government portals and websites.







70 out of 704 government websites participating in MPGWA 2011 achieved the 5 Star rating. The website belonging to the Department was awarded the 5 Star rating, at 6<sup>th</sup> place with 88 marks.



## TOP TEN OVERALL RANKING OF GOVERNMENT WEBSITES ( MGPWA)

704 websites participated in the Malaysian Government Portals and Websites Assessment in 2011. Out of these, 35 websites were selected to be in top ten where the Department of Drainage and Irrigation, and the Ministry of Regional and Rural Development took first place. Overall marks for the top ten ranks are between 93 and 84 marks.

This shows that the top ten ranking was awarded the 5 Star rating. Based on observation, five (5) Ministries were included in the top ten ranking including two (2) universities.

Ranking	Names of Websites	Marks	Star Rating
1.	Department of Irrigation and Drainage	93	5
1.	Ministry of Rural and Regional Development, Malaysia	93	5
2.	National Solid Waste Management Department	92	5
2.	Penang Development Corporation	92	5
3.	Department of Environment (DOE)	91	5
4.	Department of Statistics, Malaysia	90	5
4.	Malaysian National News Agencies (BERNAMA)	90	5
4.	Minerals and Geoscience Department Malaysia	90	5
4.	Selangor	90	5
4.	Universiti Sains Islam Malaysia	90	5
5.	Department of Syariah Judiciary Malaysia	89	5
5.	Ledang Community College	89	5
6.	Federal Town and Country Planning Department	88	5
7.	Ministry of Energy, Green Technology and Water	87	5
7.	National Sports Institute	87	5
7.	Royal Malaysian Police	87	5
7.	Southeast Asia Regional Centre For Counter-Terrorism (SEARCCT)	87	5
8.	Federal Land Development Authority (FELDA)	86	5
8.	Forestry Department Peninsular Malaysia	86	5
8.	Inland Revenue Board of Malaysia	86	5
8.	Malaysian Maritime Enforcement Agency	86	5
8.	Portal Info Desa	86	5
9.	Community Development Department (KEMAS)	85	5
9.	Department of Occupational Safety & Health, Ministry of Human Resources	85	5

Source: Multimedia Development Corporation Sdn. Bhd. (MDeC), (Malaysia Government Portals & Websites Assessment 2011)



## OVERALL WEBSITES RANKING

No	Ranking	Name of Website	URL	Pillar							P/W
				Score	Star	C	U	Sec	P	Ser	
1.	1	Department of Irrigation and Drainage	<a href="http://www.water.gov.my">http://www.water.gov.my</a>	93	5	30	33	10	10	10	W
2.	1	Ministry of Rural and Regional Development, Malaysia	<a href="http://www.rurallink.gov.my/home">http://www.rurallink.gov.my/home</a>	93	5	29	36	10	8	10	W
3.	2	National Solid Waste Management Department	<a href="http://www.kpkt.gov.my/jpspn/main.php">http://www.kpkt.gov.my/jpspn/main.php</a>	92	5	29	33	10	10	10	W
4.	2	Penang Development Corporation	<a href="http://www.pdc.gov.my">http://www.pdc.gov.my</a>	92	5	30	35	10	8	9	W
5.	3	Department of Environment (DOE)	<a href="http://www.doe.gov.my/portal/">http://www.doe.gov.my/portal/</a>	91	5	30	31	10	10	10	W
6.	4	Department of Statistics, Malaysia	<a href="http://www.statistics.gov.my/portal/index.php?lang=en">http://www.statistics.gov.my/portal/index.php?lang=en</a>	90	5	29	31	10	10	10	W
7.	4	Malaysian National News Agencies (BERNAMA)	<a href="http://www.bernama.com/bernama/v5/index.php">http://www.bernama.com/bernama/v5/index.php</a>	90	5	28	35	10	10	7	W
8.	4	Minerals and Geoscience Department Malaysia	<a href="http://www.jmg.gov.my/en.html">http://www.jmg.gov.my/en.html</a>	90	5	30	30	10	10	10	W
9.	4	Selangor	<a href="http://www.selangor.gov.my/main.php">http://www.selangor.gov.my/main.php</a>	90	5	28	32	10	10	10	W
10.	4	Universiti Sains Islam Malaysia	<a href="http://www.usim.edu.my/usimweb">http://www.usim.edu.my/usimweb</a>	90	5	27	33	10	10	10	W
11.	5	Department of Syariah Judiciary Malaysia	<a href="http://www.jksm.gov.my/jksmv2/">http://www.jksm.gov.my/jksmv2/</a>	89	5	30	32	10	10	7	W
12.	5	Ledang Community College	<a href="http://www.kklej.edu.my/">http://www.kklej.edu.my/</a>	89	5	29	30	10	10	10	W
13.	6	Federal Town and Country Planning Department	<a href="http://www.townplan.gov.my">http://www.townplan.gov.my</a>	88	5	28	33	10	10	7	W
14.	7	Ministry of Energy, Green Technology and Water	<a href="http://www.kettha.gov.my">http://www.kettha.gov.my</a>	87	5	28	32	10	10	7	W
15.	7	National Sports Institute	<a href="http://www.isn.gov.my">http://www.isn.gov.my</a>	87	5	26	35	10	10	6	W
16.	7	Royal Malaysian Police	<a href="http://www.rmp.gov.my">http://www.rmp.gov.my</a>	87	5	30	28	10	10	9	W

Note: C = Content, U = Usability, Sec = Security, P = Participation, Ser = Services, B = Bonus

Source: Multimedia Development Corporation Sdn. Bhd. (MDeC), (Malaysia Government Portals & Websites Assessment 2011)



# QUALITY MANAGEMENT AND DEPARTMENT STRATEGIC PLAN



## KPI FOR DTCP (PENINSULAR MALAYSIA) 2011

The identification for the Department's KPI 2011 is in line with the decision of the Department Corporate Plan Meeting (RKJ 2010) which decided that all Divisions and state DTCP make improvements to the department's 2011 programmes. The 4 Core National Mission: *Improving Sustainability and Quality of Life* and 2 Ministry's KPI remain as the basis for the formation of the Department's KPI which are:

- i. Increasing the coverage of the Development Planning Areas throughout Peninsular Malaysia; dan
- ii. Improving the level of application and comprehension of Guidelines and Rules Manual, Acts and land use information at State level.

The Ministry's KPI has been outlined as the Department's main KPI, together with the Director General's and his two deputies.





The outcome of the 2010's KPI for DTCP and its improvement became the pre-determinants for the 40 KPIs for 2011. The department's Key Results Areas (KRA) relating to the function and powers under Act 172 remain as the basis for determining the Division's KPI and consequently supporting the Department's main KPI.

With the aim of *Towards Achieving Conformance to Planning*, nine (9) KRA's were selected to become the base for KPI identification. They:

- i. Thrust 1- Physical Planning Policy
- ii. Thrust 2- Effective Land Use Planning and Distribution of Resources
- iii. Thrust 3- Review of the Town and Country Planning Act (Act 172) and its Rules.
- iv. Thrust 4- Innovation in Planning
- v. Thrust 5- Collection and Preparation of Accurate and up-to-date data
- vi. Thrust 6- Integrated Monitoring System
- vii. Thrust 7- A Good Network of Cooperation and Consultation
- viii. Thrust 8- Human Resource Development and Organizational Strengthening
- ix. Thrust 9- Customer Satisfaction



DTCP Peninsular Malaysia has set KPIs and performance targets for the Key Results Areas based on activities that received the MS ISO 9001:2008 certification and conforms to the Department's Strategic Plan (RSJ 920) and PKPA 2/2005. The KPI's are coordinated with indicators in order to measure the Strategic Action Plans for 2011.

In general, the table shows the total KPIs and the distribution for each KPI owner identified by Division (DTCP Peninsular Malaysia) and State DTCP and their performance for year 2011.



**Table of KPI Owners 2011**

No.	OWNER	TOTAL
1	Director General	15
2	Deputy Director General Planning	10
3	Deputy Director General Development	10
4	National Physical Plan Division	10
5	Research and Development Division	9
6	Corporate Division	9
7	Legal and Planning Regulatory Division	12
8	National Land use Information Division	9
9	Regional Planning Division	10
10	Central Zone Project Office	10
11	Southern Zone Project Office	7
12	Northern Zone Project Office	10
13	Eastern Zone Project Office	9
14	Project Coordination Unit	6
15	NKRA Safe City Special Unit	4
16	Management Service Division - Administration	3
17	Management Service Division – Finance	3
18	Management Service Division – Human Resource	3
19	Management Service Division – Information Technology	5
20	Internal Audit Unit	3
21	State DTCP Selangor, Johor, Pahang, Terengganu, Melaka, Kedah, Negeri Sembilan and Perlis	11
22	State DTCP Perak, Pulau Pinang and Kelantan	12

Source: Corporate Division 2011



#### KPI 2011 Performance Achievement

Year	Achievement	Not Achieved	No. of KPI
2008	44 KPI (62.86%)	26 KPI (37.14%)	70 KPI
2009	41 KPI (77.36%)	12 KPI (22.64%)	53 KPI
2010	37 KPI (72.55%)	14 KPI (27.45%)	51 KPI
2011	28 KPI (70%)	12 KPI (30%)	40 KPI



### KPI Performance Achievement According to Key Results Areas (KRA)

KRA	KPI		Total KPI
	Achievement	Not Achieved	
KRA 1 : Physical Planning Policy	-	1	1
KRA 2 : Effective Land Use Planning and Distribution of Resources	5	-	5
KRA 3 : Review of the Town and Country planning Act (Act 172) and its Rules.	1	2	3
KRA 4 : Innovation in Planning	3	1	4
KRA 5 : Collection and Preparation of Accurate and up-to-date data	2	-	2
KRA 6 : Integrated Monitoring System	2	2	4
KRA 7 : A network of cooperation and consultation	10	2	12
KRA 8 : Human Resource Development and Organizational Strengthening	1	2	3
KRA 9 : Customer satisfaction	4	2	6

Source: Corporate Division 2011



## THE STRATEGIC PLAN OF THE DEPARTMENT

The DTCP's Strategic Plan (RSJ 920) for Peninsular Malaysia is a strategic planning tool that gives clear goals for DTCP to realize its vision as an excellent, glorious and distinguished leader in the field of town and country planning in this country.

The RSJ 920 is a comprehensive framework guide for the management towards achieving the strategic theme identified that is, *better quality of life through physical planning*. This strategic theme will become the main development focus and organizational achievement for DTCP to realize the vision that has already been determined.

The RSJ 920 has underlined nine (9) core strategies for DTCP which includes aspects that needed to be given particular attention in order to realize DTCP's strategic plan targets. A total of 66 indicators form the basis of the 20 programs where nine (9) strategic cores were outlined. In 2011, all nine (9) strategic thrusts targets were achieved.



### Achievement of Strategic Thrusts.

STRATEGIC THRUSTS	ACHIEVEMENT			
	2008	2009	2010	2011
Teras 1 : Planning Conformity	Achieved	Achieved	Achieved	Achieved
Teras 2 : World Class Product	Achieved	Achieved	Achieved	Achieved
Teras 3 : Customer Satisfaction	Achieved	Achieved	Achieved	Achieved
Teras 4 : Effective Land Use Planning and Management	Not Achieved	Achieved	Achieved	Achieved
Teras 5 : Research and Development	Achieved	Achieved	Achieved	Achieved
Teras 6 : Strategic Alliance	Achieved	Achieved	Achieved	Achieved
Teras 7 : Competency Development	Not Achieved	Achieved	Achieved	Achieved
Teras 8 : Information Technology Development	Achieved	Achieved	Achieved	Achieved
Teras 9 : Financial Resource Management	Not Achieved	Not Achieved	Achieved	Achieved

Source : Corporate Division 2011



## DEPARTMENT'S STRATEGIC ACTION PLAN

The Strategic Action Plan for DTCP in Peninsular Malaysia (PTRSJ) is a Plan which covers the Department's Strategic Plan and Programs that have to be implement by the Department every year.

The PTRSJ is a continuation of PTRSJ 2010 which contains programs and sub-programs that has been identified to be implemented particularly in 2011. Indicators for PTRSJ 2011 have been changed from that of 2009. This is because the KPI targets for 2011 have taken into consideration the 2011 departmental programs and the 4 National thrusts Mission: Increasing the level and sustainability in the quality of Life, whereby the 2 Ministerial KPI remains as the basis for the formulation of the Department's KPI.

A total of 66 PTRSJ indicators have been formulated with yearly and bi-yearly assessments. All the indicators are related to and are the basis for the achievement of the 9 Strategic Thrusts and 20 PTRSJ programs. The results of the assessment show that all 20 programs achieved their targets in 2011 as compared to 19 programs in 2010 and only 17 programs achieved in 2009

Out of the 20 programs that achieved their targets in 2011, 12 programs had their indicators achieving 100% target.



## Program Achievement for the Department's Strategic Action Plan

PTRSJ PROGRAMME 2011		ACHIEVEMENT (%)
Programme 1	: Improving Public Awareness and Understanding	100
Programme 2	: Promoting Good Planning Practices	100
Programme 3	: Preparing Development Plans and Strengthening Implementation	84.06
Programme 4	: Strengthening the Role of State Directors	91.89
Programme 5	: Developing a Comprehensive Database	100
Programme 6	: Periodic Monitoring and Auditing	79.2
Programme 7	: Consultancy Programs with Implementing Agencies and Related Parties	99.2
Programme 8	: Increasing Planning with the public during the plan preparation process	100
Programme 9	: Exploring and Exposure to New Planning Approaches and Techniques	100
Programme 10	: Increasing Delivery Through Information Technology	96.67
Programme 11	: Strengthening the Function of the Appeals Board	100
Programme 12	: Continuous improvement and checking of Act 172	90
Programme 13	: Providing Planning Guidelines/ Research Studies/ New Manuals	100
Programme 14	: Review of Planning Guidelines/Manuals	100
Programme 15	: Strengthening DTCP (organization)	100
Programme 16	: Cooperation with International Agencies and Other Countries	100
Programme 17	: Preparing, Implementing and Reviewing the Human Resource Master Plan	98.05
Programme 18	: Implementing Total Quality Management	100
Programme 19	: Managing Financial Resources	100
Programme 20	: Providing Effective Planning Services	84.66

Source : Corporate Division 2011

Note: All PTRSJ Programs reached their targets as defined in the Quality Manual (70%)









# ACHIEVEMENTS AND RECOGNITION 2011



# ACHIEVEMENTS AND RECOGNITION 2011



Since the establishment of the Department of Town and Country Planning (DTCP), Peninsular Malaysia for the past 90 years in 1921, many achievements and recognition have been received by the department, based on the department's commitment to create a conducive and sustainable environment through programs that have been implemented.

The department is always committed in meeting the stakeholders' high needs and expectations in line with the government's commitment to make performance and the people their main priority.

In meeting up with this aspiration, the department has succeeded at the national level by receiving the 5 Star rating for the department's website by MAMPU with the cooperation from MDeC through the Malaysian Govt Portal and Websites Assessment in 2011. This achievement is the result of the department's effort in improving its website in order to provide an online delivery service that is informative, quality and user friendly.

Apart from that, the department also, succeeded in receiving an award at the ministry level. It is for the Ministry of Housing and Local Government Secretary General Innovation Award (AI-KSU) by obtaining the first place for the technical Category via the Safe City Monitoring System. This recognition coincides with the government's main agenda to transform Malaysia through innovation, by upgrading the delivery service of the public sector.



**THE 5-STAR RATING IN THE MALAYSIAN GOVERNMENT PORTAL  
AND WEBSITES ASSESSMENT 2011 BY MULTIMEDIA DEVELOPMENT  
CORPORATION (MSC)**

On the 1<sup>st</sup> of December 2011, the Excellence Award for the 5-Star Website - Malaysian Government Portal and Websites Assessment 2011 ceremony took place in the Putrajaya International Convention Center (PICC).

