

ANNUAL REPORT 2012



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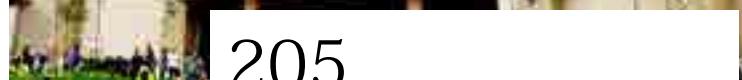
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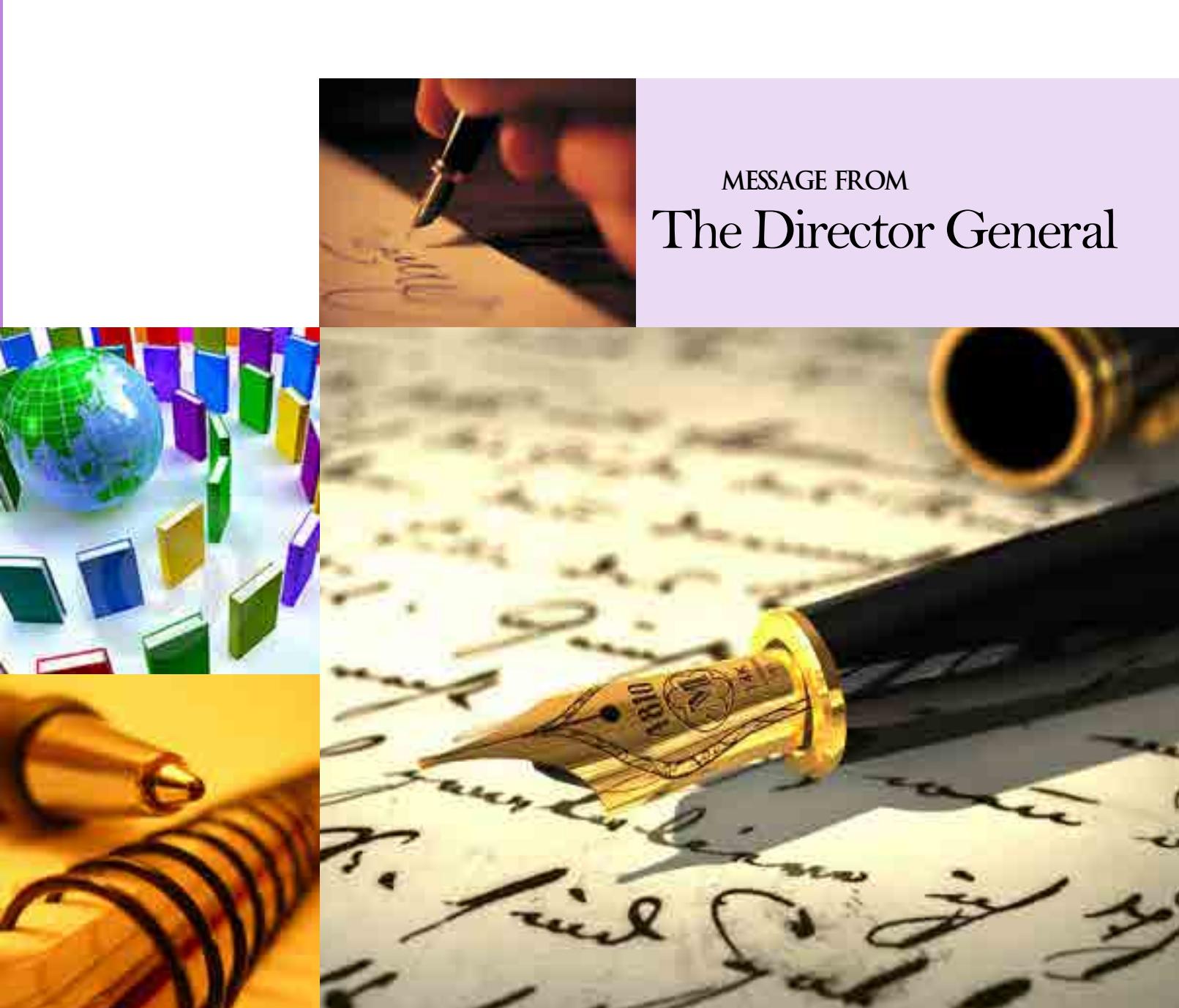


The Department of Town and Country Planning, (DTCP) Peninsular Malaysia was established in 1921 under the purview of the Ministry of Housing and Local Government. The main role of the Department is to advise the Minister, (Housing and Local Government) who is responsible to Parliament in all matters pertaining to Town and Country Planning in Peninsular Malaysia.

The first building which housed the Department of Town and Country Planning is the Kuala Lumpur Secretariat Building (Sultan Abdul Samad Building) which opened on January 18, 1921.

The divisions in the Department of Town and Country Planning, Peninsular Malaysia :

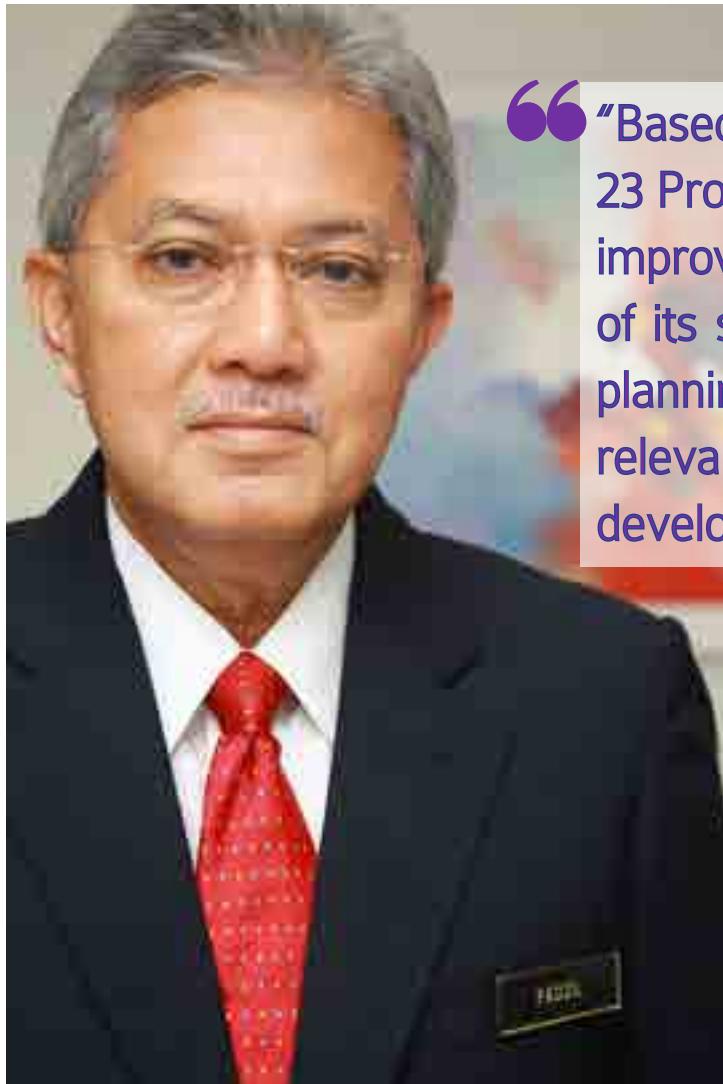
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- Research and Development Division
- Regional Planning Division
- Legal and Planning Regulatory Division
- Corporate Division
- Development Planning Division
 - Project Coordination Unit
 - Northern Zone Project Office
 - Central Zone Project Office
 - Southern Zone Project Office
 - Eastern Zone Project Office
- National Land use Information Division
- Management Service Division
- NKRA Safe City Task Force Unit
- Internal Audit Unit
- Legal Unit



MESSAGE FROM
The Director General

MESSAGE FROM

THE DIRECTOR GENERAL



“Based on the six (6) Strategic Thrusts and 23 Programs, the FDTCP has successfully improved and strengthened the quality of its services as the leader in the town planning service which is excellent, relevant and significant in the country’s development.”

DATO' MOHD. FADZIL BIN HAJI MOHD. KHIR
Director General
Federal Department of Town and Country Planning
Peninsular Malaysia

Pace be upon you and my warmest greetings to all.

Praise be to Allah, as it is with His grace and blessings that the department is able to successfully publish the 2012 Annual Report. I wish to take this opportunity to say thank you to all levels of personnel in the department for their full cooperation and commitment in giving their inputs, ideas and hard work to complete the publication of this Report.

Based on the six (6) Strategic Thrusts and 23 Programs, the FDTCP has successfully improved the quality of the town and country planning service as the main leader in the town planning service which is relevant and significant in the country's development.

In moving towards the center of excellence for urban and country planning, FDTCP has faced various issues and challenges and has coped with the high expectations from stakeholders and clients. This has prompted the FDTCP to act quickly in a responsive, innovative, creative and holistic manner.

The publication of the department's Annual Report is an important effort as it contains all activities and information including all the achievements in the reported year. This Report will become a valuable source of documentation and reference for the Department.

Finally, I wish to once again congratulate and say Thank You to all levels of personnel on their effort, commitment and seriousness in realizing the department's corporate goals.



TOP Management



TOP MANAGEMENT



DATO' MOHD. FADZIL BIN HAJI MOHD. KHIR
Director General
Federal Department of Town and Country Planning



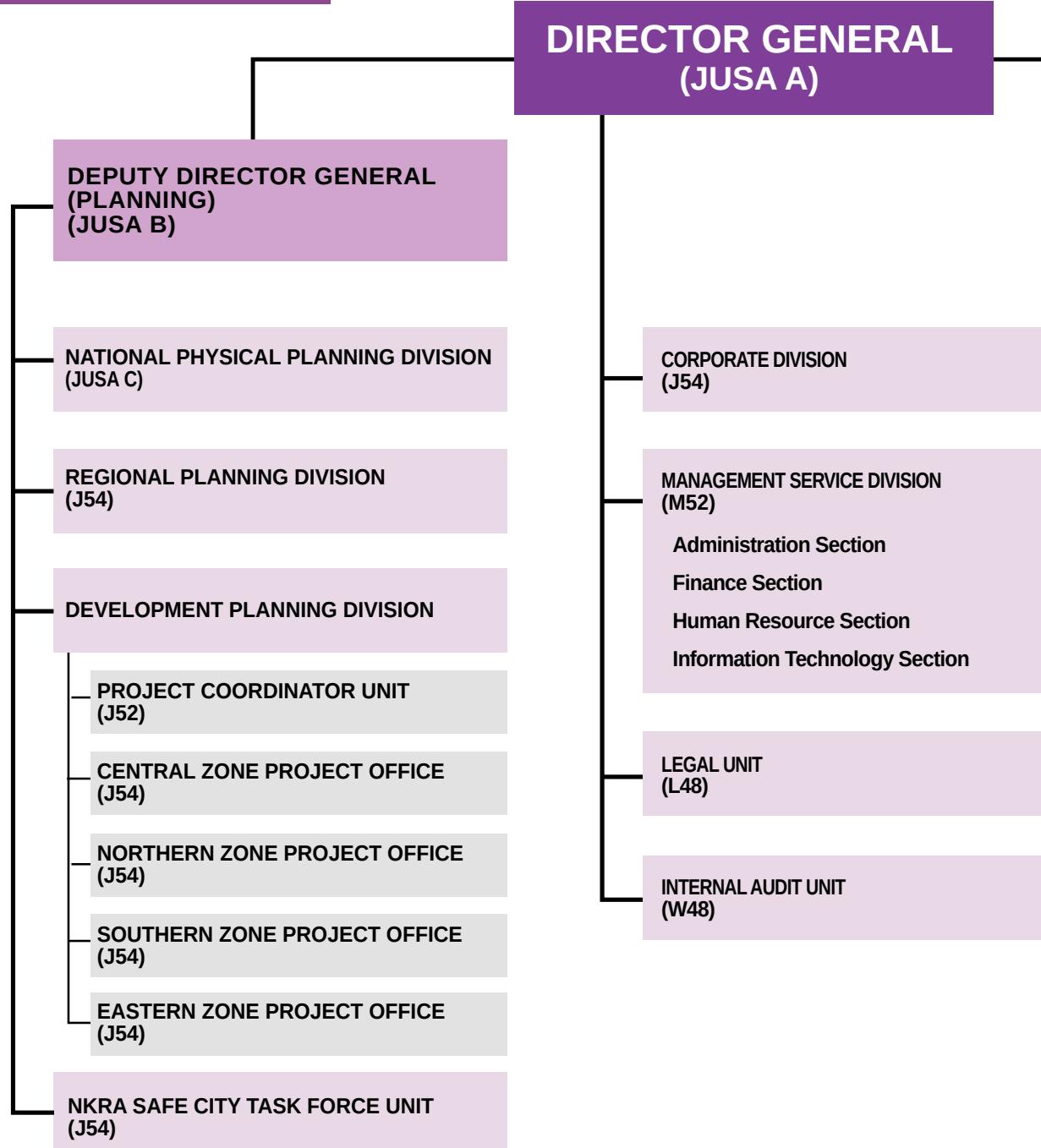
EN. KAMALRUDDIN BIN SHAMSUDIN
Deputy Director General (Planning)
Federal Department of Town and Country Planning