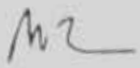
The ceremony was aimed at recognizing the 285 government agencies that have succeeded in attaining the 5 star rating in the MGPWA 2011 Assessment.

Listed as a winner of the Recognition Award is the Website created by the Department of Town and Country Planning, Peninsular Malaysia. The certificate was presented by the Chief Secretary to the government, YBhg Tan Sri Mohd Sidek bin Hj Hassan to the Director General of Town and Country Planning Peninsular Malaysia, YBhg Dato' Mohd Fadzil bin Mohd Khir.

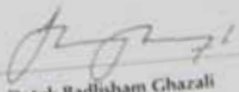


**Anugerah Cemerlang**

dianugerahkan kepada  
**Jabatan Perancangan Bandar dan Desa Semenanjung Malaysia**  
di atas pencapaian  
**Penarafan 5 Bintang**  
di dalam  
**Malaysia Government Portals and Websites Assessment 2011**



Tan Sri Mohd Sidek bin Hj Hassan  
Ketua Setiausaha Negara



Datuk Badlisham Ghazali  
Ketua Pegawai Eksekutif  
Multimedia Development Corporation



**SECRETARY GENERAL INNOVATION AWARD (AI-KSU) 2011  
MINISTRY OF HOUSING AND LOCAL GOVERNMENT (KPKT)  
FIRST PLACE (TECHNICAL CATEGORY) – SAFE CITY MONITORING  
AWARD**

In conjunction with the 2011 KPKT Innovation Day celebrations with the theme of *1 KPKT – Innovation, the Platform for Transformation*, the AI-KSU award is aimed at :

- i. Giving recognition to innovative results introduced by the departments/divisions/agencies in KPKT
- ii. Instill and glorify a creative and innovative culture in the daily work practice.
- iii. Introducing and spreading exemplary innovative results for the benefit of other agencies; and
- iv. Contributing to increasing the quality of the delivery system to customers



## AI –KSU competition was organized in two categories:

### i. Management Category

NO.	DEPT/DIVISION/AGENCY	PROJEK TITLE/INNOVATION	WINNER
1.	Department of Local Government	Building Plan Approval Process (New)	1 <sup>st</sup> place
2.	Public Solid Waste Management Corporation	Generating quality productivity through managing and recording recycling through an efficient recycling system	2 <sup>st</sup> place
3.	Department of Local Government	OSC <i>Online</i>	
4.	Department of Local Government	eJKT Portal	
5.	Department of Local Government	Upgrading the issuance licenses for commercial premises	
6.	Public Solid waste management corporation	Transforming managing information and digitalizing delivery system through transportation management system	
7.	Information Technology Div and Parliament Unit	eParliament System	

Source : Corporate Division 2011

### ii. Technical category

NO.	DEPT/DIVISION/AGENCY	PROJEK TITLE/INNOVATION	WINNER
1.	Department of Town and Country Planning	Strategic Cooperation in the Development of Safe City Monitoring System	1 <sup>st</sup> place
2.	State Department of Fire and Safety Johor	Delays of extinguishing fires in peat areas	2 <sup>nd</sup> Place
3.	Penang State Town and Country Planning	Electronic Monitoring of Structure Plans	
4.	Department of Fire and Safety Port Dickson	Hose leakage cover	
5.	Johor State Town and Country Planning	Johor Geo Application	

Source : Corporate Division 2011



The NKRA Safe City Special Unit of the department also won **1<sup>st</sup> place in the AI-KSU KPKT award for 2011 (Technical category)** through the **Safe City Monitoring System (SPBS)**. Under the GIS Crime Mapping and Safe City Programs, 12 local authority hotspots and 42 police hotspots areas, were successfully developed by the end of 2010. The implementation of SPBS has brought a transformation on the PDRM Police Reporting (PRS) system which integrates marking the crime hotspots on the GIS base map using real coordinates.















## CORE SERVICES



# PROJECT PROGRESS REPORT 2011



## PROGRESS OF PROJECTS PREPARED IN YEAR 2011 UNDER THE PROJECT MONITORING SYSTEM (SPP II)

### NATIONAL PHYSICAL PLAN

#### **National Physical Plan Evaluation and Monitoring Study**

The study which started on 3<sup>rd</sup> of January 2011 is progressing according to schedule and is expected to be completed by 30<sup>th</sup> October 2015.

#### **National Land Use Information System Update**

The study which started on the 3<sup>rd</sup> of January 2011 is progressing according to schedule and is expected to be completed by 31<sup>st</sup> December 2014.



## DEVELOPMENT OF INFORMATION TECHNOLOGY

### **Upgrade of JPBD ICT Infrastructure safety**

This active which started on 3<sup>rd</sup> of Januari 2011 is at the final Draft Stage and is expected to be completed by 15<sup>th</sup> August 2016.

### **Upgrade of Wide Area Network and Local Area Network JPBDSM and State JPBD**

The study which started on 3<sup>rd</sup> of January 2011 is progressing according to schedule and is expected to be completed by 31<sup>st</sup> December 2015.



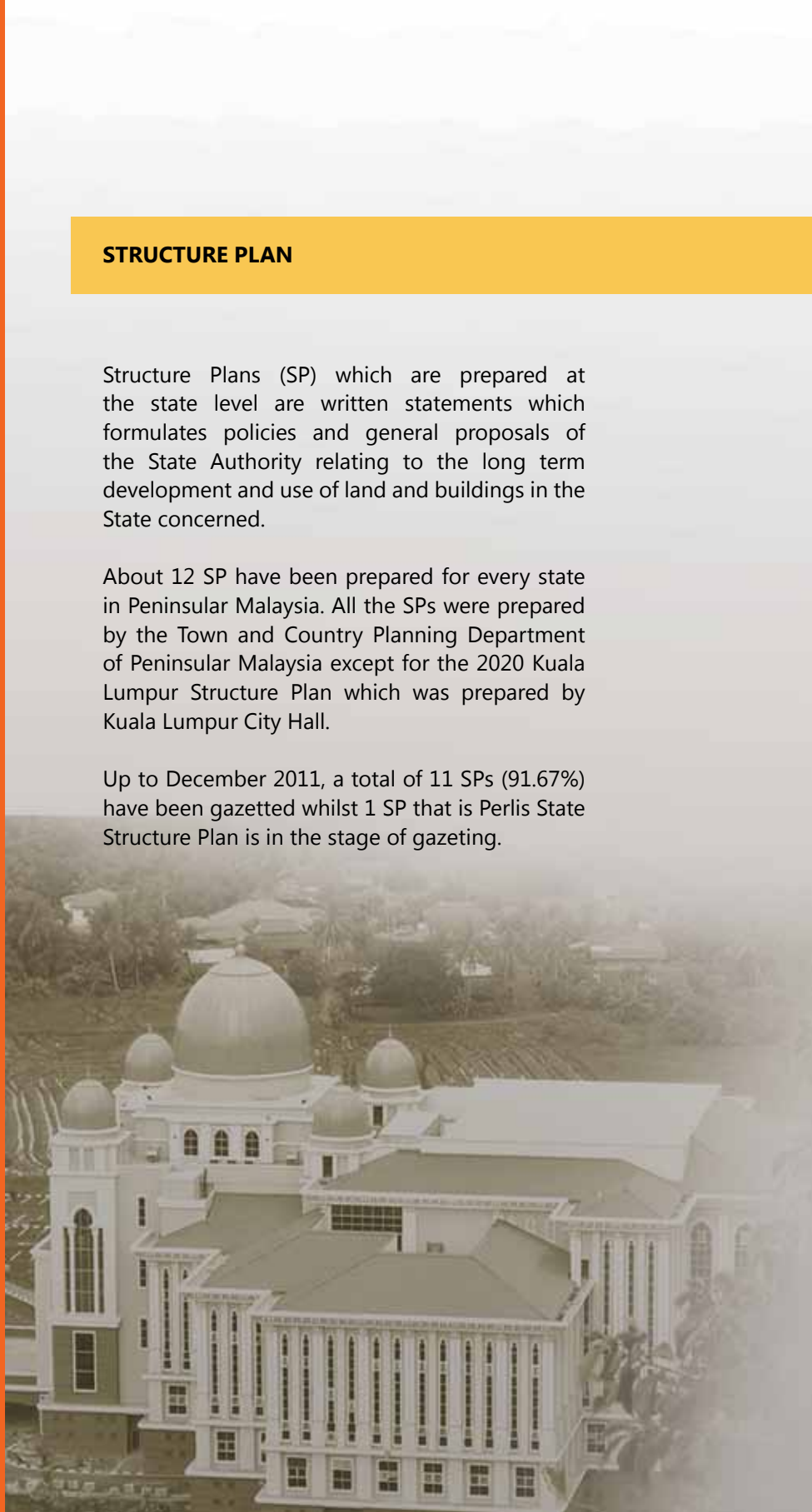


## STRUCTURE PLAN

Structure Plans (SP) which are prepared at the state level are written statements which formulates policies and general proposals of the State Authority relating to the long term development and use of land and buildings in the State concerned.

About 12 SP have been prepared for every state in Peninsular Malaysia. All the SPs were prepared by the Town and Country Planning Department of Peninsular Malaysia except for the 2020 Kuala Lumpur Structure Plan which was prepared by Kuala Lumpur City Hall.

Up to December 2011, a total of 11 SPs (91.67%) have been gazetted whilst 1 SP that is Perlis State Structure Plan is in the stage of gazeting.









## LOCAL PLAN

A Local Plan (LP) which is prepared at the district level contains maps, proposals and written statements and is supported by implementation guidelines. LP formulates the detailed proposals for development and use of lands including proposals to improve the environment. It is an official document which translates the policies and general proposals contained in the SP into more detailed and practical physical forms.

Under the SPP11, ten (10) Local Plans were prepared in 2011. They are the Kerian DLP, Kuala Kangsar DLP, Hilir Perak DLP, Machang DLP, Pasir Puteh DLP, Tanah Merah DLP, Kuala Krai DLP, Lipis DLP, Bandar Baru DLP and Jeli DLP. All the Local plans are at the draft stage and are now in the publicity and public participation process.

Up to December 2011, a total of 91 LPs for 86 districts have been prepared for Peninsular Malaysia. From this total, 73 LP (80.23%) are completed and expected to be gazetted in 2012 whereas 10 LPs (10.98%) are ready for publicity.





Machang Market



Main Transport of  
Kuala Krai Population



Bali Waters Jetty



Guillemard Brigde

Pergau Lake



## SPECIAL AREA PLANS

Special Area Plans (SAP) are development plans which consists of specialized action proposals plans including development, conservation, preservation or management plan proposals for immediate implementation of an area that has been identified by the State Planning Director or the Local Planning Authority.

Until December 2011, a total of 15 SAP have been gazetted whilst 7 SAP are ready to be gazette. Overall, a total of 22 SAPs have been prepared for all districts in Peninsular Malaysia.





# RANCANGAN KAWASAN KHAS – RMK9 SPECIAL AREA PLANS – 9<sup>th</sup> MALAYSIA PLAN.

Status Kemajuan Rancangan Kawasan Khas Sehingga Disember 2011  
Progress status of Special Area Plans up to December 2011



## STATUS KEMAJUAN RKK/ SAP PROGRESS STATUS

1.	SAP Complete	:	15
2.	SAP Not Complete	:	7
3.	SAP Terminated	:	1
TOTAL		:	23

Source: Project Coordination Unit 2011

	RESEARCH TITLE	PREPARATION	PUBLICITY	GAZETTE
1	SAP PUSAT BANDAR KANGAR	08.11.07 - 11.06.08	09.09.09 - 08.10.09	
2	SAP BANDAR BARU PADANG BESAR	19.12.07 - 11.09.08	-	
3	SAP PEMBANGUNAN PUSAT PELANCONGAN PEKAN KOTA, DAERAH KUALA MUDA	08.11.07 - 21.07.08	20.01.09 - 17.02.09	
4	SAP PEMBANGUNAN KAWASAN PUSAT PERDAGANGAN ALOR SETAR	01.06.08 - 14.12.08	03.05.10 - 09.06.10	
5	SAP BALIK PULAU-GENTING-PULAU BETONG, DAERAH BARAT DAYA	19.12.07 - 20.07.08	-	
6	SAP KAWASAN WARISAN BANDAR TAIPING	15.11.07 - 27.03.08	12.09.08 - 31.10.08	<b>Gazette No.1265 on 20/07/2010</b>
7	SAP MATANG-KUALA SEPETANG	04.12.07 - 05.05.08	12.09.08 - 31.10.08	Gazette No.1266 on 20/07/2010
8	SAP PELAKSANAAN PROJEK PTB, KG PULAU MERANTI, DAERAH SEPANG	research start 01.04.07	-	Project Terminated
9	SAP BANDAR PELABUHAN KLANG 2015	04.10.07 - 16.04.08	27.11.08 - 26.12.08	Gazette No.1567 on 27/05/2010
10	SAP PUSAT BANDAR KUALA KUBU BHARU 2015	04.10.07 - 16.07.08	15.12.08 - 14.1.09	Gazette No.1568 on 27/05/2010
11	SAP PELANCONGAN LEMBAH BIO, JELEBU	23.04.07 - 23.11.07	10.11.08 - 12.12.08	Gazette No.635 on 28/10/2010
12	SAP RANTAU	23.04.07 - 23.11.07	06.11.08 - 05.12.08	Gazette No.634 on 28/10/2010
13	SAP PELAN PENGURUSAN KAWASAN PEMULIHAN BANDAR MELAKA	19.12.07 - 09.09.08	22.12.08 - 18.01.09	
14	SAP PEMBANGUNAN HANG TUAH JAYA	24.07.07 - 17.03.08	08.05.08 - 07.06.08	Gazette No.43 on 03/02/2011
15	SAP PELAN PELAKSANAAN PROJEK PTB KG SKUDAI KIRI	17.08.07 - 08.09.08	-	
16	SAP PERMAS KECIL, KUKUP, PONTIAN	04.10.07 - 11.04.08	24.01.09 - 23.02.09	Gazette No.66 on 07/07/2011
17	SAP PUSAT PENGANGKUTAN BANDAR SENAI	04.10.07 - 03.04.08	14.08.08 - 13.09.08	Gazette No.25 J.P.U 75 Jld.54
18	SAP SUNGAI LEMBING	04.12.07 - 15.06.08	19.08.08 - 18.09.08	Gazette No.46 on 21/01/2010
19	SAP KUALA LIPIS	08.11.07 - 15.05.08	26.08.08 - 25.09.08	Gazette No.1241 on 10/09/2010
20	SAP KUALA BESUT	08.11.07 - 27.07.08	17.08.08 - 16.09.08	Gazette No.1100 on 08/10/2009
21	SAP TEPUH, BATU ENAM, KUALA TERENGGANU	08.11.07 - 26.07.08	17.08.08 - 16.09.08	Gazette No.1101 on 08/10/2009
22	SAP PEMBANGUNAN TASIK KENYIR	research start 27.07.09	25.04.10 - 24.05.10	Gazette No.320 on 31/03/2011
23	SAP PEKAN JELAWAT, BACHOK	08.11.07 - 26.02.08	2.11.08 - 1.12.08	Gazette No.437 on 17/03/2011

Rancangan Kawasan Khas (RKK) Yang Disediakan Oleh JPBD Negeri  
Special Area Plan (SAP) Provide By DTCP State.

	RESEARCH TITLE	PREPARATION	PUBLICITY	GAZETTE
A	SAP BESTARI JAYA 2004 - 2040	-	24.07.04 - 24.08.04	Gazette No.1547 on 14/06/2007

Rancangan Kawasan Khas (RKK) Yang Disediakan Secara "In House".  
Special Area Plan (SAP) Provided "In House".

	RESEARCH TITLE	PREPARATION	PUBLICITY	GAZETTE
B	SAP PANTAI CHENANG, LANGKAWI	25/01/2010	09.12.11 - 05.01.12	-

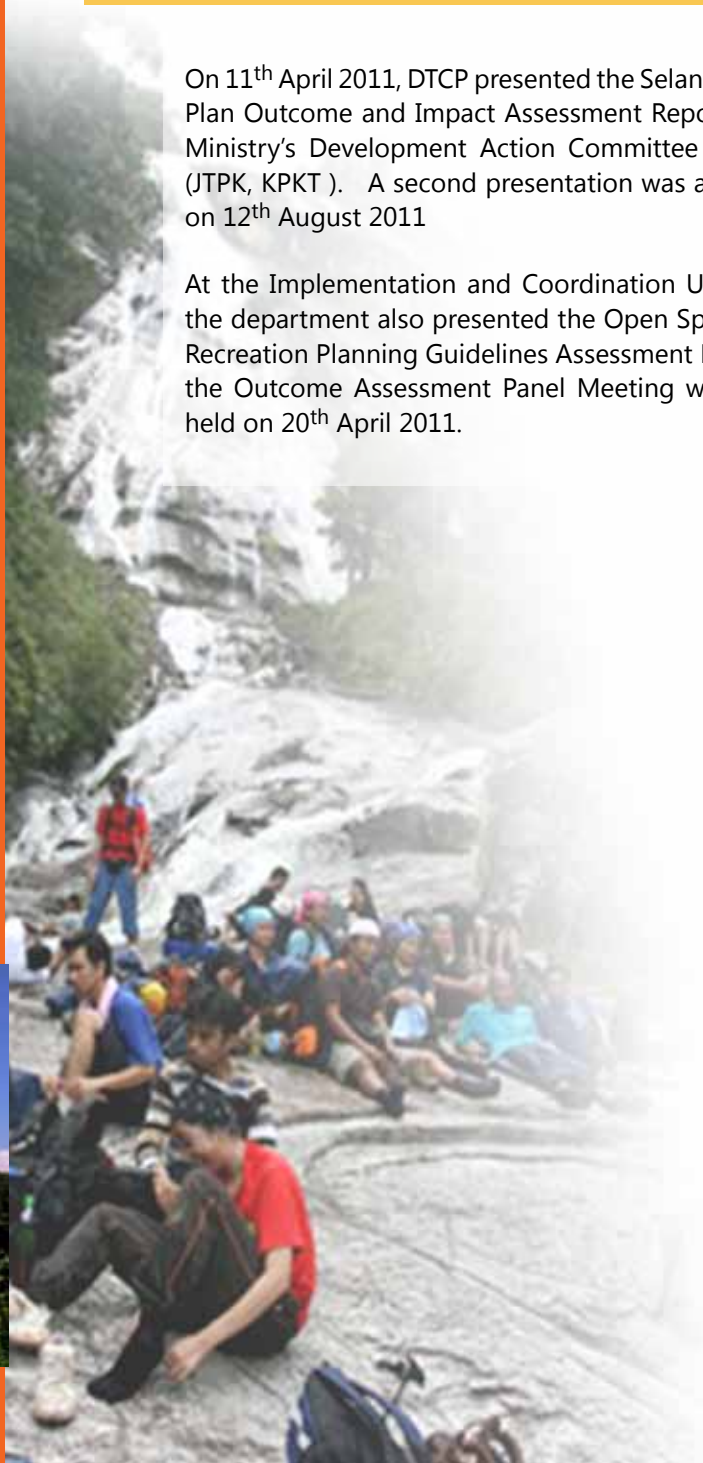




## OUTCOME AND IMPACT ASSESSMENT PROGRAM

On 11<sup>th</sup> April 2011, DTCP presented the Selangor Local Plan Outcome and Impact Assessment Report at the Ministry's Development Action Committee Meeting (JTPK, KPKT ). A second presentation was also done on 12<sup>th</sup> August 2011

At the Implementation and Coordination Unit (ICU), the department also presented the Open Spaces and Recreation Planning Guidelines Assessment Report at the Outcome Assessment Panel Meeting which was held on 20<sup>th</sup> April 2011.





## THE PROCUREMENT MANUAL 2011 AND *E-PERUNDING* BRIEFING

A Procurement Manual and E-Perunding briefing was held at the Development Plan Division, Wisma Tun Sambanthan Kuala Lumpur at 1920<sup>th</sup> December 2011 and was attended by 20 officers. The briefing was given by five officers from the Consulting Services section, Government Procurement Division, Ministry of Finance, Malaysia.

The briefing was aimed at exposing DTCP officers especially from the Project Coordination Unit who will soon start the appointment of consultants for two (2) new Projects in 2012 based on the Consultant Procurement Services Manual 2011 Edition. The briefing concerns the procurement procedures for appointment of consultants for each project, the processes involved and other needs in the appointment of consultants' document. A hands-on training on the e-Perunding system and its uses in the appointment of consultants' process was also undertaken.





## PUBLICITY AND DISSEMINATION

### Publicity and Public Participation Programmes, 2011

Throughout 2011, as many as ten (10) draft local plans, 1 draft SAP and 11 LP (alterations) was given Publicity according to subsection 13(1) of Act 172 to be examined and given feedback by the public.

The list of publicity and public participation programs for 2011 are as in the table provided.





## Publicity and Public Participation Program, 2011

NO.	PROGRAMME	DATE	PLACE
<b>Central Zone</b>			
1.	Draf Rancangan Tempatan Daerah Kuala Kangsar 2020	28 December 2011 – 27 January 2012 12 January 2012	<ul style="list-style-type: none"> <li>Majlis Perbandaran Kuala Kangsar, Perak</li> </ul> Hotel Impiana, Ipoh Perak (Majlis Perasmian)
2.	Draf Rancangan Tempatan Daerah Hilir Perak 2020	28 December 2011 – 27 January 2012 12 January 2012	<ul style="list-style-type: none"> <li>Majlis Perbandaran Teluk Intan, Perak</li> </ul> Hotel Impiana, Ipoh Perak (Majlis Perasmian)
3.	Draf Rancangan Tempatan Daerah Kerian 2020	28 December 2011 – 27 January 2012 12 January 2012	<ul style="list-style-type: none"> <li>Majlis Daerah Kerian, Perak</li> </ul> Hotel Impiana, Ipoh Perak (Majlis Perasmian)
4.	Rancangan Tempatan Daerah Majlis Perbandaran Klang 2020 (Penggubahan 1)	15 April 2011 – 31 May 2011 (extend untill 30 June 2011)	<ul style="list-style-type: none"> <li>Majlis Perbandaran Klang</li> <li>JPBD Selangor</li> <li>Pejabat Exco Selangor, Seksyen 7 Shah Alam</li> </ul>
5.	Rancangan Tempatan Daerah Majlis Perbandaran Sepang 2020 (Penggubahan 1)	15 April 2011 – 31 May 2011	<ul style="list-style-type: none"> <li>Majlis Perbandaran Sepang</li> <li>JPBD Selangor</li> <li>Pejabat Exco Selangor, Seksyen 7 Shah Alam</li> </ul>

Source: Project Coordination Unit 2011





NO.	PROGRAMME	DATE	PLACE
<b>Eastern Zone</b>			
1.	Draf Rancangan Tempatan Jajahan Jeli 2020	15 November – 22 December 2011  23 November 2011	<ul style="list-style-type: none"> <li>• Pejabat Tanah Jajahan Jeli</li> <li>• Pasar Pagi Kuala Balah, Gunung Reng serta Bandar Jeli</li> <li>• Pusat Dakwah Jeli</li> </ul> Hotel New Pacific, Kota Bahru, Kelantan (Majlis Perasmian)
2.	Draf Rancangan Tempatan Jajahan Kuala Krai 2020	15 November – 22 December 2011  23 November 2011	<ul style="list-style-type: none"> <li>• Majlis Daerah Kuala Krai</li> <li>• Majlis Daerah Dabong</li> <li>• Pejabat MDD, Cawangan Laloh</li> </ul> Hotel New Pacific, Kota Bahru, Kelantan (Majlis Perasmian)
3.	Draf Rancangan Tempatan Jajahan Machang 2020	15 November hingga 22 December 2011 23 November 2011	<ul style="list-style-type: none"> <li>• Majlis Daerah Machang</li> </ul> Hotel New Pacific, Kota Bahru, Kelantan (Majlis Perasmian)
4.	Draf Rancangan Tempatan Jajahan Pasir Puteh 2020	15 November – 22 December 2011 23 November 2011	<ul style="list-style-type: none"> <li>• Majlis Daerah Pasir Puteh</li> </ul> Hotel New Pacific, Kota Bahru, Kelantan (Majlis Perasmian)
5.	Draf Rancangan Tempatan Jajahan Tanah Merah 2020	15 November – 22 December 2011 23 November 2011	<ul style="list-style-type: none"> <li>• Majlis Daerah Tanah Merah</li> </ul> Hotel New Pacific, Kota Bahru, Kelantan (Majlis Perasmian)
6.	Draf Rancangan Tempatan Daerah Lipis 2020	1 – 30 November 2011  1 November 2011	<ul style="list-style-type: none"> <li>• Dataran Mela, Lipis</li> <li>• Kompleks Teratai, Padang Tengku</li> <li>• Terminal Bas Sungai Koyan, Benta dan Anggerik</li> <li>• Bit Polis, Lipis</li> <li>• Pejabat PEKAP, Kuala Lumpur</li> </ul> Dewan Sultan Haji Ahmad Shah, Kuala Lipis (Majlis Perasmian)

Source: Project Coordination Unit 2011





NO.	PROGRAMME	DATE	PLACE
7.	Rancangan Tempatan Daerah Kuantan 2015 (Pengubahan)	26 April – 25 May 2011	<ul style="list-style-type: none"> <li>• Wisma Belia Indera Mahkota</li> <li>• Majlis Perbandaran Kuantan</li> </ul>
8.	Rancangan Tempatan Daerah Pekan (Pengubahan)	11 July – 11 August 2011	<ul style="list-style-type: none"> <li>• Majlis Daerah Pekan</li> </ul>
9.	Rancangan Tempatan Daerah Raub (Pengubahan)	12 October – 12 November 2011	<ul style="list-style-type: none"> <li>• Majlis Daerah Raub</li> </ul>
10.	Rancangan Tempatan Daerah Bera (Pengubahan)	11 July – 11 August 2011	<ul style="list-style-type: none"> <li>• Majlis Daerah Bera</li> </ul>
11.	Rancangan Tempatan Daerah Rompin (Pengubahan)	28 October – 28 November 2011	<ul style="list-style-type: none"> <li>• Majlis Daerah Rompin</li> </ul>

Source: Project Coordination Unit 2011





NO.	PROGRAMME	DATE	PLACE
<b>Northern Zone</b>			
1.	Draf Rancangan Tempatan Majlis Bandaraya Kangar 2007-2020	24 October – 2 December 2011  14 November 2011	<ul style="list-style-type: none"> <li>• Pasaraya C-Mart, Arau</li> <li>• Pejabat MP Kangar, Caw. Kuala Perlis</li> <li>• Pejabat MP Kangar, Caw. Padang Besar</li> <li>• Pejabat Pengurusan MP Kangar, Simpang Empat</li> </ul> Dewan 2020, Kompleks DUN Perlis (Majlis Perasmian)
2.	Draf Rancangan Kawasan Khas Pantai Chenang, Langkawi	9 December 2011 – 5 January 2012  8 December 2011	<ul style="list-style-type: none"> <li>• Jeti Point, Langkawi</li> <li>• Laman Padi, Langkawi</li> <li>• Langkapuri Inn, Langkawi</li> </ul> The Westin Langkawi Resort & Spa, Langkawi (Majlis Perasmian)

Source: Project Coordination Unit 2011





NO.	PROGRAMME	DATE	PLACE
<b>Southern Zone</b>			
1.	Rancangan Tempatan Daerah Johor Bharu 2020 (Pengubahan 1)	19 April – 18 May 2011	<ul style="list-style-type: none"> <li>• Majlis Bandaraya Johor Bharu</li> <li>• Puteri Pan Pacific, Johor Bharu</li> </ul>
2.	Rancangan Tempatan Daerah Batu Pahat 2002-2015 (Pengubahan)	19 April – 18 May 2011 (extend untill 18 June 2011)	<ul style="list-style-type: none"> <li>• Pejabat Tanah Daerah Batu Pahat</li> <li>• Dewan Jubli Intan, Batu Pahat</li> </ul>
3.	Rancangan Tempatan Daerah Muar 2002-2015 (Pengubahan)	19 April – 18 May 2011 (extend untill 18 June 2011)	<ul style="list-style-type: none"> <li>• Pejabat Tanah Daerah Muar</li> <li>• Dewan Jubli Intan, Muar</li> </ul>
4.	Rancangan Tempatan Daerah Pontian 2002-2015 (Pengubahan)	19 April – 18 May 2011	<ul style="list-style-type: none"> <li>• Pejabat Tanah Daerah Pontian</li> <li>• Dewan Jubli Intan, Pontian</li> </ul>

Source: Project Coordination Unit 2011





## PLANNING PROCEDURES AND DISSEMINATION PROGRAMS

### PREPARATION OF DTCP GUIDELINES AND PLANNING STANDARDS STATUS UNTIL DECEMBER 2011.

In 2011, the Research and Development Division carried out the review of all the Planning Guidelines. The approval status of the Guidelines according to the Committee level are as follows:

#### Approval Status by Committees

NO.	GUIDELINES	STATUS
1.	Planning Guidelines for Housing	Planning and Development Co. Meeting, DTCP
2.	Planning Guidelines for Industrial Facilities	
3.	Planning Guidelines for Commercial	
4.	Planning Guidelines of Open Spaces and Recreation	
5.	Planning Guidelines on the Development of Islands and Marine Parks	
6.	Planning Guidelines of Utility Sites and Infrastructure	
7.	Planning Guidelines Of Environmental Sensitive Areas	
8.	Planning Guidelines Of Car Parking Areas	
9.	Planning Guidelines Of Rooftop Gardens	Planning and Development Co. Meeting, MHLG
10.	Planning Guidelines Of Theme Parks	
11.	Planning Guidelines Of Heavy Vehicle Terminal	
12.	Planning Guidelines Of Universal Design	Cabinet
13.	Planning Guidelines Identification for Redevelopment of Brownfields	
14.	Planning Guidelines Of Green Neighborhood	
15.	Planning Guidelines Of TADIKA and TASKA	

Source: Department of Research and Development, 2011







## STATUS OF THE AMENDMENTS TO THE TOWN AND COUNTRY PLANNING ACT 1976 (ACT 172) UNTIL DECEMBER 2011

DATE	STATUS
21 January 2011	Discussions chaired by the Deputy DG to finalize the Proposal Paper relating to the scheduling of Amendments to the Town and Country Planning Act (Act 172) between JPBD and the Ministry's Legal adviser before tabling to the Planning and Development Committee Meeting (JPP) MHLG.
6 May 2011	Proposal Paper relating to the Amendments to the Town and Country Planning Act (Act 172) brought to the Planning and Development Committee Meeting (JPP) MHLG for approval.
14 June 2011	Proposal Paper relating to the Amendments to the Town and Country Planning Act (Act 172) brought to the Melaka Pre-State Planning Committee meeting
27 June 2011 5 July 2011 14 July 2011 18 July 2011 25 July 2011 1 August 2011 9 August 2011 9 August 2011 11 August 2011 20 August 2011 25 August 2011 13 September 2011	Proposal Paper relating to the Amendments to the Town and Country Planning Act (Act 172) brought to the State Planning Committee meeting and at the Ministry of Federal Territories and Urban Wellbeing.  JPN Melaka JPN Terengganu JPN Perlis JPN Negeri Sembilan JPN Kedah JPN Perak JPN Johor JPN P.Pinang JPN Kelantan JPN Selangor JPN Pahang Kementerian Wilayah Persekutuan dan Kesejahteraan Bandar (KWPKB)