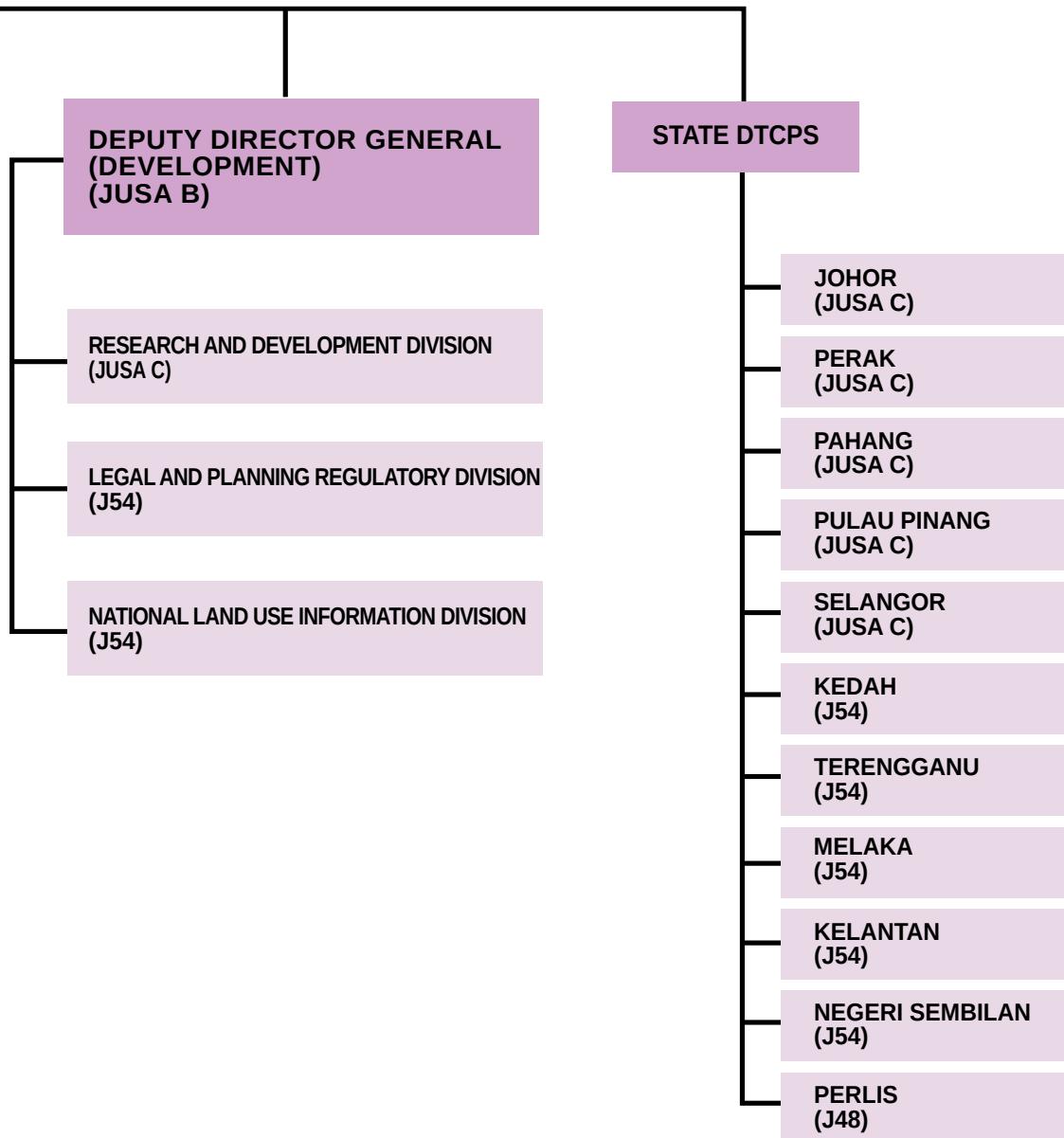


DR. DAHLIA BT ROSLY
Deputy Director General (Development)
Federal Department of Town and Country Planning

ORGANIZATIONAL STRUCTURE

ORGANIZATIONAL CHART 2012





DIVISION DIRECTOR

2012



CIK HJH. ROKIBAH BT. ABDUL LATIF
Director
National Physical Planning Division



PN. ZALEHA BT. SHAARI
Director
Regional Planning Division



CIK ROHANI BT. MD. HASHIM
Director
Corporate Division



TN. HJ. AHMAD B. ABDULLAH
Director
Legal and Planning Regulatory Division



TN. HJ. ZAINI B. ISHAK
Director
Northern Zone Project Office



TN. HJ. MOHD NASIR B. DATO' SHAARI
Director
Central Zone Project Office



TN HJ. MUHAMAD RIDZUAN B. ARSHAD
Director
Research and Development Division
(Covering)



TN. HJ. MD. ISA B. JAAFAR
Director
Southern Zone Project Office



EN. OMAR B. JAMALUDDIN
Director
Management Services Division



EN. RAMLI B. ZULKIFLI
Director
National Land Use Information Division



PN. ROHAYA BT. ABD. KADIR
Director
Eastern Zone Project Office
(Covering)



PN. AGNES ANAK JOHARI
Head of Project Coordination Unit
(Covering)

STATE DTCP DIRECTORS

2012



TN. HJ. MOHD AZAM B. MOHD ABID
Director of DTCP Johor



DATO' DR. DOLBANI B. MIJAN
Director of DTCP Perak



DATO' ZAINON BT. AHMAD
Director of DTCP Pahang



TN. HJ. ZAINUDDIN B. AHAMAD
Director of DTCP Pulau Pinang



TN. HJ. MOHD ZAKI B. IBRAHIM
Director of DTCP Selangor



TN. HJ. NORAN B. SHARIF
Director of DTCP Kedah



TN. HJ. MOHD ANUAR B. MAIDIN
Director of DTCP Terengganu



EN. ABDUL JAMIL B. ARSHAD
Director of DTCP Melaka



TN. HJ. MOHAMED FAUZI B. HJ. ZAIN
Director of DTCP Kelantan



PN. HJH. KAMARIAH BT. IBRAHIM
Director of DTCP Negeri Sembilan



EN. KHAIRULZAMAN B. IBRAHIM
Director of DTCP Perlis



MANAGEMENT Components



CORPORATE STRATEGY

VISION

To Become The Leader of Town and Country Planning Towards Creating Quality, Flourishing and Sustainable Living Environment By 2020

MISION

To Spur National Physical Planning Through The Implementation and Monitoring of Comprehensive, Systematic and Innovative Development Planning Towards Wellbeing of The Society

MOTTO

'Together We Create a Sustainable Environment'

QUALITY POLICY

To make the Department as an excellent, magnificent and distinctive centre for town and country planning services.



MANAGEMENT COMPONENTS

OBJECTIVES

- i To strengthen the physical, social and economic development system in urban and rural areas in order to uplift the quality of life in accordance with the nation's objectives;
- ii To plan, control and co-ordinate development, land use and land conservation through an effective implementation of the Town and Country Planning Act (Act 172) and related acts;
- iii To formulate and implement planning regulations, policies, plans and guidelines as well as to ensure effective adoptions by all agencies at the implementation stage; and
- iv To ensure excellent quality town planning service and satisfactory information system for long-term planning needs.

FUNCTIONS

In ensuring the ideal use, development, and conservation of land, DTCP plays a role through its functions at three levels of government, i.e federal, state and local levels.

FUNCTIONS

FEDERAL LEVEL

- To advise the Federal Goverment in all planning matters related to land use and development;
- To act as the Secretariat to the National Physical Planning Council which was formed under the Town and Country Planning Act 1976 (Act 172);
- To encourage comprehensive, effective and efficient planning system via planning laws, planning methodology, research, standard, procedure and planning rules;
- To translate national socio-economic policy into physical and spatial form using land use formula and policy as well as settlement programme;
- To assist the state governments, local authorities and government agencies in preparation of development plans, viz state structure plan, district local plan and special area plan; and
- To supervise, update and publish statictics, bulletin and rules pertaining to town and country planning.

STATE LEVEL

- To act as the main advisor to the state government pertaining to all planning matters, including land use and development;
- To function as secretariat to the State Planning Committee which was established under the Town & Country Planning Act 1976 (Act 172);
- To advise local authorities with regards to policies and control of land use planning and buildings;
- To regulate development within the state including approval and monitoring of the implementation of development plan;
- To assist in respect of the preparation of layout for special project handled by the state government; and
- To undertake studies and research pertaining to land use and development.

FUNCTIONS

LOCAL LEVEL

- To regulate, control and plan the development and use of all lands and buildings within its area;
- To undertake, assist in, and encourage the collection, maintenance, and publication of statistics, bulletins, and monographs, and other publications relating to the town and country planning and its methodology; and
- To perform such other functions as the State Authority or the Committee may from time to time assign to it.





MANAGEMENT COMPONENTS

CLIENT'S CHARTER

OUR COMMITMENT:

To be a leader in town and country planning towards creating a quality, prosperous and sustainable living environment by 2020.

Driving national physical planning through the implementation and monitoring of comprehensive, systematic and innovative development plans in order to achieve community prosperity

CLIENTS' SERVICE MISSION

Jayakan **P**erkhidmatan **B**erkualiti dan **D**inamik

CLIENT'S CHARTER

TO ACHIEVE THIS, WE WILL

REVIEW THE NATIONAL PHYSICAL PLAN
Every Five Years

PREPARE REGIONAL PLAN
within 18 months

PREPARE DRAFT STRUCTURE PLAN REVIEW
within 12 months

PREPARE DRAFT ALTERATION STRUCTURE PLAN
within 15 months

PREPARE DRAFT LOCAL PLAN REVIEWS
within 6-8 months

PREPARE DRAFT ALTERATION LOCAL PLAN
within 10-12 months

PREPARE SPECIAL AREA PLAN
within 6 months

PREPARE PLANNING GUIDELINES AND STANDARDS
within 12 months

**PREPARE TOWN AND COUNTRY PLANNING RULES UNDER THE
TOWN AND COUNTRY ACT 172**
within 12 months

DTCP WORK CULTURE

IO K

1 Piety

Obedience to Allah and making work as an act of worship.

2 Commitment

Carry out duties with commitment to achieve the objectives and vision of the department.

3 Beauty

A love for spiritual and physical beauty in the planning practice.

4 Consistency

Carry out duties consistently in order to achieve department efficiency and credibility.

5 Courteousness

Practice mutual respect, tolerance and cooperation in creating a friendly organization amongst staff and clients.

6 Friendliness

Create a warm and friendly environment amongst officers of all levels.

7 Trustworthiness

Responsible in performing daily duties.

8 Excellence

Always strive to make the department as a center of excellence in the town and country service.

9 Creativity & Innovativeness

Produce creative and innovative ideas.

10 Immediacy

Always alert, responsive and quick in solving problems.

ORGANISATIONAL STRUCTURE

DIVISION OBJECTIVES

The Department of Town and Country Planning, Peninsular Malaysia is divided into two several levels, which are:

- Federal Level
- State Level

FEDERAL (THE HEADQUARTERS)

The Department consist of eight (8) divisions, which are:

Management Services Division

Management Services Division consists of four (4) sections with the following objectives:

i. Administration Section

To manage an efficient, timely and quality general administrative affairs, in compliance with procedures and enforced circulars.

ii. Finance Section

Managing Department financial resources efficiently and effectively according to respective rules and seculars including:

- Ensuring the Department expenditures are spent wisely and effectively;
- Ensuring all the payments are efficiently made within the stipulated time;
- Ensuring all payments made to individuals, government agencies and private sectors are made within the stipulated time; and
- Maintaining payment records properly according to stipulated rules and procedures.

iii. Human Resources Section

Creating an achievement of the skills, expertise and professionalism of excellence to all officers in the town and country planning services through an integrated and comprehensive training.

iv. Information Technology Section

- To ensure that ICT project development is in line with the objectives of the department and public sector;
- To ensure that ICT security is in accordance with the public sector ICT security policy; and
- To ensure that ICT procurement is in accordance with the public sector ICT procurement guidelines.