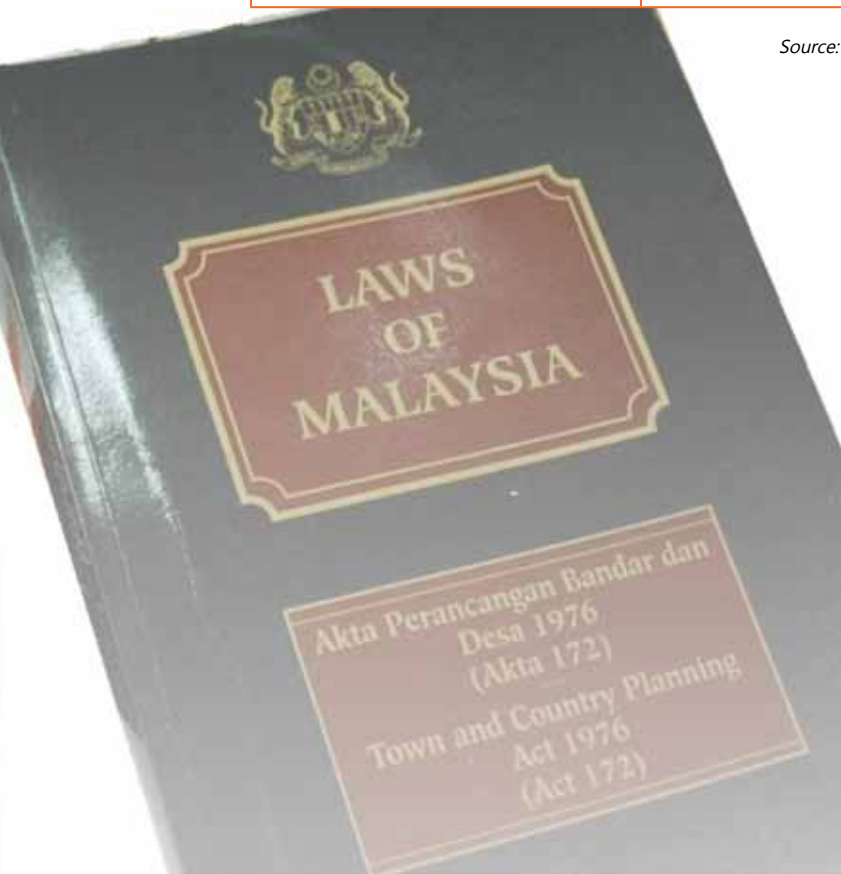
Source: Legal and Planning Regulatory Division, 2011





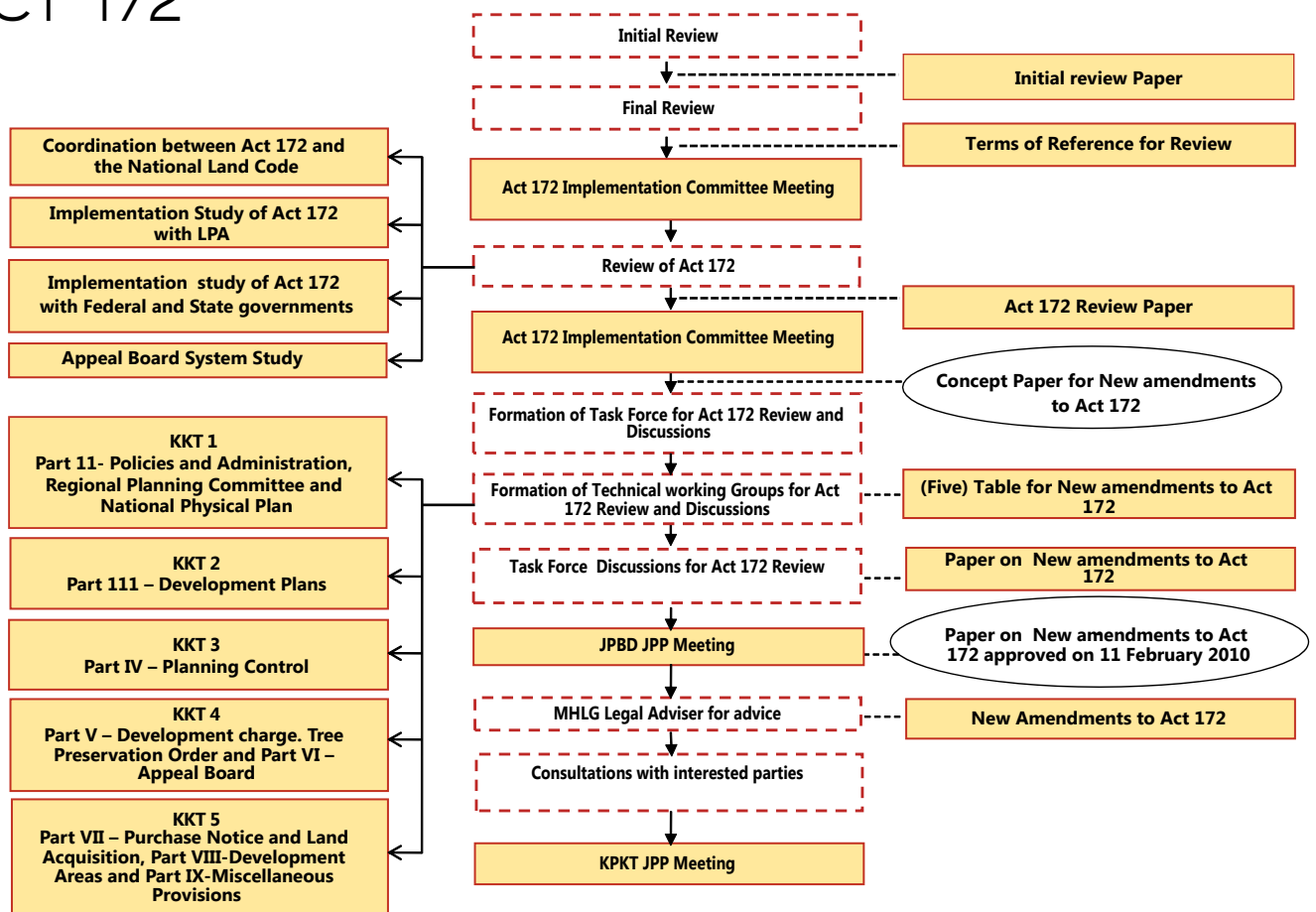
24 August 2011	Proposal Paper relating to the Amendments to the Town and Country planning Act (Act 172) brought to the JPBD Perak planning and Coordination committee with the Local Authorities, Heads of OSC 2/2011 for acknowledgement.
3 November 2011	Proposal Paper relating to the Amendments to the Town and Country planning Act (Act 172) brought to stakeholders Meeting for feedback.
23 November 2011	Draft Cabinet Memorandum: Town and Country Planning 1976 (amendments) 2011 Bill and Scheduling of Amendments, Act 172 ( Malay and English version ) submitted to LA MHLG for review and preparation of the Bill
6 December 2011	A presentation on the proposed Act 172 Amendments to the Local authorities in Kelantan

Source: Legal and Planning Regulatory Division, 2011

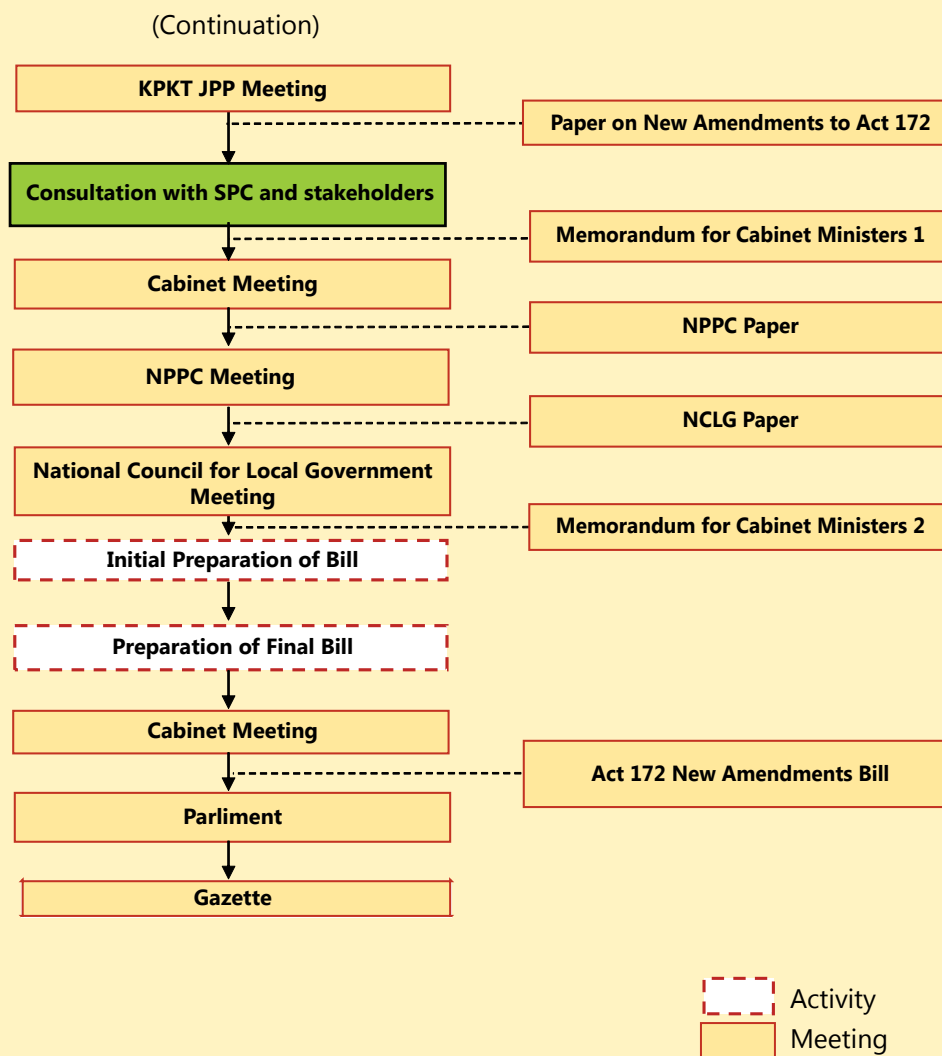




# AMENDMENTS PROCESS TO ACT 172







Source: Legal and Planning Regulatory Division, 2011



## THE EXPERT TALK PROGRAMME

### ***Universal Design: The Singapore Experience***

By Mr. Michael Vong from Surbana International Consultants, Singapore

- 24 June 2011 at Putra Hotel, Kuala Lumpur.
- About 80 participants attended the program aimed at exposing, exchange of ideas, knowledge and experience relating to planning and development of universal housing design in Singapore.





### ***Value Capture and Value Creation***

By Madam Audrey Teo Loh, from the Singapore Institute of Planners

- 15 November 2011 at Sheraton Imperial Kuala Lumpur.
- This program coincided with the senior of Town and Country Planning Officers, 25<sup>th</sup> meeting of which was attended by 101 participants. It is aimed at sharing of experiences and exposure in the methods applied on development planning in Singapore, Hong Kong and China.



### ***Crime Prevention through Environmental Design (CPTED)***

By Madam Siow Suan Neo, Head NKRA Safe City Special Unit, DTCP Peninsular Malaysia

- 22 June 2011 Renaissance Hotel, Kuala Lumpur.
- About 70 participants attended this talk aimed at promoting and introducing the CPTED Concept to Principal Submitting Persons (PSP) such as planners, architects, engineers, landscape architects and developers so that they may apply the concepts in physical planning.





## **TEACH – IN PROGRAMMES**

### **Urban Profile Information System Teach –in sessions**

Urban Profile Information System Teach–in sessions were carried out with the aim of disseminating the National Urban Policy, especially the 2<sup>nd</sup> Policy on the urban development based on the National Urban Hierarchy System and the Urban Profile Study. It is also intended to inform and expose the participants with hands-on application of the Urban Profile Information System.

### **Target Groups**

Local Authorities, State DTCP and relevant technical agencies

### **Venue**

- 25 May 2011 at Felda Residence Hotel, Kuala Terengganu
- 26 July 2011 at Alor Star Holiday Villa, Kedah
- 15 September 2011 at Putrajaya International Convention Centre



## Land Use Portal and Planning Teach-in sessions

- To provide comprehensive exposure to the target groups on the use of Landuse Portal and DTCP Dataware
- To train and teach on the processes and applications of Landuse Portal and DTCP Dataware.
- To give an opportunity to the target groups for improvement to the Land use Portal and DTCP Dataware in the future.
- Oppprtunity for improvement of Landuse Portal and DTCP Dataware in the future.

### Target Groups

Personnel from the Management and Professional groups and the supporting staff

### Venue

- 12 – 14 July 2011 at Glory Beach Resort Port Dickson

## Implementation of Property Development Laboratory Initiative Teach-In sessions

The session is aimed at giving exposure and understanding on the implementation of the initiatives. Matters discussed are:

Initiative 7 : Exemption from planning approval (ExPA) and circulation of its Implementation guidelines

Initiative 8 : Improvement to Development Proposal report Manual and the circulation of the Development Proposal report Manual (2<sup>nd</sup> edition)

Initiative 13 : Planning Guidelines on the Planning of Utilities Routes

### Target Groups

Local Authorities, State DTCP, Technical agencies, private consultants and other related parties involved in property development

### Venue

- 13 October 2011 ( Series 1 – Southern zone)  
World Youth Hotel Melaka
- 9 November 2011 ( Series 2 – Central zone)  
Grand Bluewave Hotel, Shah Alam
- 30 November 2011 (series 3 – Northern zone)  
Regency Hotel Alor Setar
- 5 December 2011 (Series 4 – Eastern Zone)  
New Pacific Hotel Kota Bharu











## CUSTOMER MANAGEMENT



# CUSTOMER MANAGEMENT



The department undertook 2 categories for its Customer Satisfaction Survey which are:

- i. Staff Satisfaction Survey
- ii. Customer Satisfaction Survey

## STAFF SATISFACTION SURVEY

The Staff Satisfaction Survey is one of the criteria on organizational management introduced by MAMPU. It is a method for measuring the level of satisfaction amongst DTCP staff at Federal and State levels.

The main objectives are:

- To strengthen the quality of the department's overall management.
- To create a space for the involvement of personnel in the administration of the Department; and
- To assist in the planning and implementation of various related programs in the future.





According to MAMPU' s criteria, the Staff Satisfaction Survey of DTCP is under the Customer Management (Customer Satisfaction) Program. The explanation on the *likert* scale identified by MAMPU are as follows:

- Not Satisfactory (< 20%)
- Less Satisfactory (20% - < 40%)
- Satisfactory (40% - <60%)
- Good (60% - <80%)
- Excellent (80% and >)

DTCP Staff Satisfaction Survey results for the Divisions/Project Unit shows a 90 % satisfactory level whilst a 91% satisfactory level for State DTCP's. This level of achievement is synonymous to the *likert excellence* scale of 80 % and above in the Star rating Assessment by MAMPU. In order to sustain this level of excellence, effective follow-up actions are needed by the department in order to increase the quality of management.



### Overall Level of DTCP Staff Satisfaction

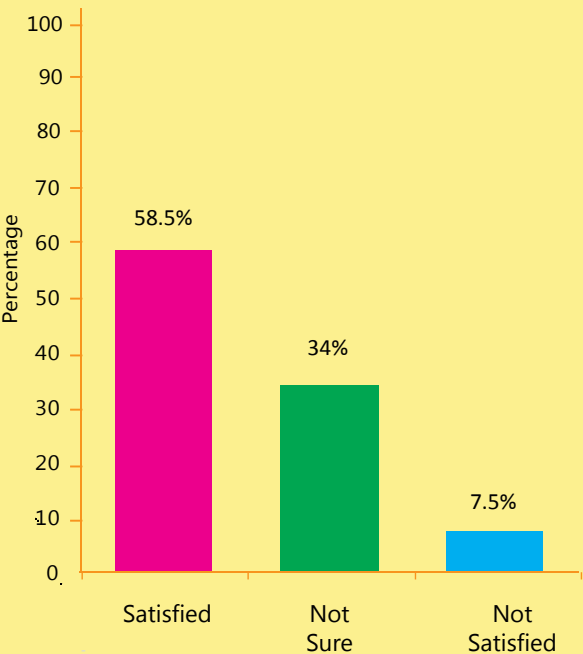
SUBJECT	LEVEL OF SATISFACTION	ACHIEVEMENT (%)		TOTAL (%)
		DIVISION/ PROJECT OFFICE	DTCP STATE	
Organizational Climate	Excellent/Good	54	63	58.5
	Satisfactory	38	30	34.0
	Not/less satisfactory	8	7	7.5
	Grand Total			100
Work satisfaction	Excellent/Good	53	62	57.5
	Satisfactory	38	31	34.5
	Not/less satisfactory	9	7	8.0
	Grand Total			100
Working environment	Excellent/Good	50	52	51.3
	Satisfactory	38	34	36.2
	Not/less satisfactory	11	14	12.5
	Grand Total			100
Appreciation and involvement in quality management	Yes	69	82	75.5
	No	31	18	24.5
	Grand Total			100

Source : Corporate Division 2011

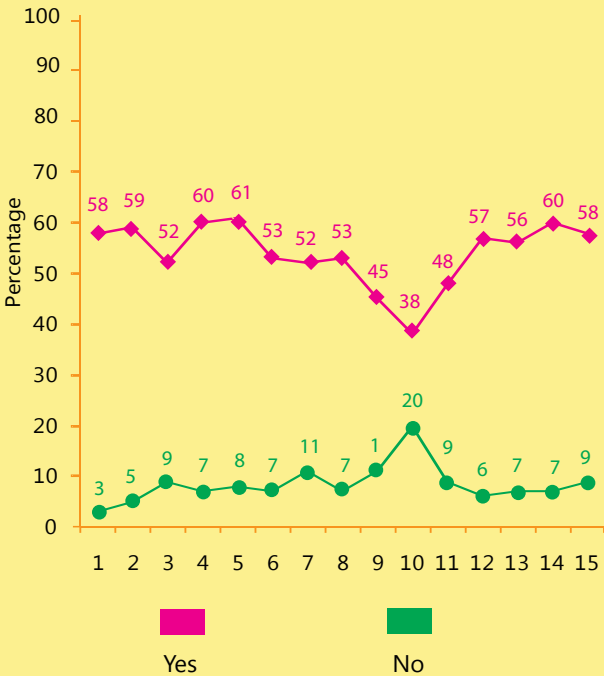


i. Organizational climate

Overall satisfaction level for organizational climate



Satisfaction level according to 15 items studied in organizational climate by Division/project office



Satisfied
Item 5 : Training Opportunities (61%)
Item 4 : Opportunity to use self potentials (60%)
Item 14 : Practice of mutual respect (60%)

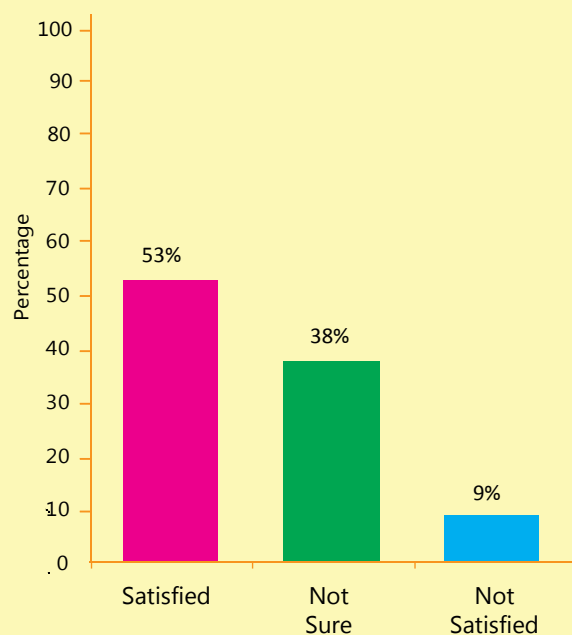
Not Satisfied
Item 10 : Concern for work-related problems (20%)
Item 9 : Communication about the mission, vision & DTCP strategies (11%)
Item 7 : Fairness in performance assessment (11%)

Source : Corporate Division 2011

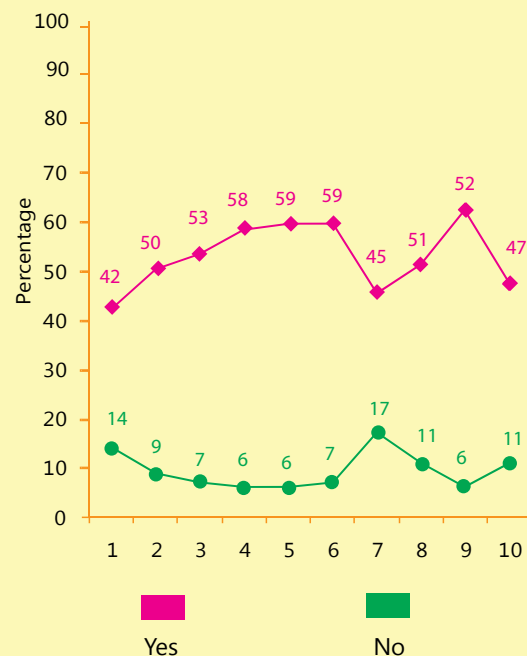


## ii. Work Satisfaction

### Overall level of work satisfaction



### Satisfaction level according to 10 items studied in work satisfaction by Division/project office



#### Satisfied

- Item 9 : Sense of achievement in public sector (62%)
- Item 6 : Salary commensurates with work performed (59%)
- Item 5 : Responsibilities appropriate to their capabilities and qualifications (59%)

#### Not Satisfied

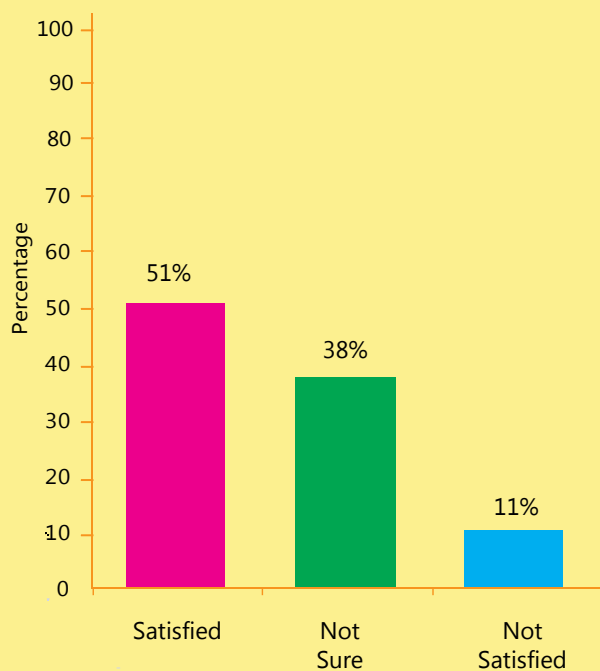
- Item 7 : Chance of appreciation & recognition of excellent work (17%)
- Item 1 : Opportunity to perform jobs rotation from time to time (14%)
- Item 10 : The practice of giving encouragement / praise by the supervisor / department head (11%)

Source : Corporate Division 2011

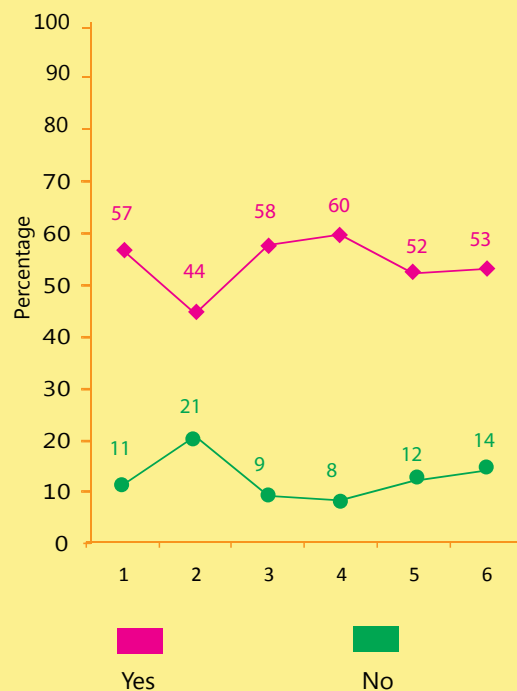


### iii. Working Environment

#### Overall satisfaction level of work environment



#### Satisfaction level according to 6 items studied for Other services



#### Satisfied

Item 4 : Photostat machine (60%)  
 Item 3 : Telephone facilities (58%)  
 Item 1 : sufficient Computer and printers (57%)

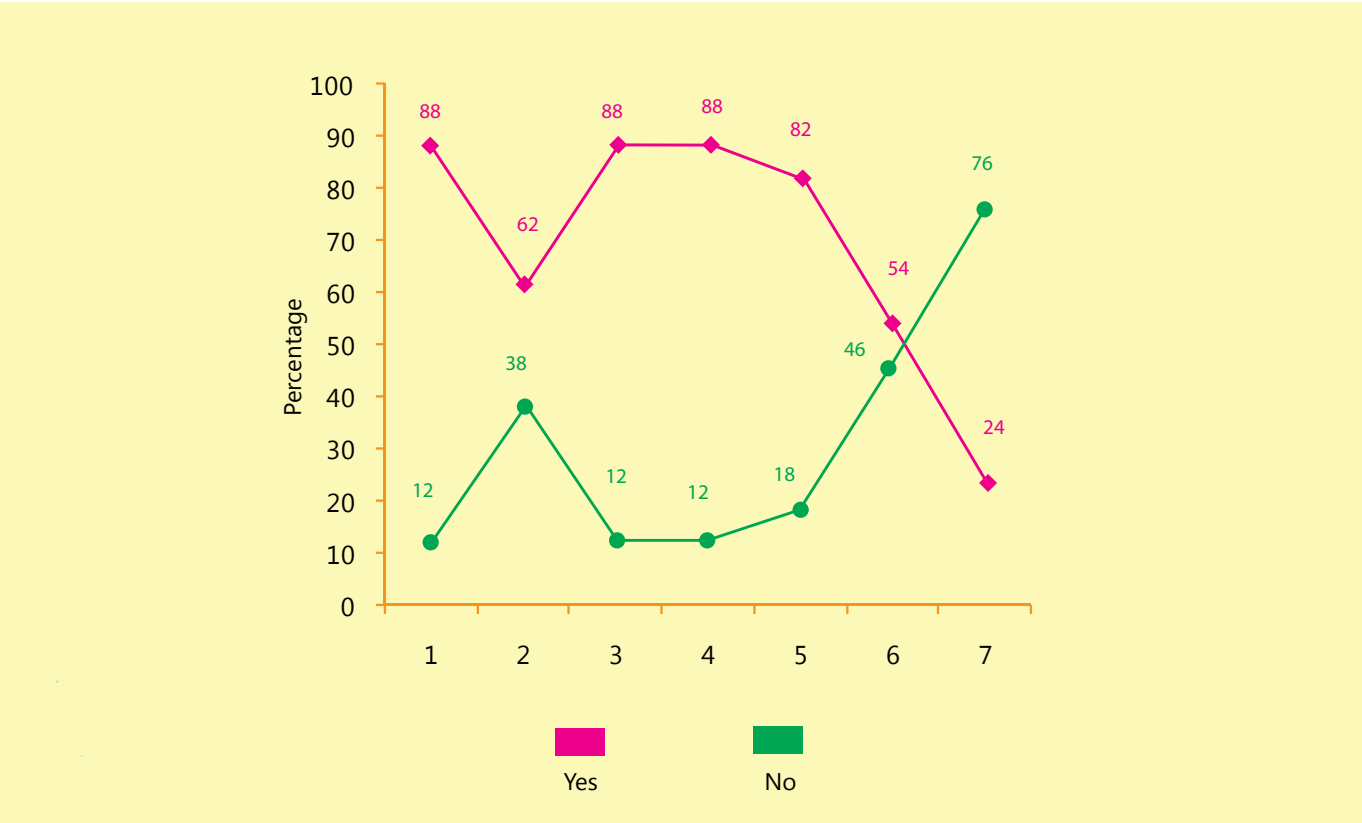
#### Not Satisfied

Item 2 : Internet facilities (21%)  
 Item 6 : Meeting Rooms (14%)  
 Item 5 : Office Space (12%)

Source : Corporate Division 2011



iv. Appreciation and involvement in Quality Management

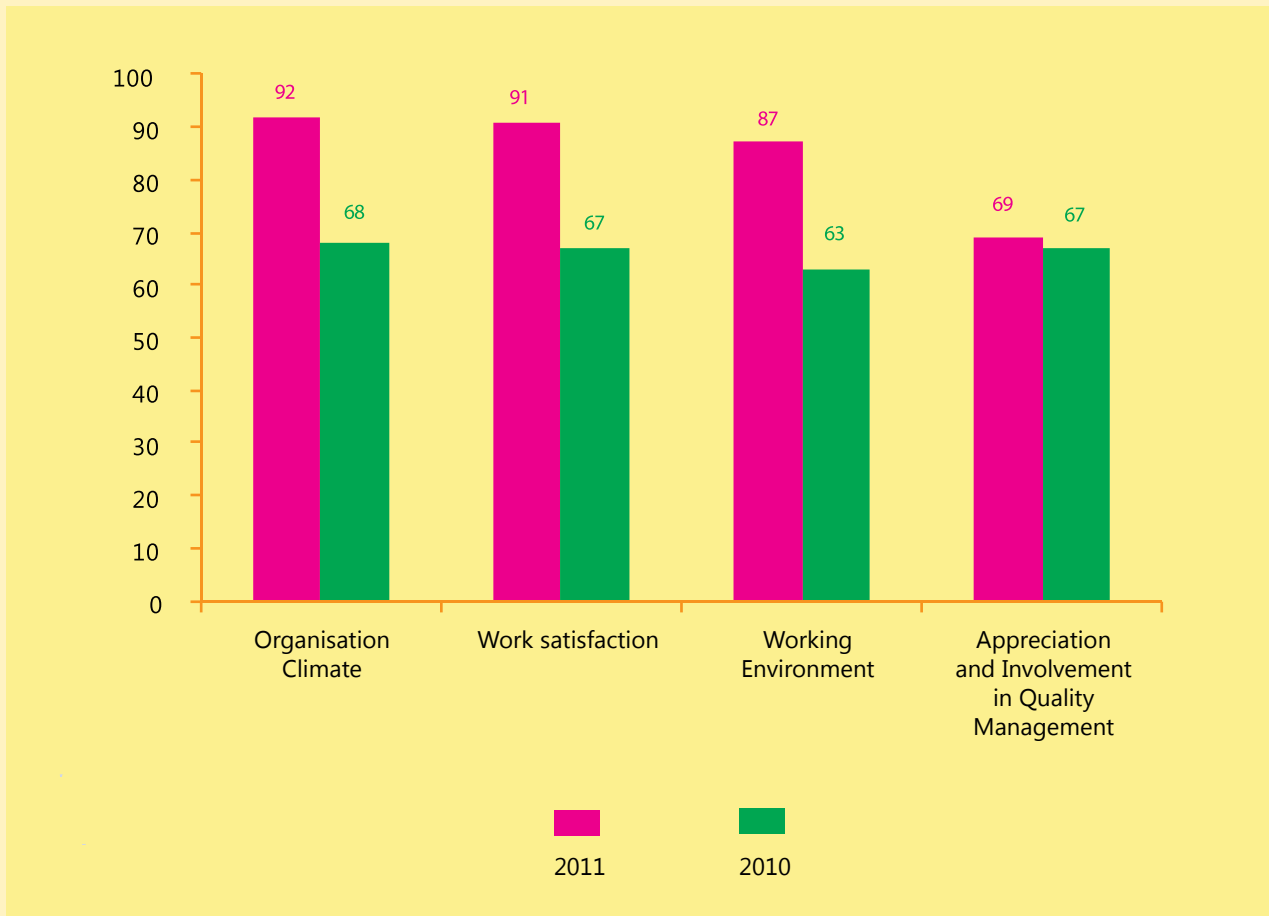


Satisfied	Not Satisfied
Item 1 : Vision, mission and department's quality objectives (88%)	Item 7 : Have made Q suggestion (76%)
Item 3 : Reference to circulars (PKPA) in work (88%)	Item 6 : Know how to submit a Q suggestion (46%)
Item 4 : Understanding of MS ISO in work (88%)	Item 2 : Number of circulars (PKPA) and its contents (38%)

Source : Corporate Division 2011



### Comparison of four main aspects studied for year 2010 and 2011



Source : Corporate Division 2011



## **CUSTOMER SATISFACTION SURVEY**

Customer Satisfaction Survey was carried out on the department's clients who are consultants, suppliers, technical agencies, related ministries, LPAs Research Institutes and Institutes of Higher Learning. Generally, the level of customer satisfaction survey achieved an average score of satisfactory (3) score and good (4).