DIVISION OBJECTIVES

Corporate Division

- To prepare and monitor the Department's strategic implementation that is competitive and achieve its vision and mission of the Department;
- To coordinate and monitor the quality management system and performance of the Department and the performance of its key Performance Indicators that have been set;
- To develop a program of information dissemination to increase public understanding the Department's services and the handling of public complaints department;
- To coordinate internationalization and strategic co-operation programs for the purpose of increasing professionalism of urban planning services; and
- To carry out the main secretarial duties for the Department's main meetings and to coordinate Parliament feedback as well as other Ministerial meeting within the timeframe given.

Internal Audit Unit

To assist the Management of Town and Country Planning Department achieve its goals through a systematic approach and governance processes particularly in the aspects of financial management and compliance with regulations and procedures that are in force.

Legal Unit

To provide legal advice of the highest quality and in accordance with the Constitutions and Laws of Malaysia which are the foundation of the physical planning system of the country.

DIVISION OBJECTIVES

Research and Development Division

- To conduct research/planning guidelines in accordance with national development policies, planning principles and best practices of local and abroad;
- Preparation of research studies/ planning guide lines include :
 - a. Policy review and International research,
 - b. Land use planning and its components,
 - c. Environmental planning and risk management,
 - d. Morphology, design and urban heritage,
 - e. Planning methodology and techniques,
 - f. Sustainable development.
- To ensure research studies in planning using the new approaches, scientific, creative, innovative and practical;
- To review previous planning guidelines to suit the policy changes and current needs.
- To provide expert inputs to the department and agencies or other stakeholders;
- To establish collaboration and smart partnerships with universities, researchers and professional bodies within and outside the country;
- To conduct teach-in sessions, expert talk, forums, round table discussions, seminars, workshops, etc. related to researches in Urban Planning; and
- To publish Monographs, Journals, Newsletters and Bulletins related to Urban Planning.

DIVISION OBJECTIVES

Legal and Planning Regulatory Division

- To provide advice in regards to the Town and Country Planning Law to agencies at the level of Federal Government, State Government, Local Planning Authorities and also to the general public;
- To promote and disseminate policies with regards to the Town and Country Planning Law;
- To coordinate and monitor the adoption of Act 172, rules, guidelines and manuals under the provisions of Act 172;
- To prepare acknowledgement papers to the National Physical Planning Council (NPPC) for any development applications under subsection 22(2A) of Act 172;
- To carry out planning inquiry and monitor the development projects that monitor the development projects that have been raised and acknowledged by the National Physical Planning Council (NPPC);
- To examine and review the Town and Country Planning Act 1976 (Act 172) and prepare proposed amendments to the Act 172 if necessary; and
- To prepare and review rules, guidelines and manuals that are under the provisions of Act 172.

DIVISION OBJECTIVES

National Land Use Information Division

- Ensure that the database is a recent planning based on availability of data; and
- Provides data to the applicant based on the complete application and availability of data within seven (7) days from the date of application is received by the Officer.

National Physical Plan Division

- To formulate a strategic framework for spatial planning policies through implementation of National Physical Plan (NPP) with regards to the physical development, land use and conservation in Peninsular Malaysia;
- To prepare the National Urbanization Policy (NUP) as a guide to coordinate for more efficient and systematic urban planning and development;
- To plan and coordinate the implementation of the Land Readjustment (LR) System as an alternative method for land development in the country;
- To formulate the National Rural Physical Planning Policy (NRPPP) as a framework for integrated development in rural area and rural growth centre; and
- To implement an efficient, coordinate and effective works as well as supervise feedbacks and comments within specified schedule period and prepared format.

Regional Planning Division

- To ensure the implementation of the provision of Section 6A, Town and Country Planning Act 1976 (Act 172) and to manage the functions of the Regional Planning Committee;
- To plan and coordinate policies and strategies for the physical, social and economic for the region in accordance with the National Spatial Plan;
- To advise and monitor the cross border development of a region in assisting the State Planning Department and Local Authorities to achieve National Planning Spatial Policies; and
- To assist the Department in formulating, coordinating and monitoring planning for projects of national interest to achieve national development goal.

DIVISION OBJECTIVES

Project Coordination Unit

- Provides Progress Implementation Report of Current Programs and to form Program and Budget in line with the Rolling Plan Basis for The Malaysian Five Year Plan (RMLT);
- Provide the Department's Biennial Report for Development Budget based on the Treasury Circular Activities;
- Provide Weekly Report (Ministry and Department) and Monthly Report (Central Agency) for the Advancement of Physical and Financial Project using SPPII; and
- Meeting for Coordination and Monitoring Committee Development projects two times a year for each Zone / Division.

Central, Northern, Southern And Eastern Zones Project Offices

- To prepare development plans that meet the standard requirements (from the aspect of legislations, guidelines and policies) and resource allocations (budgeting and time frame) using technical and scientific approaches, as well as being sustainable and implementable economically, socially and politically.

- **STATE LEVEL**

All State Town and Country Planning Department are divided into two divisions, both with distinctive administration outlook respectively but with similar organisational structures :

Administrative Division

- To manage all department's administrative matters such as general administration, services and finance.

Technical Division

- To conduct technical functions such the secretariat for the State Planning Committee, coordinate development plans, prepare development plans, planning for special projects, giving advice on planning and to process application for development.

FINANCIAL MANAGEMENT

OPERATING BUDGET AND EXPENDITURES

The Finance Section of the Town and Country Planning Department administers the operating budget of the department whilst the Project Coordination Unit controls the developmental budget and its spending.

Operating Budget And Expenditures

The total operating budget (B43) approved for 2012 is RM50,575,300. However, the total expenditure for the department in 2012 was RM53,838,845.08 or an increment by 106.45. This showed an increase of 5.38% from 2011 which was 100.62%. The spending is due to 1 month salary increase of staff yearly remuneration which increased by 13%.

Expenditure of Operating Budget (B43)

SUBJECT	ALLOCATION (RM)	EXPENDITURE (RM)	PERFORMANCE (%)
Existing Policy	49,249,000.00	52,511,974.47	106.62
One-Off Policy(Asset)	1,326,900.00	1,326,870.61	99.99
TOTAL	50,575,300.00	53,838,845.08	106.45

Source: Finance Section, 2012

Expenditure of Operating Budget (B43) by Activity

SUBJECT	ALLOCATION (RM)	EXPENDITURE (RM)	PERFORMANCE (%)
Activity 070100 Management	13,033,500.00	13,268,084.74	101.80
Activity 070200 Development Plans	24,488,200.00	27,255,222.30	111.35
Activity 070300 Research and Legal	11,726,700.00	11,988,667.43	102.34
Activity 120200 Assets	1,326,900.00	1,326,870.61	99.99
TOTAL	50,575,300.00	53,838,845.08	106.45

Source: Finance Section, 2012

MANAGEMENT ALLOCATION AND EXPENDITURES

Summary of Training Expenditure Performance by December 2012

NO	COURSE	BUDGET (RM)	SPENDING (RM)
1	Mandatory Courses	98,000.00	45,396.00
2	General Courses	290,601.00	242,330.80
3	Functional Courses	549,932.00	470,512.39
4	Private Courses	200,000.00	188,249.00
	TOTAL	1,138,533.00	946,488.19

Source: Finance Section, 2012

PERCENTAGE (%)	COURSES SERIES NO	NO OF COURSES IMPLEMENTED	PERCENTAGE (%)
46.32	6	5	83.33
83.39	29	28	96.55
85.56	40	40	100.00
94.12	1	1	100.00
83.13	76	74	97.37

ALLOCATION AND DEVELOPMENT EXPENDITURES

The Tenth Malaysia Plan (RMKe-10), The Second Rolling Plan 2011 – 2012

The Implementation of programs and projects under the Development Budget (P43) for the Tenth Malaysia Plan is done according to the Rolling Plans. This approach which implements Plans every two (2) years, is also based on the current financial capability of the government. It also gives some flexibility to the government to consider new priorities whether suitable with the changes in the domestic or global economic environment.

Early in 2010, FDTCP submitted a proposal to prepare 67 projects costing RM48, 414, 000 to EPU for the First Rolling Plan (2011-2012) of the Tenth Malaysia Plan. Of this, seven (7) programs were maintained that are :

- i. Local Plan
- ii. Structure Plan,
- iii. Planning Procedure and Planning Dissemination Studies,
- iv. Development of Information Technology,
- v. National Physical Plan,
- vi. Regional Plans and
- vii. The Special Area Plan.

However, the EPU on the 22nd of September 2010 approved only 14 projects that are, ten (10) continuation projects and four (4) new projects with a ceiling allocation (2011 – 2012) of RM11, 300,000.

First Rolling Plan Budget (2011 -2012)

PROGRAM	APPLICATION		APPROVED		
	NO. OF PROJECTS	ALLOCATION (RM)	NO. OF PROJECTS	ALLOCATION (RM)	APPROVED (%)
Local Plan	10	8,950,000	10	1,490,000	16.6
Planning Procedure and Planning Dissemination Studies	4	796,000	2	342,000	43
Development of Information Technology	5	4,769,050	3	750,000	15.7
National Physical Plan	2	1,460,168	2	617,500	42.3
Regional Plan	3	492,000	2	107,010	21.8
Special Area Plan	4	801,000	4	801,010	100
TOTAL	28	17,268,218	23	4,107,520	23.8

Source: Project Coordination Unit 2012

DEVELOPMENT BUDGET AND EXPENDITURE

Development Budget and Performance Year 2012

A budget of RM4,107,520 was approved for 2011. When the accounts were closed, the development expenditure totaled RM3,873,358.57 that is 94.30%. The detailed spending is shown in the table below.

Development Budget Performance and Expenditure 2012

PROGRAM	NO. OF PROJECTS	ALLOCATION (RM)	EXPENDITURE (RM)	PERCENTAGE (%)
Local Plan	10	1,490,000	1,466,874.15	98.45
Planning Procedure and Planning Dissemination Studies	2	342,000	327,227.64	95.68
ICT Development	3	750,000	736,169.48	98.16
National Physical Plan	2	617,500	598,771.60	96.97
Regional Plan	2	107,010	105,400.00	98.50
Special Area Plan	4	801,010	638,915.70	79.76
TOTAL	23	4,107,520	3,873,358.57	94.30

Source: Project Coordination Unit 2012



HUMAN RESOURCES DEVELOPMENT

INTRODUCTION

The government lays emphasis on the importance of developing the human resource of civil servants in order to equip them with the necessary knowledge, skills and good behavior.

Today, the human resources development is no longer seen as a supporting factor but is instead viewed as a significant and strategic contributor to the achievement and level of excellence of any organization.

The Department's approach towards the development of its human resources are based on competency which is able to produce knowledgeable, skilled, dynamic, progressive and competitive workers besides having a strong and disciplined human resource of high integrity and good moral behavior.

The Human Resource Section plays five (5) main roles in the administration of the human resource which are:

1. Personnel services from their date of appointment to retirement
2. Career services including seniority and service data
3. Record of Services
4. Promotion and disciplinary actions
5. Courses, training, workshops, seminars and examinations.

TRAINING PROGRAMS FOR 2012

In 2012, the Department allocated RM1,138.533.00 or 19 percent of the total emoluments which is equivalent to 74 series of courses organized by all divisions or sections in the Department.

The year 2011 recorded the percentage of personnel (including State DTCP) attending 7 days training/courses is 98%. This shows that almost all personnel have been given the appropriate training whether in the form of hard or soft skills, in order to fulfill the need for knowledgeable and highly skilled workforce in their daily work besides, having a high level of good moral behavior.

The Department has also undergone a Training Need Analysis for all level of its Personnel that is, the Management, the Professionals and the supporting staff level 1 and 2.

Based on the Training Need Analysis, the Department had embarked in organizing and coordinating a Staff Training Proposal to be implemented in 2012 as shown in the table below.

Summary of Attendance for 7 Days Training / Personnel from January – December 2012 for DTCP Headqurters.

NO.	DIVISION / PROJECT OFFICE	TOTAL PERSONNEL DIVISION	NO. OF PERSONNEL ACHIEVING 7 DAY TRAINING	PERCENTAGE %
1.	Research and Development Division	43	43	100
2.	National Physical Plan Division	48	46	96
3.	Corporate Division	31	30	97
4.	Regional Planning Division	31	31	100
5.	Legal and Planning Regulatory Division	48	48	100
6.	Eastern Zone Project Office/ URP Kuantan/URP Kota Bharu	79	79	100
7.	Northern Zone Project Office	79	74	94
8.	Southern Zone Project Office/ URP Johor	76	76	100
9.	Central Zone Project Office	76	76	100
10.	National Land Use Information Division	34	34	100
11.	Project Coordination Unit	17	17	100
12.	Management Services Division	65	56	86
13.	Director General/ DDG Office	9	8	89
14.	Legal Unit	1	1	100
15.	Internal Audit Unit	2	2	100
16.	Nkra Safe Task Force Unit	12	12	100
TOTAL		651	633	97

Source : Human Resource Section, 2012

Summary of Attendance for 7 Days Training / Personnel from January – December 2012 for DTCP State.