## Customer Satisfaction Achievement Score

NO.	DIVISION	AVERAGE SCORE DIVISION B*	AVERAGE SCORE DIVISION C**	HIGHEST SCORE MODE
1.	Corporate Division i. Rosli Buyong Gallery	4 4	4 4	4 4
2.	Research and Development Division	4	4	4
3.	Management Services Division i. Human Resource Section ii. Information Technology Section iii. Resource Centre	3 3 4 3	3 3 4 3	3 3 4 3
4.	Development Planning Development i. Central Zone Project Unit ii. Southern Zone Project Unit iii. Pejabat Projek Zon Timur iv. Eastern Zone Project Unit v. Northern Zone Project Unit	4 4 4 4 4	4 4 4 4 4	4 4 4 4 4
5.	National Physical Plan Division	4	4	4
6.	Regional Planning Division	4	4	4
7.	Legal and Planning Regulatory Division	4	4	4
8.	National Land Use Information Division	4	4	4

Source : Corporate Division 2011

Note : Not Related (TB)    Not Satisfied (1)    Moderately Satisfactory (2)    Satisfactory (3)    Good (4)

\*Part B ; services and Department's general facilities

\*\*Part C : Division services



## CLIENT'S DAY PROGRAM

The Client's Day program is aim at increasing public awareness on the roles and functions of Town and Country Planning Department in ensuring a comprehensive land use planning, development and preservation of land in Peninsular Malaysia. In addition, the program also aims at promoting the department's products for public knowledge. In 2011, the Client's day schedule was as follows:

NO.	DATES	LOCATION OF PROGRAM
1.	18 January 2011	Rosli Buyong Gallery DTCP PM
2.	10 February 2011	Putrajaya International Convention Centre
3.	30 March 2011	Faculty of Architecture, Planning and Survey Lobby, Shah Alam, Selangor
4.	1 April 2011	SMK Desa Pandan, Kuala Lumpur
5.	7 until 8 May 2011	Dataran Merdeka, Kuala Lumpur
6.	24 May 2011	Park Royale Hotel, Kuala Lumpur
7.	16 June 2011	UiTM Sri Iskandar, Perak
8.	24 August 2011	Rosli Buyong Gallery DTCP PM
9.	29 September until 2 October 2011	Taman Tasik Cempaka, Bandar Baru Bangi, Selangor
10.	3 October 2011	Putrajaya International Convention Centre Compounds.
11.	23 November 2011	New Pacific Hotel, Kota Bharu Kelantan
12.	22 December 2011	Jetty Point, Langkawi, Kedah

Source : Corporate Division 2011





**UiTM SHAH ALAM**  
Fakulty of Architecture, Planning and Survey  
30<sup>th</sup> MARCH 2011



**UiTM SRI ISKANDAR**  
16<sup>th</sup> JUNE 2011



**SMK DESA PERDANA, KL**  
1<sup>st</sup> APRIL 2011





PICC, PUTRAJAYA  
Country Home Policy,  
10<sup>th</sup> APRIL 2011



DATARAN MERDEKA, KL  
7-8<sup>th</sup> MAY 2011





**TAMAN TASIK CEMPAKA, BANGI**  
National Landscape Policy Launching,  
29 Sept - 2 Oct 2011



**PICC**  
World Habitat Day Celebration  
3 October 2011



## FOREIGN AND LOCAL DELEGATIONS

The Department is always receptive to foreign and local delegations to share their experiences and expertise in the field of town planning in Malaysia. By the end of December 2011, the department received three (3) local visits from Institutes of Higher Learning and 10 foreign delegations.



**Delegation from the UK Trade and Investment, United Kingdom**

**22 February 2011**



NO.	DELEGATION	PERSONS	DATE	VENUE	PURPOSE
1.	Prof Emeritus Tere Mc Gee from University of British Columbia, Canada	1 person	12 May 2011	Central Zone project Office Meeting Room	A sharing program by Prof Emeritus Tere Mc Gee with 35 officers on Planning Sustainable Futures for <i>Multi-Functional urban regions: idea for the Kuala Lumpur Mega-urban Region.</i>
2.	Courtesy Call from Japan International Cooperation Agency (JICA)	2 persons	1 June 2011	Melati Meeting Room DTCP HQ	To discuss the preparation of study visit from the Government of Afghanistan officers
3.	Study Visit from Faculty of Management and Economy, Terengganu University of Malaysia	13 persons	25 July 2011	Melati Meeting Room DTCP HQ	To obtain information related to career opportunities in town Planning and DTCP's involvement in coastal zone management
4.	Study Visit by Government officers from Afghanistan	12 persons	5 July 2011	Main Meeting Room KPKT	Sharing Malaysian experiences in development and urban governance including new towns.
5.	Visit from Council Members of Jecheon City of South Korea.	16 persons	7 July 2011	Main Meeting Room KPKT	Learning steps that must be taken in managing and developing towns towards confort, beauty, safety and convenience
6.	Delegation from Senior Officers from the Government of Iraq	11 persons	12 September 2011	Tanjung Meeting Room DTCP HQ	Sharing of ideas and making Malaysia a model and benchmark for a comprehensive planning of ecosystems
7.	Delegation from South Korea	2 persons	15 September 2011	Tanjung Meeting Room DTCP HQ	Sharing of experiences in implementing CPTED concepts in South Korea. Briefing given by CEO Vision Ride, Mr. Min Jung Kim and Ms Laura Kim.
8.	Delegation from Laos (Technical Visit)	13 persons	7 October 2011	Tanjung Meeting Room DTCP HQ	Sharing experiences on the policies of land use planning in Peninsular Malaysia





## Study Visit by Government Officers of Afghanistan

5 July 2011

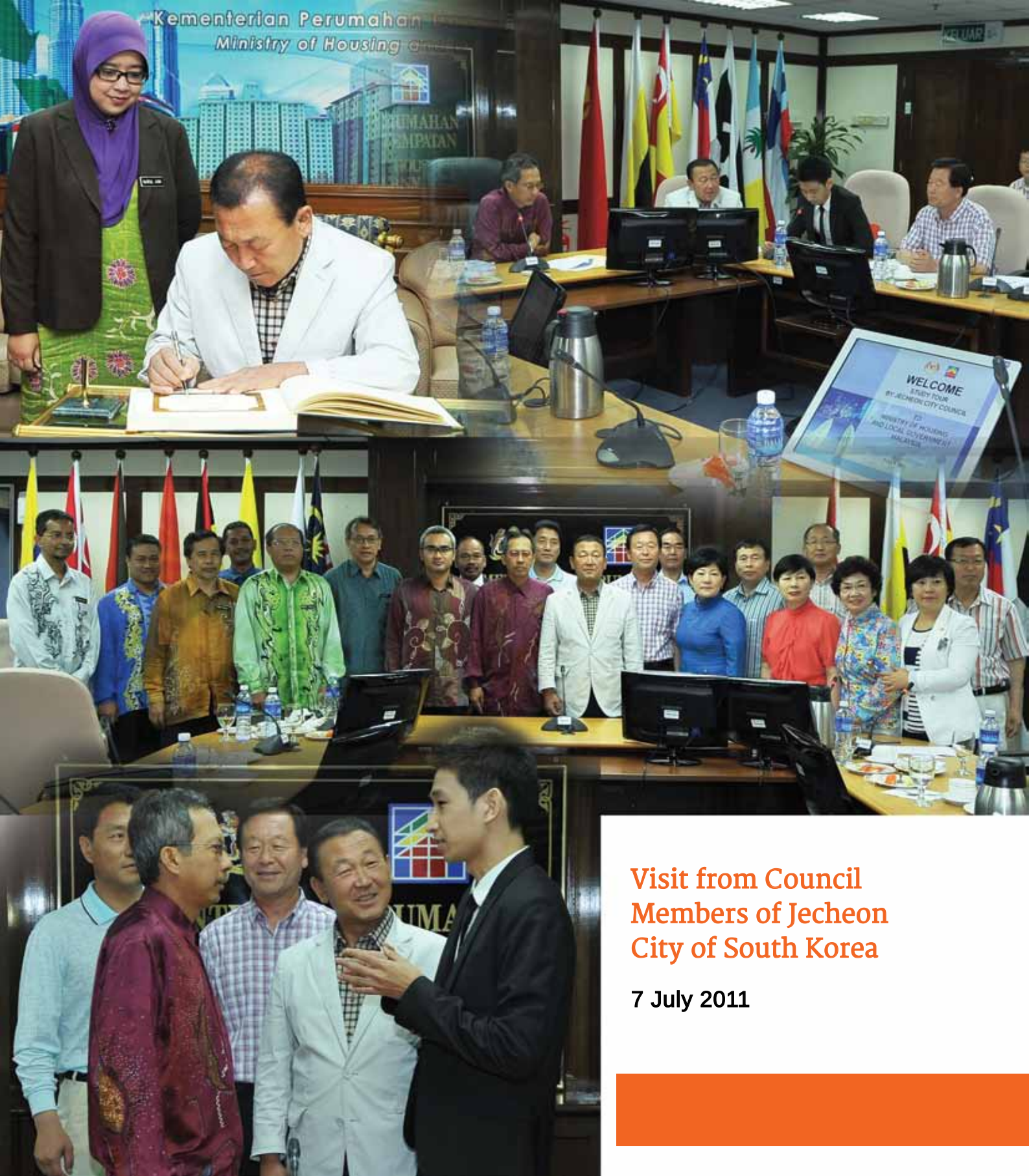




NO.	DELEGATION	PERSONS	DATE	VENUE	PURPOSE
9.	Academic Visit from 3 <sup>rd</sup> Year Students, BBA(Hon) Transport, UITM Campus Puncak Alam Selangor	31 persons	2 November 2011	Development Plan Division Meeting Room.  Level 20, Wisma Tun Sambathan	To obtain information on the background of DTCP, importance of development Plans preparations and the guidelines and planning standards.
10.	Academic Visit from Semester 1, Degree Students in Town and Country Planning. UITM Shah Alam Selangor	36 persons	29 November 2011	Development Plan Division Meeting Room  Level 20, Wisma Tun Sambathan	To obtain information related to background, functions and roles of DTCP.
11.	Technical Visit from Yangoon City Development Council	6 persons	24 November 2011	Tanjung Meeting Room DTCP HQ	To obtain information related to roles and functions of DTCP at Federal level and Local authorities and the policies of land use planning in peninsular Malaysia
12.	Visit by the Director, Dept of Town and Country Planning, Brunei Darussalam En Awang Hong Kok Seng	1 person	2 December 2011	Tanjung Meeting Room DTCP HQ	To obtain information related to background, functions and roles of DTCP and the implementation of NKRA Safe Cities
13.	Technical Visit delegation from Vietnam	6 persons	15 December 2011	Tanjung Meeting Room DTCP HQ	To obtain information related to background, functions and roles of DTCP and sharing experiences on the policies , preservation and land use planning in Peninsular Malaysia

Source : Corporate Division 2011





## Visit from Council Members of Jecheon City of South Korea

7 July 2011





## Delegation from Senior Officers of The Government of Iraq

12 September 2011





Academic Visit 3rd Year  
Students,  
BBA (Hon) Transport Program,  
UiTM Campus Puncak Alam,  
Selangor

2 November 2011





Visit by the Commissioner  
Dept of Town and Country  
Planning,  
Brunei Darussalam  
En Awang Hong Kok Seng

2 December 2011









# HIGHLIGHTS OF DEPARTMENT'S ACTIVITIES 2011





# MAULIDUR RASUL AND AQIQAH CELEBRATIONS

17 FEBRUARY 2011

The Department's Maulidur Rasul celebrations were held on 17 February 2011 (Thursday) /14 Rabiul Awal 1432 at the car park of DTCP (HQ) Peninsular Malaysia. The Aqiqah program was held a day earlier 1 cow was sacrificed and there was a *gotong royong* session to cook the meat.

A total of 100 people were present to hear the religious talk, themed *1 Malaysia 1 Ummah* which was given by Ustaz Raihan bin Aziz from Jabatan Syariah, Bank Islam Malaysia. After that, a *selawat recitation* for the prophet Muhammad SAW was also held which was led by En. Mohamad bin Hj Abdul Kadir and Mr. Darwisma bin Hassan.





## PERSADA DINNER

28 MARCH 2011

The PERSADA Dinner themed *1001 Nights* was held on 27 March 2011 (Sunday) at Istana Hotel Kuala Lumpur. It was attended by YBhg Dato' Mohd Fadzil bin Haji Mohd Khir, his wife YBhg Datin Norizah Rubangi, En Abd Jamil Arshad, President of PERSADA and award 100 other PERSADA members.

Various programs such as karaoke sessions, dances, zone presentations, lucky draws and gift exchanges amongst members were organized. Best dressed costume for the male category was won by YBhg Dato' Dr Dolbani bin Mijan whilst Wardiyah binti Senik won for the female category.



# THE XVI PERSADA ANNUAL GENERAL MEETING

28 MARCH 2011

The XVI Town and Country Planning Annual General Meeting was held on 28 Mac 2011 (Monday) at Tan Sri Dato' KR Soma Auditorium, Wisma Tun Sambanthan, Kuala Lumpur.

PERSADA comprises of 378 members which consists of town planners from the federal, state and local authorities. The Committee Members for the 2011-2013 session was headed by the PERSADA President, Mr. Abdul Jamil bin Arshad.





# THE LAUNCH OF THE SAFE CITY MONITORING SYSTEM

5 APRIL 2011



The Safe City Monitoring System (SCMS) was launched on 5<sup>th</sup> April 2011 ( Tuesday) by YB Dato' Wira Chor Chee Heung, Minister of Housing and Local Government and YB Dato' Seri Hishamuddin bin Tun Hussein, Minister of Home Affairs at the Inter Continental Hotel, Kuala Lumpur

Also present were YBhg Tan Sri Ismail bin Omar (Inspector General of Police), YBhg Dato' Ahmad bin Haji Kabit (Secretary General Ministry of Housing and Local Government) and YBhg Mohd Fadzil bin Haji Mohd Khir (Director General of Town and Country Planning)

The SCMS for 12 LA hotspots and 42 police hotspots which are operating on 1<sup>st</sup> January 2011 is a transformation of the Police Reporting System (PRS) PDRM which integrate elements of marking the crime hot spots on GIS base maps with real coordinates.



“...under the GIS Crime Mapping and Safe City Programs, 12 local authority hotspots and 42 police hotspots areas, were successfully developed by the end of 2010...”





# NATIONAL PHYSICAL PLANNING COUNCIL

## 13<sup>th</sup> AND 14<sup>th</sup> MEETING

26 APRIL AND 22 NOVEMBER 2011

The National Physical Planning Council (NPPC) was formed in 2003 in line with the 2001 Amendments of Act 172 as an effort to overcome the issues of the property market and coordination between the federal, state and local governments in the matters relating to town and country planning.

Since 2003, fourteen (14) meetings have been held, the last meeting being held on 22 November 2011 ( Tuesday), which was chaired by YAB Dato' Sri Mohd Najib bin Tun Hj Abdul Razak, the Prime Minister of Malaysia. The Secretary of NPPC is the Director General of Town and Country Planning, Peninsular Malaysia whilst the Department of Town and Country Planning, Peninsular Malaysia is the Secretariat.