BIL.	STATE DTCP	NO. OF PERSONNEL ACHIEVING 7 DAYS TRAINING	TOTAL PERSONNEL DIVISION	PERCENTAGE %
1.	DTCP Selangor	13	13	100
2.	DTCP Perak	12	12	100
3.	DTCP Melaka	9	9	100
4.	DTCP Kedah	8	8	100
5.	DTCP Perlis	2	2	100
6.	DTCP Terengganu	9	9	100
7.	DTCP Kelantan	6	6	100
8.	DTCP Pahang	11	11	100
9.	DTCP Johor	7	7	100
10.	DTCP Pulau Pinang	8	8	100
11.	DTCP Negeri Sembilan	9	9	100
TOTAL		94	94	100
GRAND TOTAL		745	727	98

Source: Human Resource Section, 2012

Training / Courses / Workshops / Briefing / Seminar Organised In 2012

NO.	TRAINING / COURSES / WORKSHOPS / BRIEFING / SEMINAR ATTENDED	NO. OF PARTICIPANTS	NO. OF TRAINING
Local			
1.	Courses/Workshops/Briefing/Seminars organized by DTCP (Mandatory/General/Functional)	3,127	74
2.	Local Courses/Workshops/Briefing/Seminars organized by Government	550	45
3.	Courses/Workshops/Briefing/Seminars organized by INTAN	105	15
4.	Local Courses/Workshops/Briefing/Seminars organized by Private Agencies	1,456	52
5.	Courses/Workshops/Briefing/Seminars organized by IPTA	120	10
Overseas			
1.	Overseas Short Courses	32	20
TOTAL		5,158	196

Source : Human Resource Section, 2012

**Briefing of Orientation
Program for the New Town
and Country Planning Officers
(J41)**

As many as 24 new town and country planning officers (Grade J41) reported on August 28, 2012 at the DTCP Library. The Orientation Program began on 28th -30th August 2012 in the DTCP Melati Meeting Room. Various briefings were organized for the orientation programs such as introductory briefings about the Department, Finance, Security and other related Management Services, including leave and Disciplinary Rules. The briefing aims to provide early exposure to the new officers appointed in the related task and responsibilities after taking office in the public service and especially in the field of town and country planning.





'Taking Leaders To The Next Level (Translating Strategic Plans Into Desired Results) Course

On the 4th and 7th of December 2013, the Human Resource Section organized the 'Taking Leaders To The Next Level (Translating Strategic Plans Into Desired Results) Course, which was held at the M & H Hotel, Cheras Kuala Lumpur. The participants consists of those ranging from Grade 44 – 54 personnel officers.

The 'Taking Leaders To The Next Level (Translating Strategic Plans Into Desired Results)' Course was held in order to fulfill one of the criteria for the Department's Succession Plan and help create leadership styles for the officers.

A renounced and caliber YBhg Prof Emeritus Dato' Dr. Sheikh Omar bin Abdul Rahman from Elite Essentials Sdn Bhd was invited as the Speaker and Facilitator for the 2-day Course.

Honorary Title, Medals and Awards

HRD also coordinates candidates for the conferment of honorary titles, medals and awards both from the State and Federal Government. Candidates consists of state and federal officers that have contributed greatly to the country. Officers that have received awards this year are as below :

NO.	NAME	POST / DIVISION	HONORARY TITLE
1.	Mohd Sharif bin Che Din	Town Planning Officer J52, PPZU	Bintang Perkhidmatan Cemerlang (B.C.K) , Negeri Kedah
2.	Che Puan binti Jusoh	Asst Town Planning Officer J29, PPZU	Pingat Perkhidmatan Cemerlang Kedah (P.C.K), Negeri Kedah
3.	Mohd Zabir bin Halim	Town Planning Technician J26, PPZU	Pingat Perkhidmatan Cemerlang Kedah (P.C.K), Negeri Kedah
4.	Ahmad Khadri bin Othman	Town Planning Technician J22, PPZU	Pingat Jasa Kebaktian (PJK), Negeri Pulau Pinang
5.	Abd Razak bin Rahman	Town Planning Technician J26, BPW	Pingat Pangkuhan Negara (PPN), Wilayah Persekutuan

Source: Human Resource Section, 2012



Long Term Local and Overseas Courses

The Department through the Human Resources Development Panel has chosen appropriate and qualified officials by nominations for Postgraduate studies at PhD and Masters level for the Federal Training Award (HLP) from the Public Services Department (PSD).

The Department has also given approval for officers who are interested in pursuing their careers on their own using government facilities such as half pay leave, study leave, sponsorship according to PSD current offer.

The selection of officers is based upon career specializations as defined by the Department. in 2012, one (1) officer successfully underwent a PhD course, two (2) at Masters Level, another in a Degree course and another in a Diploma course.

BIL	NAME	DESIGNATION	SPECIALIZED FIELD OF STUDY
1.	En. Abdul Rashid bin Abd. Rani	Town Planning Technician Grade J17, Regional Planning Division	Diploma Urban and Regional Planning Politeknik Sultan Abd Halim Muadzam Shah
2.	Pn. Zaleha binti Abdul Aziz	Asst Town Planning Officer J29, Landuse National Information Division	Degree Urban and Regional Planning Universiti Teknologi MARA
3.	En. Mustafa Bakri bin Alias Sani	Town Planning Officer J44, Selangor State DTCP	Masters Social Science – Geography (Local)
4.	En. Mohd Sukri bin Baharom	Town Planning Officer J41, National Physical Plan Division	Doctrate Urban and Regional Planning (Local)
5.	En. Yoon Boon Chew	Management and Diplomatic M48, Management Division	Masters Strategic and Security Analysis (Local)
6.	Pn. Lelawati @ Normadiah binti Ismail	Town Planning Officer J41, Legal And Planning Regulatory Division	Masters Development Science (Local)

Source : Human Resource Section, 2012

**Department Subject
Examinations for The Town
and Country Planning
Scheme of Service**

The department's subject examinations are pre-requisites which are needed to confirm the service of Assistant Town and Country Planners, Grade J29, Town and Country Planning Technicians, Grade J17 and Draughtsman, Grade J17 who are still under probation.

The first series of examination in 2012 was held from 12th-15th June 2012 at the EPF Institute in Bangi Selangor. A total of 213 candidates applied for the exams but only 212 sat for the exam. They consists of 84 candidates from Grade J29, 105 personnel from Grade J17 and 26 candidates from Grade J17.

The second series of examination was held from 6th - 8th November 2012 at the EPF Institute in Bangi Selangor. A total of 221 candidates sat for the exam which consists of 75 candidates applying for the Asst Town planners (Grade J29) scheme of exams, 103 personnel for the Technicians (Grade J17) exams and 24 candidates for the Draughtsman exam. Nineteen (19) candidates sat for the Promotion by Appointment Examinations (KPSL).

Postings for 2012

The total number of workforce at FDTCP Peninsular Malaysia as December 2012 are as follows:

POSTINGS	NUMBER	PERCENTAGE (%)
Filled	912	92
Vacant	56	6
Group	20	2
TOTAL	988	100

Source: Human Resource Section, 2012

Filling Positions 2012

PLACEMENT	MANAGEMENT AND PROFESSIONAL LEVEL	SUPPORTING LEVEL	TOTAL
HEADQUARTERS	190	485	675
STATE	91	-	91
CADRE	139	7	146
TOTAL	420	492	912

Source: Human Resource Section, 2012

INFORMATION TECHNOLOGY DEVELOPMENT

E-PLANNING ENQUIRIES SYSTEM

The e-Planning Enquiries system is an application developed to support the information Counter System at the Federal and State level of the Department of Town and Country Planning. This application allows the public to submit any questions regarding town and country planning services. This system was developed in April 2012 and is expected to be operational in January 2013.

The Online enquiry services include:

- i. Planning standards;
- ii. Permitted land uses;
- iii. Advice on the development of State Structure Plan (RSN) and Local Plans (RT) and Special Area Plans (SAPs);
- iv. Acts, Rules and Policies and the planning board appeals, and
- v. Other matters related to town and country planning at the state level.



The E-Planning Enquiries System consists of three (3) modules that is :

- i. Enquiry module;
- ii. Reporting Module, and
- iii. Query Management Module.

The E-Planning Enquiry System consists of three (3) functions:

- i. User
- ii. Desk Officer
- iii. State Planning Director

User

The users are the public who are individuals / land owners, developers / consultants /architects /surveyors /students and agencies

Desk officer

- i. Receives enquiries from the users
- ii. Prepares the draft answers from enquiries received
- iii. Update Guidelines and Planning Standards

State Planning Director

- i. Prepares the final answer from desk officers
- ii. The system will email the answers to the users after endorsement by the Director General

Access to the ePlanning Enquiries System

- i. State DTCP websites
- ii. Federal DTCP websites

Programs implemented thus far:

May 10, 2012	ePlanning Enquiries Discussion
June 27, 2012	ePlanning Enquiries Meeting 1/2012
October 18, 2012	ePlanning Enquiries Meeting 2/12
December 11, 2012	ePlanning Enquiries Meeting 3/12 (User Acceptance Test)
January 8, 2012	Implementation of ePlanning Enquiries by all State DTCP

ICT STRATEGIC PLAN (PSICT)

The FDTCP ICT Strategic Plan (PSICT) 2012-2015 was prepared in-house by the DTCP, PSICT development team which consists of FDTCP employees in cooperation with the ICT Public Sector Consulting services, MAMPU and MHLG, ICT Division. PSICT development team took six months to be developed which started in January 27 to June 15, 2012.

ICT FDTCP Vision

To be a leader of the Town and Country Planning Service through an Integrated and Innovative ICT.

ICT FDTCP Mission

- Strengthening the integration of ICT applications and infrastructure towards effective and efficient delivery services.
- Strengthening the culture and governance of ICT towards excellence in the service delivery.

PSICT consists of four (4) ICT core areas which include

- i. Infrastructure and ICT security;
- ii. Applications and databases Malaysia;
- iii. ICT corporate governance; and
- iv. ICT culture.

A total of 12 core ICT strategic areas were created which contains 32 planned ICT programs to be implemented in 2012 until 2015.

Launching Ceremony of PSICT FDTCP

PSICT FDTCP 2012-2015 was launched by Datuk Mohd Fadzil bin Haji Mohd Khir, Director-General of FDTCP, Peninsular Malaysia and Dato' Muhammad Zabidi Zainal, Director General of MAMPU on December 14, 2012 at Tan Sri KR Soma Auditorium, Wisma Tun Sambanthan, Kuala Lumpur. Also present were Dr. Dahlia Rosly, Deputy Director General and Department CIO as well as the State and Division Directors.





FDTCP LANDUSE PORTAL

The FDTCP Land use Portal was developed to provide existing and proposed land use (zoning) data that are contained in the Development Plans under the Town and Country Planning Act (Act 172), which includes the National Physical Plan (NPP), Structures Plan (RS) and Local Plans (LP).

The portal can be accessed by any individual through the url *<http://landuse.townplan.gov.my>*. The portal was developed to meet the general requirements of the public for obtaining current land use information and land use proposals for the purposes of planning, development, property management, research, education, monitoring and improving the delivery system.

Land Use portal home page

All data collected in this land use portal is derived from studies carried out under the 8th Malaysia Plan (8MP) including the NPP, SP and RTs. Other data were obtained from government agencies such as the Department of Survey and Mapping Malaysia (JUPEM), the Remote Sensing Agency Malaysia (ARSM), Centre for Geospatial Data Infrastructure (MacGDI), State Governments and Local Authorities.

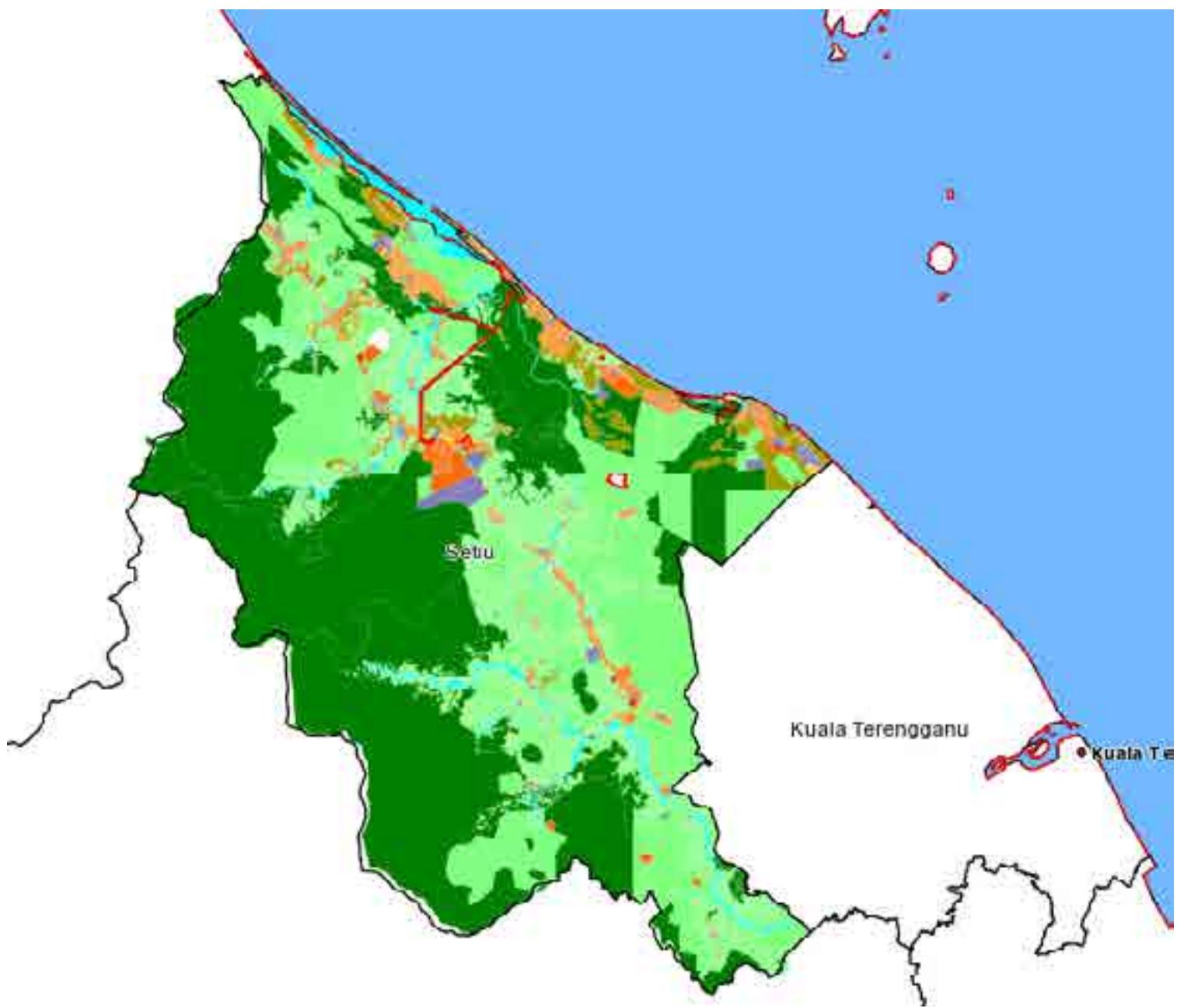
In 2012, the National Land Use Information Division (BMGN) has added the contents of the modules in the FDTCP Portal for Local Plan in which the sub-module Proposals have been added as sub-modules together with the Existing Land Usage sub-module. The newly added Land Use sub-module for RT in the FDTCP land use Portal is shown below,

NO.	STATE	EXISTING LANDUSE
1.	Johor	Batu Pahat Local Plan Muar Local Plan
2.	Melaka	Jasin Local Plan
3.	Negeri Sembilan	Jempol Local Plan Jelebu Local Plan
4.	Pahang	Cameron Highlands Local Plan Pekan Local Plan Rompin Local Plan
5.	Perak	Perak Tengah Local Plan Selama Local Plan
6.	Selangor	Klang Local Plan Kuala Selangor Local Plan Sabak Bernam Local Plan
7.	Terengganu	Setiu Local Plan

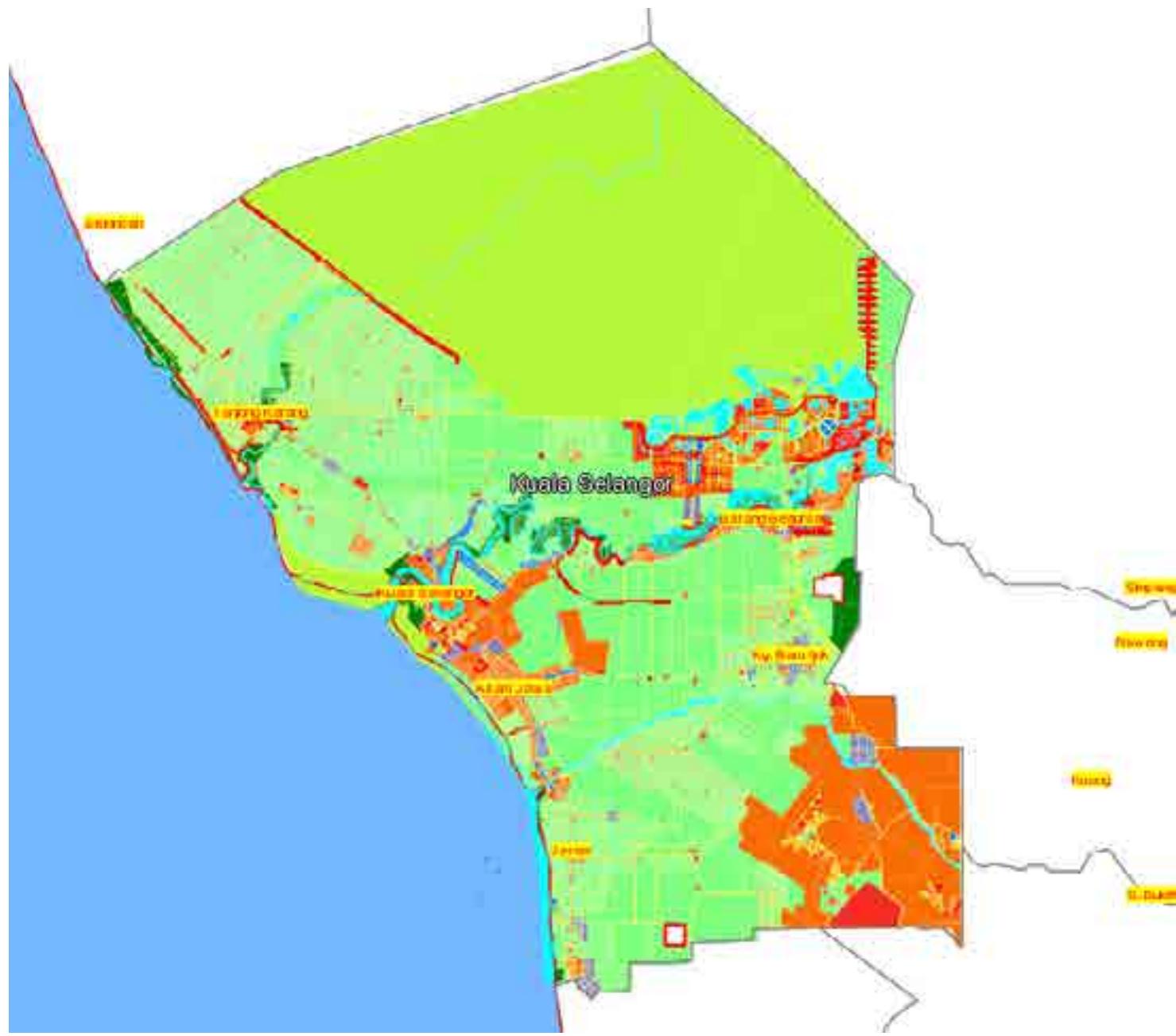
Source : National Landuse Information Division 2012







Setiu Local Plan



Kuala Selangor Local Plan

OPEN SOURCE QUANTUM GIS (QGIS) SOFTWARE

Since 2009, the Department has been the lead agency that has introduced and promoted the use of Open Source Quantum GIS Software (QGIS), as the main GIS software for the public, as it can also help government agencies reduce the burden of cost of procurement of GIS software. Since QGIS is able to provide mapping and spatial analysis comparable to other privately paid GIS software, it was seen fit to use the technical operation of the GIS data to other multi-agency involved in GIS operations. Therefore, the Department has received numerous requests from outside agencies and internal departments to get QGIS training.

During 2012, focus was given on GIS courses for the basic-intermediate course for two (2) days which was attended by 20 participants. To overcome the lack and insufficiency of GIS software in the department, the FTCPD Planning and Development Committee Meetings 2/2012 on 3rd July 2012 decided to use the Department's QGIS software to replace the existing GIS software.

List of QGIS Training Carried Out Throughout 2012

VENUE	PARTICIPANTS
Wisma Peladang, Alor Setar 18-19 January 2012	Northern Zone Project Office
Wisma Negeri Melaka 13-14 February 2012	Southern Zone Project Office
Universiti Teknologi Petronas, Tronoh 13-14 March 2012	BTM, University Technology Petronas
Wisma NRE, Putrajaya 15-16 Mac 2012	MaCGDI
Makmal Komputer JPBD Semenanjung Malaysia 20-21 March 2012	Central Zone Project Office
JPBDN Perlis, Kangar 10-11 April 2012	DTCP Perlis and State agencies representatives.
ILPKT, Bukit Tinggi 16-17 April 2012	State DTCP and Local Authorities
Wisma K-Perak, Ipoh 24-25 April 2012	K-Perak Sdn. Bhd & Perak DTCP
ILPKT, Bukit Tinggi 8-9 May 2012	State DTCP and Local Authorities
ILPKT, Bukit Tinggi 5-6 June 2012	State DTCP and Local Authorities
Makmal Komputer JPBD Semenanjung Malaysia 24-26 July 2012	Representatives from Divisions and project Office FDTCP
Wisma Perkeso, Kuala Terengganu 9-10 Oktober 2012	Eastern Zone Project Office
ILKPT, Bukit Tinggi 29-30 August 2012	State DTCP and Local Authorities
Universiti Putra Malaysia, Bintulu 13-14 November 2012	BTM, University Putra Malaysia
Wisma KKLW, Putrajaya 10-11 December 2012	Ministry of Regional and Rural Development

Source : National Landuse Information Division 2012





QGIS Training 2012

The Department has also presented papers on the use of QGIS as follows:

- i. Malaysia Geospatial Forum 2012 organized by Geospatial Media and Communications Pvt. Ltd in Malacca at 6-7 March 2012;
- ii. Workshop on Self-Reliance Program Phase III, Public Sector OSS-08 organized by MAMPU in Putrajaya on 22-24 April 2012, and
- iii. GIS and Mapping Utility Seminar 2012 organized by MPSJ & MIP in Subang Jaya on December 27, 2012.

Similar to last year, the Department has also contributed QGIS articles at the Public Sector Geospatial Bulletin organized by the Ministry of Natural Resources and Environment (NRE) which will be printed in the 2013 edition of the Geospatial Bulletin. In terms of knowledge sharing, four (4) QGIS related articles were published in the Malaysian Town Planning Research Network or <http://www.mytownnet.blogspot.com> which were contributed by the Research and Development Division, FDTCP Peninsular Malaysia.

An exhibition to promote and provide QGIS training throughout year 2012 for the general public or in the department (in-house) was held in the 2013 MyGOSSCON Conference and Exhibition, organized by MAMPU in Shah Alam on 26 November 2012.



PLANNING GEODATA CENTRE (PGC)

The Planning Geodata Centre is an on-line data management application system that manages land use data from various parties and individuals. In line with FDTCP function as the custodian of land use data, this application was also developed to improve the delivery system and facilitate the process of land use data applications.