A total of 11 working papers were presented in the 1/2011 and 2/2011 NPPC meeting. Amongst the matters presented were:

- i. Working paper on the Contributions to the Implementation of the Tenth Malaysia Plan ( 10<sup>th</sup> MP);
- ii. Working Paper to Obtain the Consent and Approval of the Perlis Draft Structure Plan 2030;
- iii. Paper on the Seeking Advice on Development Proposals under Act 172; and
- iv. Information Paper on the Status of the Gazette of Open Spaces in Peninsular Malaysia as of June 2011 and the Permanent Food Production Park Program.







## EXCELLENCE SERVICE AWARDS CEREMONY

17 FEBRUARY 2011

The Excellence Service Awards ceremony was held on 7 June 2011 (Tuesday) at the Dewan Seri Endon, Puspanitapuri, Putrajaya. The ceremony was officiated by YBhg Dato' Ahmad bin Kabit, Secretary General Ministry of Housing and Local Government who gave out the awards to 59 recipients.

The event also saw 58 officers with 30 years of service and 5 retirees receiving Certificates of Appreciation from YBhg Dato' Mohd Fadzil bin Haji Mohd Khir, Director General of Town and Country Planning. YBhg Datin Hjh Nooraini, Principal Assistant Director from the Corporate Division received the 2010 Director General's Mithali award.





## 15<sup>TH</sup> DTCP NATIONAL SPORTS ( SUKNA XV )

9 – 12 JUNE 2011

The 15<sup>th</sup> DTCP National Sports (SUKNA) Competition was held from 9 – 12<sup>th</sup> June 2011 at the Sultan Abdul Halim Muadzam Shah (POLIMAS) Jitra Kedah. SUKNA XV was organized by Kedah DTCP and officiated by YBhg Dato' Ahmad bin Kabit, Secretary General Ministry of Housing and Local Government.

Among the sports involved are badminton, football, netball, volley ball, sepak takraw, futsal, ping pong, darts, tug-of war, carrom and tenpin bowling.

The closing ceremony of SUKNA XV was completed by YB Dato' Wira Chor Chee Heung, Minister of Housing and Local Government. The Central Zone Contingent was announced as the SUKNA XV Overall Champion whilst Mr. Mawardi bin Said from Northern Zone became the Male Athlete Champion and Wardiyah bt. Senik from Central Zone, the Female champion.







# MONTH OF RAMADAN CELEBRATIONS



## BREAKING OF FAST CEREMONY WITH THE DIRECTOR GENERAL

18 AUGUST 2011

The Breaking of Fast ceremony in conjunction with the month of Ramadhan al-Mubarak 1432 was held on 18 August 2011 (Thursday) in the DTCP (HQ) compounds. About 250 personnel and their families attended to participate in the tahlil, religious talk, breaking fast and teraweh prayers together.

The function was made more memorable with lucky draw sessions and monetary tokens in hari raya packets to children of DTCP staff below 15 years old.





## DISTRIBUTION OF BUBUR LAMBOK

The distribution of bubur lambuk to DTCP (HQ) staff was done every Wednesday by the DTCP Surau Committee.



## KHATAM AL-QURAN CEREMONY

The Khatam Al-Quran ceremony of DTCP (HQ) was done in small groups. Gifts and tokens were also distributed to all the participants who took part.





# DEPARTMENT INNOVATION DAY

15 SEPTEMBER 2011

The Department's Innovation Day 2011, themed *Innovation Catalyst for Transformation* was celebrated at the IKIM Main Hall on 15 September 2011. Three program categories stood to be competed which are, Innovative and Creativity (KIK), Choir and Public Speaking, The competition involved by 5 KIK groups, 5 Choir groups. 6 officers and 1 supporting staff participated in the Public Speaking competition.

The department also took part in the Innovation Day at the Ministry of Housing and Local Government level which was held in the Crystal Hall, Ministry of Housing and Local Government on 17 November 2011.

At the function, the Safe City Monitoring System received the 1st place for the Secretary General Innovation Award (AI-KSU), Ministry of Housing and Local Government for the Technical Category.



## DTCP SM Innovation Day Competition Results 2011

CATEGORY	GROUP	PROJECT TITLE	RESULTS
<b>Innovative and Creative Groups</b>	PEKA – DTCP Pahang	<i>Panel Board</i> Pameran Berat Dan Sukar Di Pasang	Champion
	Inventive – DTCP Terengganu	Sistem Notifikasi	1 <sup>st</sup> Runner up
	One Click - BPW	Sistem <i>E-Paper Cutting</i> (ePC)	Third place
<b>Public Speaking</b>	<b>Management And Professional</b>		
	Fauziah bt. Abd Jalil (BK)	Innovation – The Way Forward	Champion
	Mohd Syamsul Arief (RFN)	Education - The Essence For Innovation	1 <sup>st</sup> Runner up
	Maizura bt Mad Zalan (BPP)	Innovation Culture Practice In Korea & How We Can Learn From IT	Third place
	<b>Supporting Staff</b>		
	Ezwan bin Adlan (BPP)	Innovation - Anytime Anywhere	Third place
<b>Choir</b>	DTCP Melaka	Putra Putri Bunga Ros	Champion
	DTCP Pahang	Kemegahan Negaraku Sungai Pahang	1 <sup>st</sup> Runner up
	Melodious (DTCP Perak)	Malaysia Baru Sepekan di Tanjung Pinang Itulah sayang Kudaku lari	Third place
<b>Sec Gen MHLG Innovation Award Project</b>	NKRA Safe City	Strategic cooperation on the safe City Monitoring System	Champion

Source : International Relations Unit, Corporate Division

Inovasi Pemangkin Transformasi







DINNER

# Your Deeds Remembered

17 OCTOBER 2011

A dinner to commemorate the compulsory retirement of Y.H. Dato' Hamisah bt Ariffin, Deputy Director General (Development) was held on 17 October 2011 at Hotel Impiana Ipoh Perak.

The occasion was made memorable with a multimedia presentation, poem recital, cutting the cake and presentation of souvenirs in recognition of her services in DTCP.





## DEPARTMENTAL CORPORATE PLAN MEETING

17–20 OCTOBER 2011

The Department Corporate Plan Meeting (RKJ) was held from 17 – 20 October 2011 at Impiana Hotel, Ipoh, Perak. The meeting is aimed at getting a consensus on several issues that have been planned out.

The meeting was also a platform for identifying and preparing the department's role in achieving the country's four (4) core areas. It also outlines the Department's strategic direction in becoming a centre for planning excellence in the future.



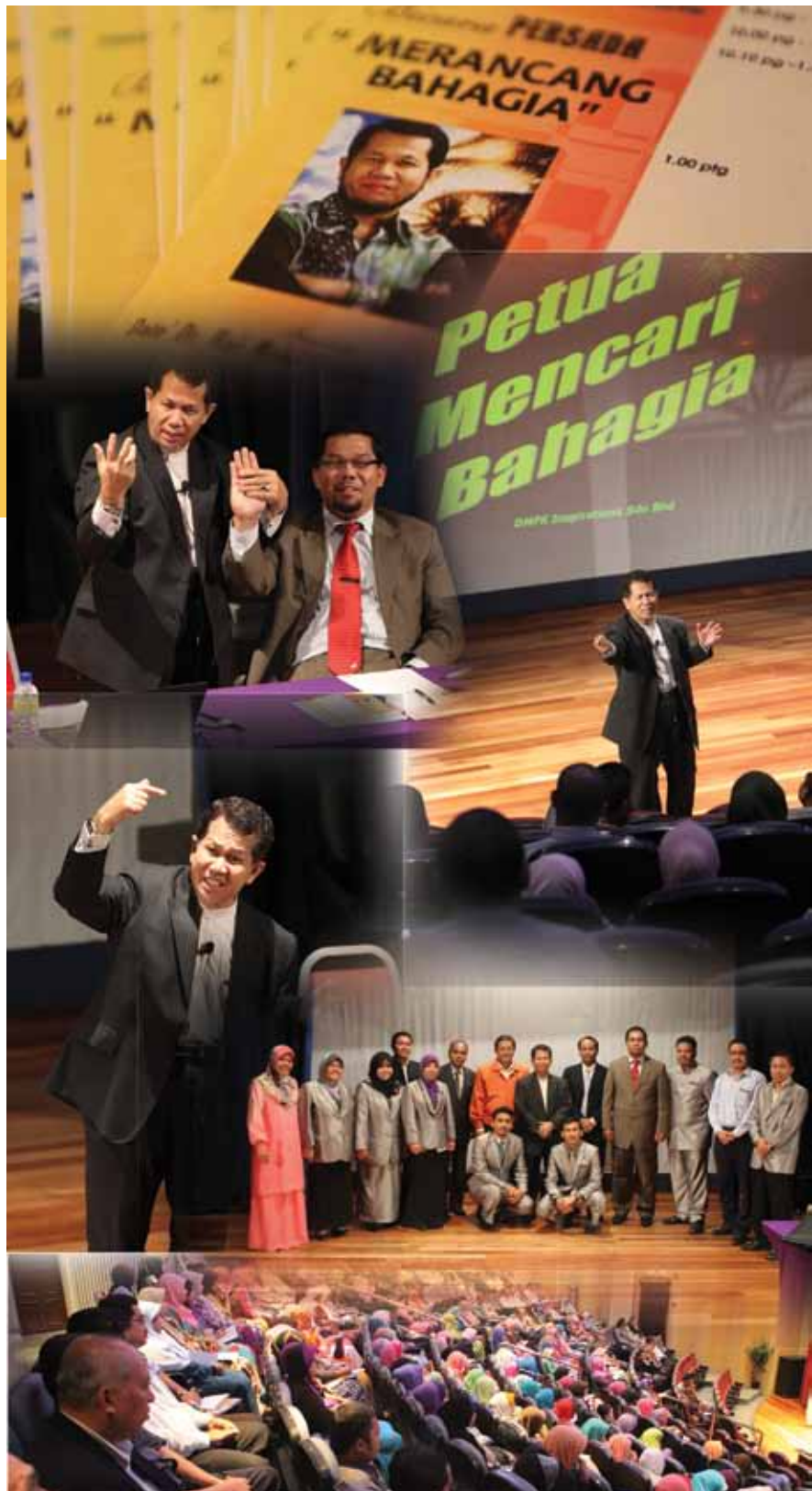


# PERSADA TALK: PLANNING FOR HAPPINESS

14 NOVEMBER 2011

PERSADA Talks: *Planning for happiness* is a program organized by PERSADA as a platform for PERSADA members with YBhg Dato' Hj Muhammad Fadzilah Kamsah, a motivation expert. This program was held at KR Soma Auditorium, Wisma Tun Sambathan.

The talk was aimed at sharing knowledge and exposure to DTCP staff on how to plan and instill happiness in their daily lives. At the end of the program, it is hoped that all the participants will become good and happy individuals.





# 25<sup>TH</sup> SENIOR TOWN AND COUNTRY PLANNING OFFICERS MEETING

15 NOVEMBER 2011

The 25<sup>TH</sup> Senior Town and Country Planning Officers Meeting is a yearly event for all senior officers at Federal, State and Local level. It was held on 15 November 2011 at the Sheraton Imperial Hotel, Kuala Lumpur.

An executive talk, *Value Capture and Value Creation* was given by Madam Audrey Teo Loh from Singapore Institute of Planners in order to share knowledge with all the senior officers.





# WORLD TOWN PLANNING DAY

15 NOVEMBER 2011

The World Town Planning Day celebration has become one of the department's yearly events since 1988. In 2011, the event was held at Sheraton Imperial Hotel Kuala Lumpur with the theme, *Sustainable Development: Green Urbanism*. The theme is in line with the global agenda of achieving sustainable development parallel with the green technology era and climate change which are the top priority matters which demands much attention in the world today.

The Green Neighbourhood Planning Guidelines was launched at the opening ceremony by YB Dato' Wira Chor Chee Heung, Minister of Housing and Local Government. Besides that, Appreciation Certificates were also given out for the Green Initiative Projects to local authorities for their efforts in implementing sustainable green urbanism in their local authority areas.

The Local Authorities (LA) include :

- i. Dewan Bandaraya Kuala Lumpur
- ii. Majlis Perbandaran Hang Tuah Jaya
- iii. Majlis Bandaraya Kuching Selatan
- iv. Dewan Bandaraya Kuching Utara
- v. Majlis Bandaraya Miri
- vi. Majlis Bandaraya Alor Setar
- vii. Majlis Perbandaran Pulau Pinang
- viii. Majlis Perbandaran Seberang Perai
- ix. Majlis Perbandaran Seremban
- x. Majlis Perbandaran Sungai Petani
- xi. Perbadanan Putrajaya (PPj)
- xii. Majlis Perbandaran Sibul

The Minister also presented a fellowship award by Malaysian Institute of Planner (MIP) to Tan Sri Ahmad Fuad bin Ismail, the Major of Kuala Lumpur for his service and contribution in the field of town planning.







**A-9006-A**  
**GP**  
**GARIS PANDUAN PERANCANGAN**  
**LALUAN KEMUDAHAN**



JADATAN  
SEMENAN  
KEMENTE

EDUNIA 2010  
ARAN RFIN KE-2



PERANGKATAN BANDAR DAN DESA  
MELURUP MALAYSIA  
PERMAN PERUMAHAN DAN KERAJAAN TEN



# PENERBITAN JABATAN TAHUN 2011



## Sequential Approach Monograph



### Aim :

The monograph details out the findings in the use of the Sequential Approach in the development planning system in Malaysia. It is aimed as a guide for State Authorities (SA) and Local Planning Authorities (LPA) in the planning decision making process.

### Users :

SA and LPA





## Planning Guidelines for Universal Design

### Aim :

This Guideline was prepared to assist SA, LPA and implementing agencies in the planning and design of facilities and the urban environment in order to cater for the needs of all groups and individuals including children, old aged and the disabled

### Users:

SA, LPA, developers and implementing agencies

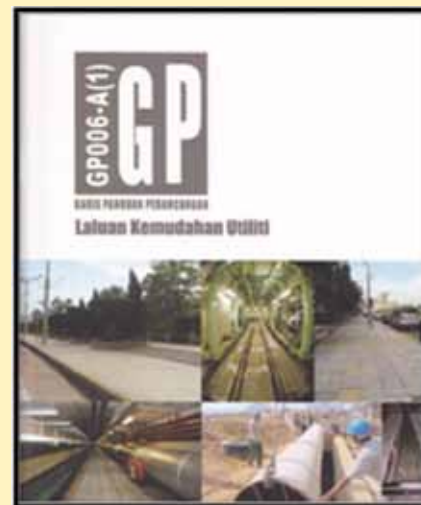
## Planning Guidelines for Utility Routes

### Aim :

The Guideline acts as a guide for stakeholders to create an integrated infrastructure and utility route in order to achieve quality and sustainable development. The guideline is essential to overcome the problem of open excavation of road pavements and in the installation of new utility lines in the future. It will also help to minimize traffic disruption and protection of utilities and cables.

### Users:

SA, LPA, utility suppliers and agencies, technical departments and developers







## Planning Guidelines for Rooftop Gardens

### Aim:

The guideline acts as a guide in planning back lanes for the development of housing schemes.

The present practice shows that most back lanes in LA areas are in the form of maintenance lanes or concrete public pathways with different sizes. This Guideline therefore has suggested several general and special needs proposals to be adhered to especially for the purpose of uniformity and convenience for all parties.

### Users:

Consultants/Planning Permission Applicant, Technical Departments/Agencies

## Planning Guidelines for Back Lanes

### Aim:

This Guideline is prepared as a guide to all involved in the development of rooftop gardens especially SA, LPA and developers.