Geodata Centre Planning applications can be accessed via the web at, <http://jpbddataware.townplan.gov.my>. The advantages of this application are as follows:

- i. Quick and efficient data application process
- ii. Time and cost saving
- iii. Inter agency data sharing



Jabatan Perancangan Bandar Dan Desa

Planning GeoData Centre




Menu

- Laman Utama
- Planning Data
- Geospatial Data Catalogue
- Hubungan Luar
- Peri Laman

Pengguna Berdaftar

EP Pengguna:

Kata Laluan:

Log Masuk

Daftar Pengguna Baru

Lajip Kata Laluan Baru

Rubung Administator

AKTIVITI PENGETAHUA

Skim Pengurusan Geodata

Borang Permohonan Data

Borang Permohonan

Permohonan Data

Borang Permohonan

Permohonan Data

Borang Permohonan

Permohonan Data

Pautan Lain

PPPKL Laman Web

Selamat Datang ke Laman Planning GeoData Centre

Planning GeoData Centre adalah merupakan satu sistem aplikasi pengurusan data di atas talian yang mengendalikan permohonan data gunatahan dan pelbagai pihak manculun masyarakat, bersama dengan fungsi JPD sebagai custodian data gunatahan negara, aplikasi ini dibangunkan untuk meningkatkan sistem penyampaian maklumat bagi menuduhkan proses permohonan data gunatahan. Pengurusan permohonan data gunatahan ini dilaksanakan dalam pangkalan data jabatan yang dikenali sebagai Planning GeoData Centre (POC). Pembangunan maklumat gunatahan negara juga membekalkan data-data dimensi spasial bagi pembangunan pembinaan, perindustrian, kerudukan dan kawasan perusahaan sumber air akan selaras bersamaan dengan agensi-agensi persekitarannya, negeri dan tempatan.

Oleh itu, POC mengumpulkan data-data spasial dari Kajian Rancangan Persempadan yang berasal dari data-data dari Kajian Rancangan Fizikal Negara (PRN), Rancangan Struktur Negara (RSN) dan Rancangan Tempatan Daerah (RTD). Aplikasi permohonan data atas talian ini diharap dapat membantu Pihak JPDDRM bagi pelaksanaan pengurusan dan pemeringkatan maklumat gunatahan. Oleh yang demikian, dengan kemudahan aplikasi ini, ia diharapkan dapat dimanfaatkan seperuhnya bagi membantu Jabatan Perancangan Bandar dan Desa menimbuhkan nilai data gunatahan sedada yang secara tidak langsung diaikuti merdukan perancangan dan pembangunan gunatahan negara.

...2012/2013...

FSERVE MODULE

The Fserve Module is contained in the Planning Geodata Centre (PGC) application. The Fserve provides uploading and downloading facilities of files between users of State DTCP / Project Office and other users in FDTCP to the National Landuse Information System.

A series of Hands-on courses for the Fserve modules, Planning Geodata Centre was held as follows:

i.	Central Zone Project Office	November 23, 2012
ii.	Pahang State DTCP	November 29, 2012
iii.	Southern Zone Project Office	December 5, 2012
iv.	Northern Zone Project Office	December 20, 2012



QUALITY MANAGEMENT AND FDTCP STRATEGIC PLAN

KPI FOR FDTCP (PENINSULAR MALAYSIA) 2012

The formulation of the Department's KPI in 2012 is based on the functions and the powers provided under the Town and Country Planning Act 1976 (Act 172) in accordance with four (4) National Mission: Improving Sustainability and Quality of Life. The Ministry's KPI still form the basis of the formulation of Department's KPI which are :

- i. Increasing the coverage of the planning development areas in the Peninsular Malaysia
- ii. Improving the level of adoption and understanding of Guidelines, Rules, Manual, Acts and Land use information at State level

The Ministry's KPI has been outlined as the Department's main KPI, together with the Director General's and two other Deputy Director Generals.

**KPI Performance
Achievement According
to Key Results Areas 2012**

With the main aim of Towards Achieving Conformity in Planning, 41 KPI for 2012 was adopted based on nine (9) Key Results Areas. The achievement areas are as follows :

KRA	KPI		TOTAL KPI
	ACHIEVED	NOT ACHIEVED	
KRA 1 : Physical Planning Policy	2	-	2
KRA 2 : Effective Land Use Planning and Distribution of Resources	4	-	4
KRA 3 : Review of the Town and Country planning Act (Act 172) and its Rules.	1	-	1
KRA 4 : Innovation in Planning	4	-	4
KRA 5 : Collection and Preparation of Accurate and Up-To-Date Data	1	-	1
KRA 6 : Integrated Monitoring System	3	1	4
KRA 7 : A Network of Cooperation and Consultation	14	1	15
KRA 8 : Human Resource Development and Organizational Strengthening	4	-	4
KRA 9 : Customer Satisfaction	6	-	6
GRAND TOTAL	39	2	41

Source: Corporate Division 2012

KPI Achievement By Year

Year	Achieved	Not Achieved	No. of KPI
2009	41 KPI (77.36%)	12 KPI (22.64%)	53 KPI
2010	37 KPI (72.55%)	14 KPI (27.45%)	51 KPI
2011	28 KPI (70%)	12 KPI (30%)	40 KPI
2012	39 KPI (95.12%)	2 KPI (4.88%)	41 KPI

Table of KPI Owners 2012

NO.	OWNERS	KPI 2012		
		SPECIALIZED	JOINT	TOTAL
1.	National Physical Plan Division	5	8	13
2.	Research and Development Division	3	7	10
3.	Corporate Division	2	7	9
4.	Legal and Planning Regulatory Division	5	8	13
5.	National Land use Information Division	4	7	11
6.	Regional Planning Division	1	8	9
7.	Management Service Division - Administration	-	4	4
8.	Management Service Division – Finance	-	4	4
9.	Management Service Division – Human Resource	-	4	4
10.	Management Service Division – Information Technology	2	4	6
11.	Central Zone Project Office	-	11	11
12.	Southern Zone Project Office	-	9	9
13.	Northern Zone Project Office	-	9	9
14.	Eastern Zone Project Office	-	11	11
15.	Project Coordination Unit	-	7	7
16.	NKRA Safe City Task Force Unit	1	6	7
17.	Internal Audit Unit	-	4	4
18.	Selangor State DTCP	-	11	11
19.	Johor State DTCP	-	11	11
20.	Perak State DTCP	-	12	12
21.	Pahang State DTCP	-	11	11
22.	Pulau Pinang State DTCP	-	12	12
23.	Terengganu State DTCP	-	11	11
24.	Melaka State DTCP	-	11	11
25.	Kedah State DTCP	-	11	11
26.	Negeri Sembilan State DTCP	-	11	11
27.	Kelantan State DTCP	-	12	12
28.	Perlis State DTCP	-	11	11

Source: Corporate Division 2012

KPI ACHIEVEMENTS

Minister	PERFORMANCE DIMENSION	KEY PERFORMANCE INDICATOR	2012 TARGET
	Efficiency and effectiveness in the public service delivery	Gazettlement of Local Plan To Gazette Local Plans by December 2012	10 Local Plans

Source: Corporate Division 2012

Gazetttement

ACTUAL ACHIEVEMENT	STATUS	NOTES / CAVEAT (IF ANY)	REFERENCE / SUPPORTING DOCUMENTS
10 Local Plans Gazetted	On Target	List of Local Plans Gazetted : <ol style="list-style-type: none">1. Ipoh LP 20202. Jajahan Jeli LP3. Jajahan Kuala Krai LP4. Jajahan Machang LP5. Jajahan Pasir Puteh LP6. Jajahan Tanah Merah LP7. Daerah Lipis LP8. Daerah Kuala Kangsar LP9. Daerah Hilir Perak LP10. Daerah Kerian LP	

Secretary General	PERFORMANCE DIMENSION	KEY PERFORMANCE INDICATOR	2012 TARGET
	Efficiency and effectiveness in the public service delivery	<p>KPI 4 : Safe City Program</p> <p>The implementation of 5 Safe City Immediate Steps by end of 2012 in order to reduce reported crime rates which are :</p> <ul style="list-style-type: none"> • Lighting • Separation of pedestrians and motor vehicles • Safety mirrors • Locked motorcycle parking • Signboards 	141 Local Authorities
		<p>KPI 6 : New Research Studies and Planning Guidelines</p> <p>To prepare Interim Report on Urban Design of Compact Livable Cities</p>	Interim Report tabled at the Coordination Committee II Meeting

Source: Corporate Division 2012

ACTUAL ACHIEVEMENT	STATUS	NOTES / CAVEAT (IF ANY)	REFERENCE / SUPPORTING DOCUMENTS
151 Local Authorities	Significantly Exceed Target		Safe City Program Steering Committee Minutes
Interim Report tabled at the Coordination Committee II Meeting on December 14, 2012	On Target	Study started July 25, 2012	Coordination Committee II Meeting Minutes on December 14, 2012

PERFORMANCE DIMENSION	KEY PERFORMANCE INDICATOR	2012 TARGET
	KPI 7 : liberalization of Town Planning Service Draft Proposal of Amendments to Act 538 to be tabled at the Malaysian Board of Town Planners Meeting	Draft Proposal of Amendments to Act 538 to be tabled at the Malaysian Board of Town Planners Meeting
Efficiency And Effectiveness In The Public Service Delivery	KPI 8 : Formulation and Drafting of Act Amendments to the Town and Country Planning Act 1976 (Act 172) Amendments to the Town and Country Planning Act 1976 (Act 172) submitted for review at the Attorney General Office	Draft Table of Proposals on Act 172 amendments (Malay and English Version) submitted for review to the Ministry's Legal Advisor

Source: Corporate Division 2012

ACTUAL ACHIEVEMENT	STATUS	NOTES / CAVEAT (IF ANY)	REFERENCE / SUPPORTING DOCUMENTS
Draft Proposal of Amendments to Act 538 tabled at the Malaysian Board of Town Planners Meeting on December 11, 2012	On Target		Calling for Meeting letter
Town and Country Planning Act 1976 (Amendments) 2012 Bill approved by Attorney General	Exceed Target	Town and Country Planning Act 1976 (Amendments) 2012 Bill approved by Attorney General on November 22, 2012	Copied Letter from Attorney General

**Director
General**

	2012 TARGET			STATUS
	ACHIEVED	NOT ACHIEVED	TOTAL	
Achieved targets				
14	-	14		
				<p>3/Y. Percentage of Project Progress according to SPP II</p> <p>4/Y(1). Percentage of Proposed Planning Permission under sub-sec 22(2A) tabled at NPPC</p> <p>4/Y(2). Preparation of Endorsement Paper according to specified time</p> <p>5/Y. Percentage of Projects brought for consultation under sec 20A</p> <p>7/Y. Progress of Act 172 review according to schedule</p> <p>9/Y(1). No of Studies on Research / Techniques / Planning Concepts / New Planning Guidelines</p> <p>15/Y. Percentage of Gazetttement of Development Plans 6 months after approval by State Authority</p> <p>16/Y. Implementation of Safe City Programs</p> <p>17/Y. Policy Papers tabled to National Physical Planning Council (NPPC)</p> <p>18/Y. NPPC Technical Committee Meetings</p> <p>21/Y. Frequency of State Planning Committee Meetings</p> <p>26/Y. Number of Statistics / Bulletin / Monographs and other Reports published by FDTCP</p> <p>32/Y. Liberalisation of Town Planning Services Action Plan</p> <p>35/Y(1). Personal Records and Services Profile</p> <p>35/Y(2). Property Declaration Update</p> <p>35/Y(3). Annual Work Targets Update</p> <p>36/Y. Level of Customer Satisfaction by Division</p>

Source: Corporate Division 2012

**Deputy Director
General
(Planning)**

	2012 TARGET			STATUS	
	ACHIEVED	NOT ACHIEVED	TOTAL		
	8	2	10	Achieved targets	
				1/Y. Publicity and Awareness programs for National Physical Plan 2	
				2/Y. Inception Report of Urban Profile Study 2	
				3/Y. Percentage of Project Progress according to SPP II	
				6/Y. Number of Public Participation Programs (Launching ceremony, briefings & Focus Group Discussion)	
				14/Y. Number of development plan Monitoring Reports	
				16/Y. Implementation of Safe City Programs	
				20/Y. Formation of Regional Planning Committee	
				36/Y. Level of Customer Satisfaction by Division	
				Not achieved targets	
				13/Y. Evaluation and Monitoring Report on NPP2	
				Y23/Y. Dissemination programs for development Plan Studies	

Source: Corporate Division 2012

**Deputy Director
General
(Development)**

	2012 TARGET			STATUS	
	ACHIEVED	NOT ACHIEVED	TOTAL		
	9	-	9	Achieved targets	
				7/Y. Progress of Act 172 Review according to schedule	
				9/Y(1). Number of Studies on Research / Techniques / Planning Concepts / New Planning Guidelines	
				10/Y. Number of Planning Guidelines Reviews and Manuals	
				12/Y(1). Data Collection to complete the Department database	
				KPI 22/Y Number of Publicity / corporate information disseminations (newspaper inserts, bulletin, other reports)	
				29/Y. Data Sharing	
				30/Y. Number of Partnership / MoU with Institute of Higher Learning and research institutes	
				31/Y. Number of Partnership / MoU with Public Sectors	
				36/Y. Level of Customer Satisfaction by Division	

Source: Corporate Division 2012

FDTCP STRATEGIC PLAN

The FDTCP Strategic Plan 2012 - 2020 is an improvement from the FDTCP Strategic Plan 920 (RSJ 920). It is designed to ensure that the department becomes a top leader that is not only relevant but also significant in the Town and Country Planning Service and to national development.