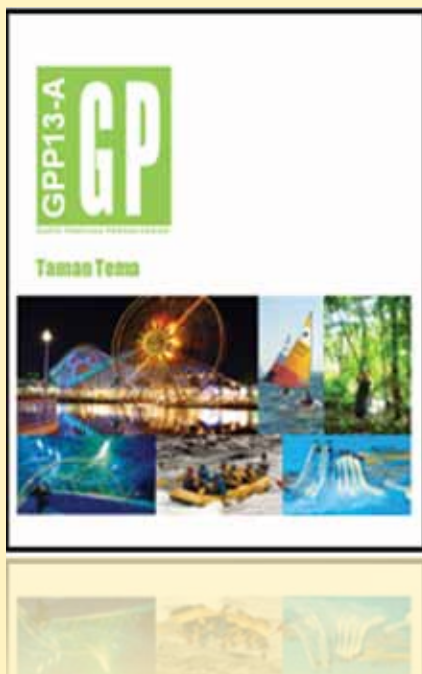
The Guideline is also aimed at encouraging SA, LPA and developers towards constructing building following the Green Building Index in order to support the National Policy on Green Technology and the National Climate Change Policy

### User:

SA, LPA, developers and the public







## Planning Guidelines for Theme Parks

### Aim:

To guide in planning, developing, coordinating and determining the most suitable location and supporting facilities for the development of theme parks. Amongst factors to be considered are location site planning, active components and size of area.

### Users:

Consultants/Planning Permission Applicant, Technical Departments/Agencies.

## Planning Guidelines for Heavy Vehicles Terminal

### Aim:

To guide the SA, LPA and related agencies in planning, developing and coordinating the preparation of heavy vehicles terminals and its related facilities.

### Users:

SA, LPA, private sectors related to heavy vehicles, heavy vehicles operators including school buses, factories and Land Public Transport Commission SPAD.







## RnD Newsletter

### Aim:

It acts as a platform for public awareness programs and broadcasting activities which are conducted by the Research and Development Division of DTCP Peninsular Malaysia.

### Users:

All DTCP Peninsular Malaysia Staff and LAs.

## Malaysian Townplan Journal - Planning in Blue

### Aim:

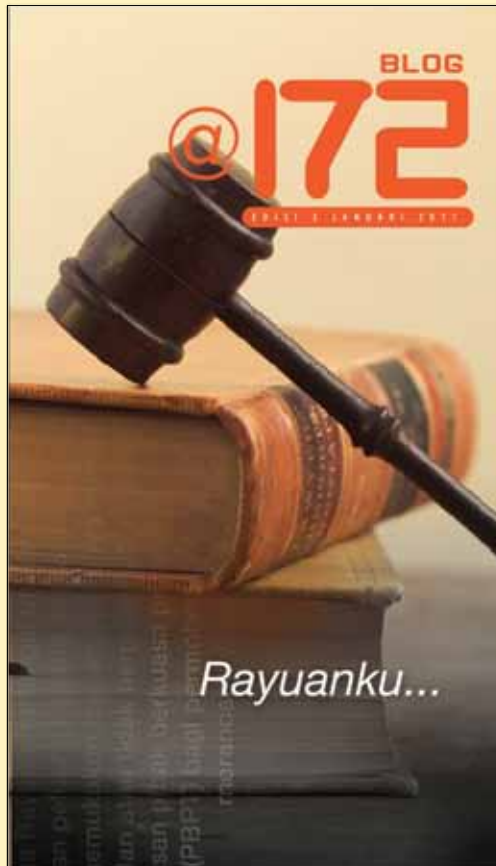
The journal is the most important town planning journal in Malaysia which gathers relevant literature and current issues on town planning, including its latest developments.

### Users:

All levels of personnel involved in town planning whether at federal agencies, LA or the public.







## **Blog@172 : My Appeal 3<sup>rd</sup> Edition May 2011**

### **Aim:**

This edition features an insight and basic knowledge regarding the Appeal Board especially for those who are interested in the Appeal Board.

This edition consists of matters concerning the Appeal Board, its contents and relevancy, its implementation, evolution of its amendments, consultancies and Appeal Board cases.

### **Users:**

All DTCP PM staff.





## Manual on Development Proposal Report Second Edition

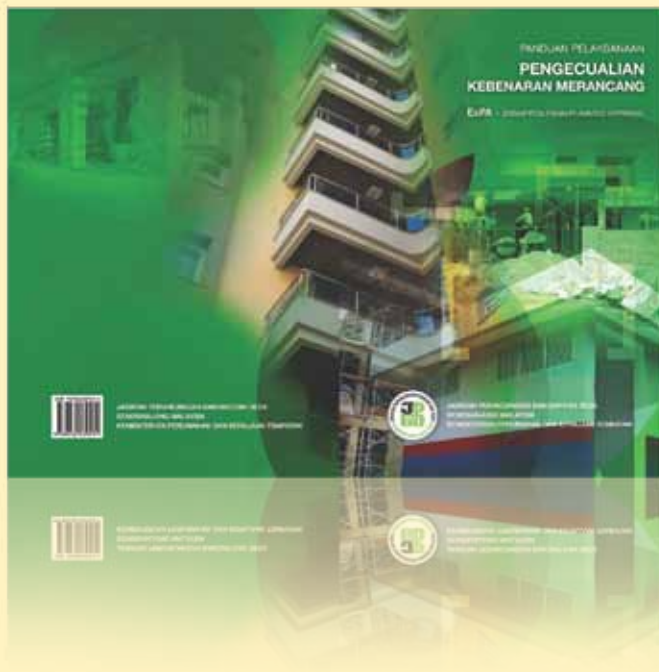
### Aim:

The Manual is able to assist qualified consultants to prepare a comprehensive Development Report Proposal besides making it possible to speed up the planning approval processes by the LPA, technical departments and government agencies.

### Users:

Consultants, land owners and planning permission applicants, technical department and government agencies.





## ExPA – Exemption from Planning Approval Implementation Manual.

### Aim:

This Implementation guide details out the types of development that are exempted from planning permission including the process and procedures involved to assist the LPA, land owners and applicant

### Users:

Land owners and applicants, technical department and government agencies.



Jan – March 2011 Edition



April – June 2011 Edition



July – September 2011 Edition



October – December 2011 Edition







## 2010 Annual Report



## Newspaper Notices and Feature Articles.

12 Gazette Notices, 11 Public Inspection Notices and 6 Feature Articles related to Structure Plans, Local Plans and Special Area Plans prepared by the department have been published by the local newspapers. 11 articles regarding the Safe City program and one article on the 2011 World Town Planning Day was also published.

NO.	STUDY	DATE	NEWSPAPER
Gazette Notice			
1.	Gazette Notice  i. RTJ Kota Bahru – Majlis Perbandaran Kota Bahru Bandaraya Islam  ii. RTJ Gua Musang 2020  iii. RTJ Kota Bahru – Majlis Perbandaran Ketereh Bandaraya islam  iv. RTJ Bachok 2020  v. RTJ Pasir Mas 2020  vi. RTJ Tumpat 2020  vii. RKK Jelawat	30.11.2011	Berita Harian dan New Straits Times
2.	Kedah SP Gazette Notice	30.11.2011	Berita Harian dan New Straits Times
3.	Johor SP Gazette Notice	30.11.2011	Berita Harian dan New Straits Times
4.	Mersing LP, Senai Transport Terminal SAP and Permas Kechil-Kukup Pontian SAP	30.11.2011	Berita Harian dan New Straits Times



5.	Port Dickson DLP Gazette Notice	30.11.2011	Berita Harian dan New Straits Times
6.	Tampin DLP Gazette Notice	30.11.2011	Berita Harian dan New Straits Times
7.	Johor Bahru, Muar, Batu Pahat, Pontian, Kluang and Segamat DLP Gazette Notice	30.11.2011	Berita Harian dan New Straits Times
8.	Maran, Jerantut and Bentong DLP Gazette Notice	30.11.2011	Berita Harian dan New Straits Times
9.	Sik and Kulim DLP Gazette Notice	30.11.2011	Berita Harian dan New Straits Times
10.	Langkawi and Pendang DLP Gazette Notice	30.11.2011	Berita Harian dan New Straits Times
11.	Batang Padang DLP Gazette Notice	22.12.2011	Berita Harian dan New Straits Times
12.	Notis Pewartaan RT Daerah Langkawi dan RT Daerah Pendang	22.12.2011	Berita Harian dan New Straits Times
Public Inspection Notices for Draft SP/LP/SAP			
1.	Public Inspection Notice for Kuala Kangsar Draft LP	21.12.2011 28.12.2011 18.1.2012	Berita Harian dan New Straits Times
2.	Public Inspection Notice for Kerian Draft LP	21.12.2011 28.12.2011 18.1.2012	Berita Harian dan New Straits Times
3.	Public Inspection Notice for Hilir Perak Draft LP	21.12.2011 28.12.2011 18.1.2012	Berita Harian dan New Straits Times



4.	Public Inspection Notice for Majlis Perbandaran Kangar Draft LP	18.10.2011 24.10.2011 13.11.2011	Berita Harian dan Kwong Wah Yit Poh
5.	Public Inspection Notice for Perlis Draft SSP	7.4.2011 11.4.2011 25.4.2011 7.4.2011 18.4.2011 28.4.2011	Berita Harian Berita Harian Berita Harian Kwong Wah Yit Poh Kwong Wah Yit Poh Kwong Wah Yit Poh
6.	Public Inspection Notice for Lipis Draft DLP	1.11.2011	Berita Harian dan New Straits Times
7.	Public Inspection Notice for Jajahan Kuala Krai Draft LP	23.11.2011	Berita Harian dan New Straits Times
8.	Public Inspection Notice for Jajahan Machang Draft LP	23.11.2011	Berita Harian dan New Straits Times
9.	Public Inspection Notice for Jajahan Pasir Puteh Draft LP	23.11.2011	Berita Harian dan New Straits Times
10.	Public Inspection Notice for Jajahan Tanah Merah Draft LP	23.11.2011	Berita Harian dan New Straits Times
11.	Public Inspection Notice for Jajahan Jeli Draft LP	23.11.2011	Berita Harian dan New Straits Times

Source : Project Coordination Unit 2011



NO.	STUDY	DATE	NEWSPAPER
2011 Feature Articles			
1.	Kampung Sungai Pusu SAP	28.02.2011	Berita Harian
2.	Perlis State SP	07.04.2011	Berita Harian
3.	Majlis Perbandaran Kangar LP	24.10.2011	Berita Harian
4.	Lipis DLP	01.11.2011	Sinar Harian
5.	Tanah Merah, Jeli, Pasir Puteh, Machang and Kuala Krai DLP	23.11.2011	Sinar Harian
6.	Kuala Kangsar, Hilir Perak and Kerian DLP	30.12.2011	Berita Harian

Source : Project Coordination Unit 2011







Local Plan Kuala Kangsar, Hilir Perak dan Kerian





Local Plan Kuala Kangsar, Hilir Perak dan Kerian









## Newspaper Notice

Special Area Plan Pantai Chenang

AKTA PERANCANGAN BANDAR DAN DESA 1976 (AKTA 172)  
Pemberitahuan di bawah Subseksyen 13 (2)  
[Nota: Semua Draf Rancangan Kawasan Khas Yang Boleh Dipaparkan Untuk Dipertua]

**Program Publisiti Penyertaan Awam**

**DRAF RANCANGAN KAWASAN KHAS**  
*Pantai Chenang*  
LANGKAWI

Berikut adalah alur permohonan berkaitan dengan rancangan ini untuk dibuat menjadi bering berkuatkuasa yang diterbitkan atau surat permohonan kepada pejabat pada 16 Januari 2012.

Seluruh bering permohonan akan dan telah dimasukkan ke dalam "Peta Kawasan" yang DIPERTUA, KUALA PERANGKAPUR LANGKAWI BERSEKUTU MELAWATI DRAF RANCANGAN KAWASAN KHAS LANGKAWI.

16/1/2012. Peta: 16/1/2012. e-mail: [16/1/2012@mpip.gov.my](mailto:16/1/2012@mpip.gov.my)

Berikut adalah permohonan ini untuk dimasukkan ke dalam "Peta Kawasan" yang diterbitkan dengan dan surat permohonan kepada pejabat dan permohonan ini dibuat.

*Orang ramai dijemput ke*  
**Pameran Awam**

**9 Disember 2011 hingga 5 Januari 2012**  
10.00 pagi hingga 6.00 petang (setiap hari)  
- Laman Padi, Pantai Chenang  
- Jett Point, Kuala

**11 Disember 2011 hingga 5 Januari 2012**  
9.00 pagi hingga 4.00 petang (hari bekerja sahaja)  
- Pejabat Majlis Perbandaran Langkawi  
- Sandang Perancangan, Kuala  
- Pejabat Jabatan Perancangan Bandar dan Desa  
Negeri Kedah, Aras 11, Bangunan Sultan Abdul  
Halim, Alor Setar

Draf laporan, borang dan keterangan lanjut mengenai Rancangan Kawasan Khas Pantai Chenang ini juga boleh dijumpai di laman web [www.mppip.gov.my](http://www.mppip.gov.my) / [www.townplan.gov.my](http://www.townplan.gov.my)

Yang Dipertua,  
Majlis Perbandaran Langkawi Bersektu Perancangan

Local Plan Kuang, Johor

KERAJAAN NEGERI JOHOR DARUL TAKZIM  
AKTA PERANCANGAN BANDAR DAN DESA 1976 (AKTA 172)  
**PEMBERITAHUAN DI BAWAH SUBSEKSYEN 13(2)**

Seluruh Laporan Draf Rancangan Tempatan (Pengubahan) bagi daerah Kuang boleh didapati untuk dipertua mulai 24 Mei 2012 hingga 25 Jun 2012 (pada hari bekerja sahaja) mulai jam 9 pagi hingga 4 petang di lokasi-lokasi seperti di bawah ini >

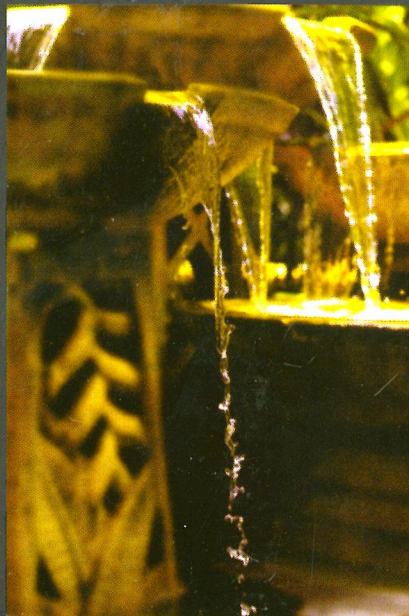
**DRAF RANCANGAN TEMPATAN DAERAH KLUANG 2020 (PENGUBAHAN)**

1. Ruang Legar Pejabat, Majlis Perbandaran Kuang (MPK), Majlis Daerah Simpang Renggam (MOSR), Lembaga Bandaran Johor Tenggara (LBJT)
2. Ruang Legar Pejabat, Jabatan Perancangan Bandar dan Desa Negeri Johor, Aras 1, Sayap Barat, Parcel C25, Kota Iskandar, 79100, Nusajaya.

Orang awam adalah dijemput untuk membuat pemeriksaan dan sebarang maklumbalas / cadangan atau representasi boleh dibuat melalui Borang Penyertaan Awam yang disediakan atau surat rasmi atau laman web Jabatan Perancangan Bandar Dan Desa Johor dan laman web Pihak Berkuasa Tempatan berkenaan **selewat-lewatnya pada 25 Jun 2012**. Semua borang dan surat boleh dalmakan kepada Yang Dipertua Pihak Berkuasa Tempatan berkaitan seperti berikut :

 <b>Yang Dipertua, Majlis Perbandaran Kuang, Jalan Pejabat Kerajaan 86000 Kuang Johor</b>	 <b>Yang Dipertua, Majlis Daerah Simpang Renggam 86200 Simpang Renggam, Johor</b>	 <b>Yang Dipertua, Lembaga Bandaran Johor Tenggara, Bangunan Ibu Pejabat KEJORA, Jalan Dato' Hj. Hassan Yusoff, 81900 Bandar Penawar, Johor</b>
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