Issues and challenges of globalization together with the high expectations of stakeholders and customers become fundamental in empowering the role and functions of FDTCP that is innovative, creative and holistic based on the planning legislation and regulations under the provisions of Act 172.

The achievementd of Strategy Action Plan for 2012, are still based on the nine (9) Strategies and 41 indicators outlined in the RSJ 920 because the FDTCP Strategic Plan 2012 - 2020 was only completed in the four quarter of the year 2012.

Core Strategic Performance Achievements and RSJ 920 Programs.

The objective of the Department's Quality MS ISO 9001:2008 identified a target achievement of 80% in the implementation of PTRSJ

Strategic Thrusts

RSJ 920 has outlined nine (9) Strategic Thrusts that has to be considered seriously and, whose success has to be ascertained for FDTCP to realize its strategic Plans. The nine (9) Strategic Thrusts identified are :

Thrust 1	Planning Conformity
Thrust 2	World Class Product
Thrust 3	Customer Satisfaction
Thrust 4	Research and Development
Thrust 5	Strategic Alliance
Thrust 6	Information Technology Development
Thrust 7	Effective Land use Planning and Management
Thrust 8	Competency Development
Thrust 9	Financial Resource management

The achievements of the 20 programs form the basis for measuring the Performance of the RSJ strategic thrusts. In 2012, all nine (9) core strategic thrusts reached higher than the target of 80% (such as the table below) as set out in the Quality Objectives of the Department. From this total, the indicators and programs for strategic cores 2, 5, 6 and 8 demonstrate 100% achievement.

Achievement of Strategic Thrusts 2012

STRATEGIC CORES	ACHIEVEMENT
Thrust 1 : Planning Conformity	99.34%
Thrust 2 : World Class Product	100.00%
Thrust 3 : Customer Satisfaction	98.53%
Thrust 4 : Effective Land use Planning and Management	96.86%
Thrust 5 : Research and Development	100.00%
Thrust 6 : Strategic Alliance	100.00%
Thrust 7 : Competency Development	99.75%
Thrust 8 : Information Technology Development	100.00%
Thrust 9 : Financial Resource Management	97.86%
	99.15%

Source: Corporate Division 2012



PTRSJ Program 2012

A total of 41 indicators were used to measure the 20 PTRSJ program. The achievement of the PTRSJ programs from January to December 2012 shows that all 20 programs has reached at least 80% achievement as determined by the Quality Manual (as shown in the table below). From this total, indicator for program 2, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16 and 18 achieved the target of 100%.

Achievement of the PTRSJ Program 2012

PTRSJ PROGRAM		ACHIEVEMENT (%)
Program 1	: Improving Public Awareness and Understanding	96.43%
Program 2	: Promoting Good Planning Practices	100%
Program 3	: Preparing Development Plans and Strengthening its Implementation	87.50%
Program 4	: Strengthening the Role of State Directors	100%
Program 5	: Developing a Comprehensive Database	100%
Program 6	: Periodic Monitoring and Auditing	98.75%
Program 7	: Consultation Programs with Implementing Agencies and Related Parties	100%
Program 8	: Upgrading Planning with the public during the Plan preparation process	100%
Program 9	: Exploring and Exposure to New Planning Approaches and Techniques	100%
Program 10	: Increasing Delivery Through Information Technology	100%
Program 11	: Strengthening the Function of the Appeals Board	100%
Program 12	: Reviewing and Improving Act 172 continuously	100%
Program 13	: Providing Planning Guidelines/ Research Studies/ New Manuals	100%
Program 14	: Review of Planning Guidelines/Manuals	100%
Program 15	: Strengthening DTCP (organization)	100%
Program 16	: Cooperation with International Agencies and Other Countries	100%
Program 17	: Preparing, Implementing and Reviewing the Human Resource Master Plan	99.25%
Program 18	: Implementing Total Quality Management	100%
Program 19	: Managing Financial Resources	97.86%
Program 20	: Providing Effective Planning Services	99.55%

Source: Corporate Division 2012

Star Rating Evaluation System (SSR)

The Star Rating Evaluation System (SSR) is conducted by MAMPU which involves 22 lead agencies including the Federal Department of Town and Country Planning.

In 2012, the Star Rating system was implemented in - house by the Corporate Division based on the 2011 Star Rating Assessment. The scores and performances recorded aims at giving the current performance status and scenarios based on the SSR 2011 criteria. The assessment was able to determine the criteria that need improvement or have the opportunity for system improvements towards excellence delivery of services for the town and country planning department.

The Department has acquired a four (4) star rating with an overall mark of 89.85% as compared with 88.50% in 2010.

Evaluation date: October-December 2012, done internally for 2011 evaluation by the Corporate Division.

Star Rating Scores

90% - 100%	excellent	★★★★★
80% - 89.9%	good	★★★★
70% - 79.9%	satisfactory	★★★
60% - 69.9%	less than satisfactory	★★
50% - 59.9%	unsatisfactory	★
bawah 50%	not satisfactory	(no stars)

Evaluation Outcome**HQ Star Rating Performance 2012 :**

EVALUATION COMPONENTS	MARKS (%) 2010	MARKS (%) 2012	PERFORMANCE
			2012
Component A : Management	88.50	85.30	Good
Component B : Core services	91.36	89.20	Good
Component C : Client Management	87.34	94.31	Excellent
Overall	88.50	89.85	Good
RATING	4 STARS		4 STARS

Source: Corporate Division 2012

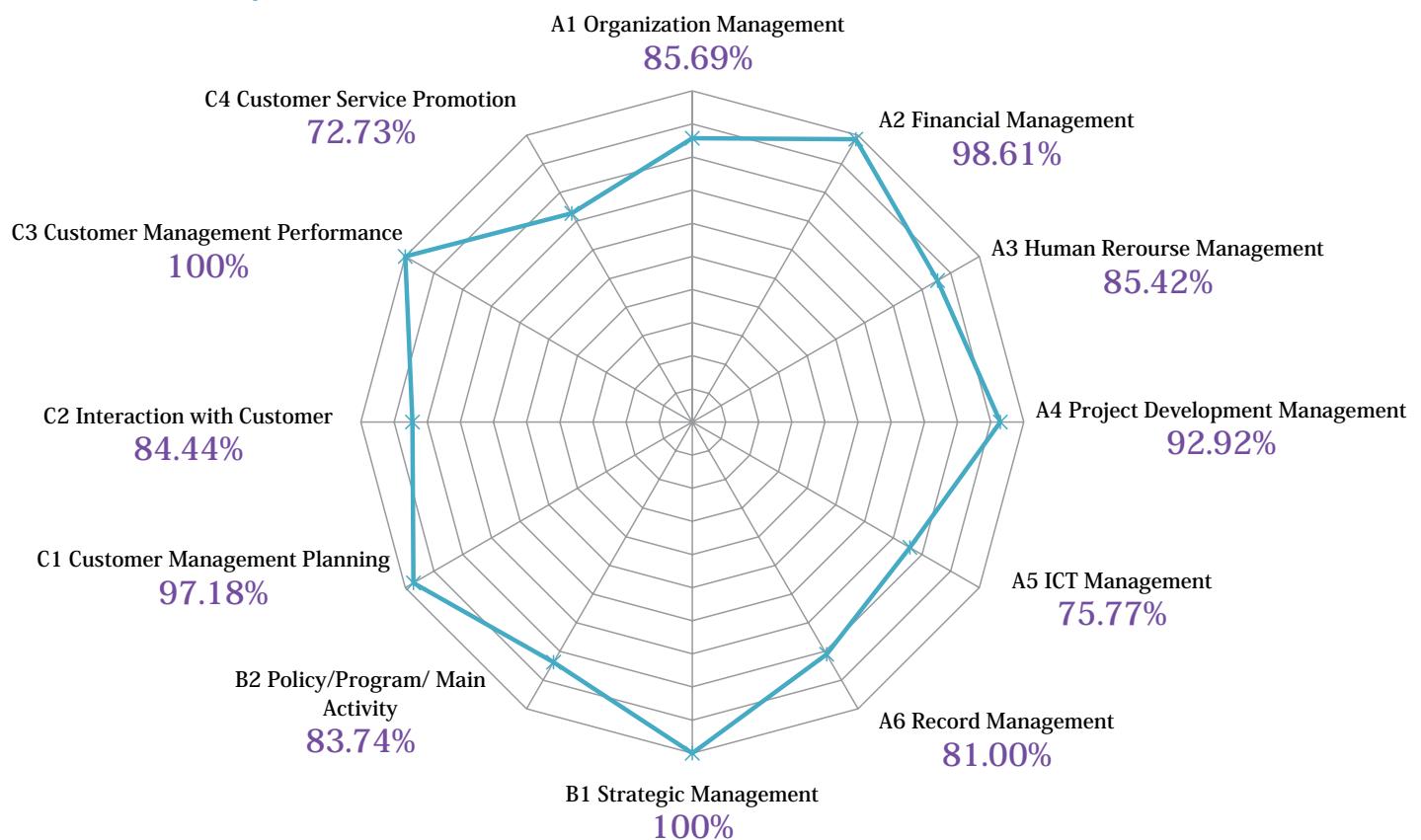
State Star Rating Performance 2012 :

NEGERI	MARKS	PERFORMANCE
Terengganu	87.01	★★★★★
Pulau Pinang	89.51	★★★★★
Pahang	90.28	★★★★★
Perak	89.35	★★★★★
Selangor	91.49	★★★★★
Kelantan	86.96	★★★★★
Negeri Sembilan	80.53	★★★★★
Melaka	80.89	★★★★★
Johor	82.30	★★★★★
Kedah	84.35	★★★★★
Perlis	82.91	★★★★★

Source: Corporate Division 2012



Achievement by Evaluation Criteria



Source: Corporate Division 2012

MS ISO 9001:2008

The Department has received the MS ISO 9001 : 2008 Certificate with the scope of :

The Town Planning service for the preparation of the NSP, Regional Plan, Structure Plan, Local Plan, Planning Research Studies and activities related to town and country planning in Peninsular Malaysia.

The implementation of the activities of MS ISO 9001 : 2008 at the departmental level is through :

- i. Internal Audit carried out by the internal auditors of the Department on the quality activities in order to access the processes of documentation regarding implementing the effectiveness of plans and evaluation towardws quality management system for improvement purposes.
- ii. The Management Review Committee Meeting (JKSP) was held twice (2) a year aimed at obtaining a response on the efficiency and effectiveness of the quality management system, planning and approving corrective, preventive actions and continuous improvement.





SIJIL

International Safety Board, [www.ishb.org](#) (in Spanish and English)

ERANCANGAN BANDAR DAN DESA, SEMENANJUNG MALAYSIA
DERSARSI
A LUMPUR
ERSEKUTURI

menaikkan Sistem Pengurusan Kualiti yang mengepati

2008
Management Systems - Requirements

TAN PERANCANGAN BANDAR DAN DESA BAGI PENYEDIAAN
JAN RANCANGAN FIZIKAL NEGARA (RFN), RANCANGAN
(W), RANCANGAN STRUKTUR (RS), RANCANGAN TEMPATAN
JAN PENYELIDIKAN PERANCANGAN DAN AKTIVITI DIBAWAH
JAN AKTA PERANCANGAN BANDAR DAN DESA 1976 (AKTA
AKTIVITI-AKTIVITI BERKAITAN DENGAN PERANCANGAN
JAN DESA SEMERUANJUNG MALAYSIA.

Waktu: 08 Mac 2011 - 06 Januari 2014

Dato' Ir. Hj. Yahaya Ahmad
Pengerusi
SiRIM CAS International Sdn. Bhd.



Robert
MICHIGAN STATE
UNIVERSITY

✓ *Handwritten*
Wenatchee National Forest





Innovation

In an effort to upgrade innovative cultures in the public service and to promote a culture of innovation among employees, a FDTCP Innovative Action Plan was launched. This plan is consistent with the MHLG Innovative Action Plan which was launched in 11 November 2011. It consists of six (6) strategies and 20 measures designed to enhance and strengthen innovation in the Department.

Among the programs organized during 2012 are as follows :

NO.	EVENT	DATE
1.	Launching of Department's Innovative Action Plan 2012 in Kuala Lumpur	19 Jan 2012
2.	Strengthening and Creativity in Innovation Workshop in Pulau Pangkor	12-14 Feb 2012
3.	Innovation Awareness Week (Do you want to challenge your mind)	27 Feb - 2 March 2012
4.	KIK Steering Committee meeting 1/12 in Kuala Lumpur	10 Apr 2012
5.	Facilitator and Group innovative presentation techniques Course in Port Dickson	23-24 May 2012
6.	Steering Committee on Innovation Meeting 1/12 in Kuala Lumpur	29 June 2012
7.	Innovation Day 2012 - First Screening at Crystal Hall MHLG	11 July 2012
8.	Innovation Day 2012 Second Screening at Crystal Hall MHLG	28 August 2012
9.	Innovation Day Celebrations 2012 at the National Museum Auditorium, Kuala Lumpur	18 Sept 2012
10.	Innovation Awareness Week (Do you want to challenge your mind)	1-8 Oct 2012
11.	KIK Steering Committee meeting 2/2012 in Kuala Lumpur	2 Nov 2012
12.	Innovation Steering Committee Meeting in Kuala Lumpur	13 Dec 2012
13.	KIK Steering Committee meeting 3/2012 in Kuala Lumpur	17 Dec 2012

Source: Corporate Division 2012

INTERNATIONALISATION PROGRAM

LIBERALISATION OF THE TOWN PLANNING SERVICE SECTOR

On November 14th 2008, the Cabinet agreed to liberalize the professional services sector starting in 2012. This is to fulfill the commitments made by Malaysia during the Association of Southeast Asian Treaty Nations (ASEAN) Meeting on the Liberalisation of the services sector. In presenting the mini-budget under the Second Economy Stimulus Package on March 10 2009, the Honorable Prime Minister announced that the Government will take measures to liberalize the services sector to attract more investments, bring in more professionals and technology besides strengthening the competitiveness of the sector.

The Town and Country Planning Service is one of a sub-sector service which has been identified for the purposes of Liberalisation. FDTCP is directly involved as a facilitator in implementing the Liberalisation Laboratory Initiative of the Planning Services together with the Performance Management and Implementation Unit (PEMANDU) and the Board of Town Planners Malaysia (BTPM). FDTCP as the custodian of the town planning services plays an important role in coordinating and providing the best service towards this Liberalisation process.

Eight (8) initiatives were designed to ensure Liberalisation of the Planning Services Sector and can be implemented as follows:

- Initiative 1 : Review Amendments to Town Planners Act 1995 (Act 538) and Develop Domestic Regulations;
- Initiative 2 : Develop Domestic Regulations;
- Initiative 3 : Management System Based on International Standards;
- Initiative 4 : Accreditation of Tertiary Education Programs For Urban Planning To Be Based On International Standards;
- Initiative 5 : Mutual Recognition Agreements (MRA) With Selected Countries To Enable Access To Foreign Markets;
- Initiative 6 : Promote Malaysian Town Planners and Showcase Malaysian Urban Planning;
- Initiative 7 : Market Intelligence System;
- Initiative 8 : Technical Cooperation Program.

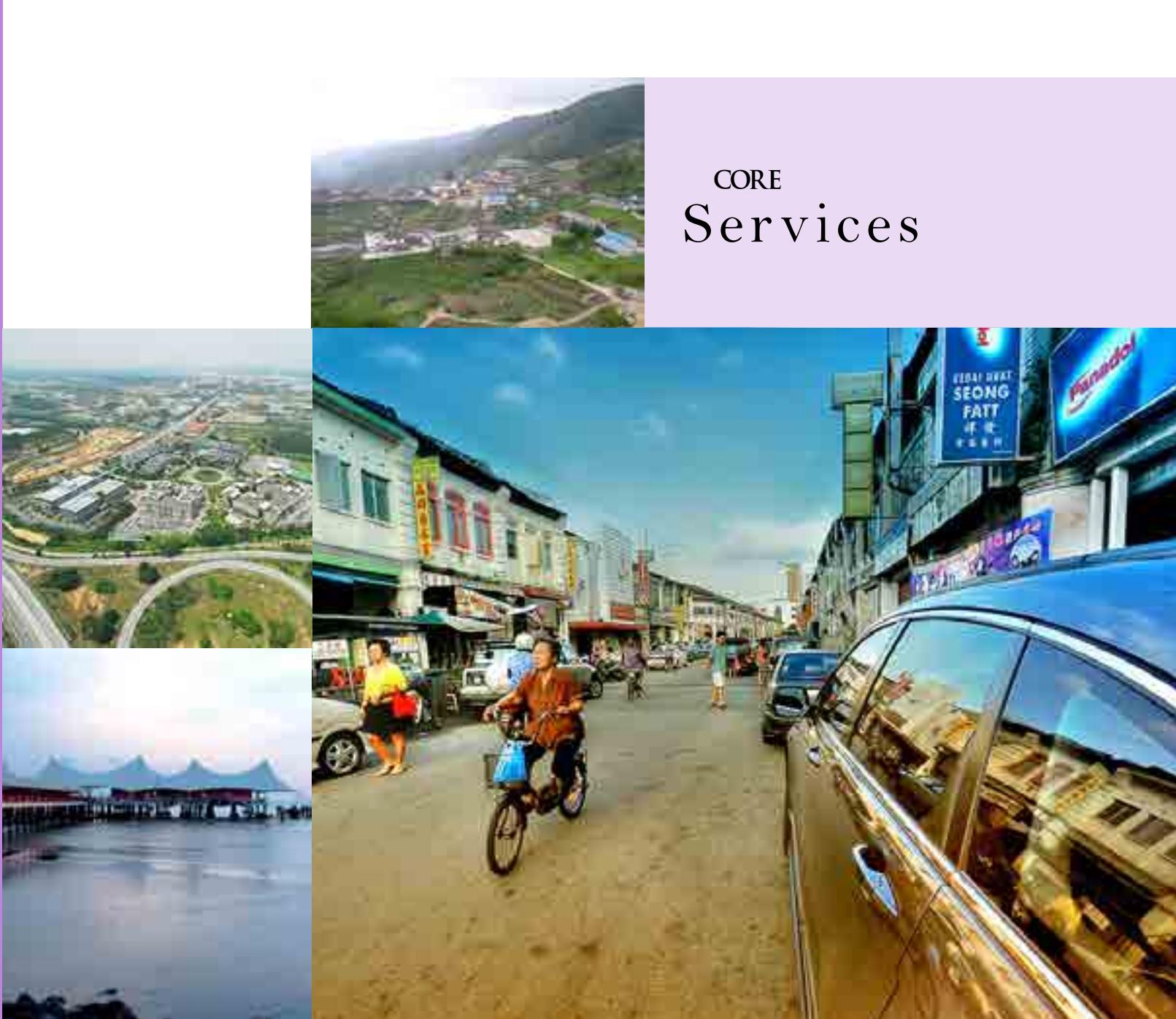
Liberalisation is opening up market options for a broader range of goods or services to users who contribute to user satisfaction. The entry of goods or service providers to the local market will spur competition from various aspects such as quality, cost and use of more sophisticated technology. Competition will increase efficiency and encourage innovation and creativity among service providers in the market and thus stimulate economic growth in the country.

NO.	ACTIVITIES	DATE
1.	Liberalisation Task Force Progress Meeting 1/2012 held in Tanjung meeting room FDTCP KL	April 20, 2012
2.	Briefing on the Implementation of the Accreditation of firms according to International Standards in Palm Garden Hotel IOI Resort, Putrajaya	June 18, 2012
3.	Liberalisation Task Force Progress Meeting 2/2012 held in Tanjung Meeting Room, FDTCP Kuala Lumpur	August 27, 2012
4.	Focus Group Discussion on Urban Planning Education Towards Liberalisation in Graha Hall, College Anggerik, UiTM Shah Alam	November 19, 2012
5.	Urban Planning Education Towards Liberalisation Dialogue Session in Tan Sri K.R. Soma Auditorium, Wisma Tun Sambanthan, Kuala Lumpur.	December 14, 2012

Source: Corporate Division, 2012







CORE Services

PROJECT PROGRESS REPORT 2012

NATIONAL PHYSICAL PLAN

**Briefing and Policy
Dissemination of the
National Physical Plan 2**

The NPP2 was approved by the National Physical Planning Council (NPPC) on August 13, 2010. The NPP2 Report was distributed to all ministries and related implementing agencies. Further to that, several NPP2 briefings and policy dissemination programs were organized as follows :

1. Ministry of Agriculture and Agro-Based Industries in Putrajaya 21.2.2012
2. Ministry of Public Works Kuala Lumpur 14.3.2012
3. Training Institute, Housing Ministry Local Government, Bukit Tinggi, Pahang 21.3.2012
4. Ipoh City Council, Ipoh 23.3.2012
5. Ministry of Federal Territories & Urban Wellbeing, Putrajaya. 18.6.2012
6. Workshop on Malaysia's REDD - Readiness Project. 7.8.2012
7. Project Management Workshop in INTAN 5.10.2012
8. EIA Coordination meeting at the Department of Environment 1.11.2012
9. Public Transport Forum in Petaling Jaya 3.11.2012

NPP2 Evaluation and Monitoring Implementation Report

The NPP2 Evaluation and Monitoring Implementation Report (2012) were completed in December 6, 2012 and is scheduled to be presented at department meeting in early 2013. This report is presented every year to the Department and will be presented at the NPPC every two (2) years. In order to strengthen the document, it is tabled in a series of meetings and verifications according to zones as follows:

1. NPP Spatial Land use Data Analysis Meeting in Johor Bahru. 9.7.2012
2. NPP Indicators generation meeting in Penang. 29.8.2012
3. Briefings and Workshops For Southern Zone Office in Johor Bahru. 24.10.2012
4. Briefings and Workshops For Northern Zone Office in Penang 21.11.2012
5. Briefings and Workshops For Eastern Zone Office in Kota Bahru. 28.11.2012
6. Briefings and Workshops For Central Zone Office in Shah Alam. 18.12.2012

National Physical Plan Coastal Zone

The National Physical Plan Coastal Zone was approved by the NPPC, 20th March 2012. The Report was distributed to all ministries and related implementing agencies on 5th December 2012. Further to that, several briefings and policy dissemination programs regarding the study were organized as follows :

i.	Briefing to the States covered by the ISMP that are Negeri Sembilan, Malacca, Pahang and Penang.	7. 3. 2012 28.6.2012
ii.	Briefing to the Agencies of the Southern and part of the Central Zone.	24.10.2012
iii.	Briefing to the Northern Zone	21.11.2012
iv.	Briefing to the Eastern Zone and part of the Central Zone.	28.11.2012



NATIONAL URBANISATION POLICY

Monitoring the Implementation of the National Urbanisation Policy

Monitoring the implementation of the National Urbanisation Policy (NUP) 2012 was conducted to identify the efficiency and effectiveness of the policies implemented whether it is appropriately done at the right time and place. The NUP consists of 201 measures involving 162 implementing agencies in Peninsular Malaysia. For the year 2012, the NUP monitoring survey was conducted from May to November 2012.

The results of the survey analysis of the Monitoring Report were presented to the 162 implementing agencies on December 4, 2012. The Report was also presented at the Department's Planning and Development Committee Meeting (JPP) number 4/2012 on December 18, 2012



SECOND URBAN PROFILE STUDY

The Second Urban Profile Study is the continuation of the First Urban Profile Study Phase 1, conducted between 2006-2009. This study was prepared for 15 months starting in June 2012 and is expected to be completed in September 2013.

The preliminary report has been approved by the Technical Committee on 10th August, 2012. A series of data verification and defining city limits meetings according to zones were held together with the State DTCPs, Project Offices and local authorities to determine the boundaries and land use of every city. The meeting to approve the progress report was also held on December 27, 2012.



REGIONAL PLAN

Integrated Land use Management Plan for Sungai Muar – Linggi Corridor Study

The Integrated Land Use Management Plan Study for the Muar-Lingga Corridor is a Regional Plan Study conducted in-house with input data given by ANR Research consultants for the sectors of Infrastructure Management, Utilities and Environment.

The study involves five (5) major sectors of Regional Land Use, Population, Urban Hierarchy and Functions, Infrastructure Management, Utilities and Environment and Management and Implementation. The Study is prepared for a nine (9) months period from March to December 2012.

This study was done to manage and coordinate the physical planning areas involving the delineation of boundaries between Negeri Sembilan, Malacca and Johore, associated with having cross-border strategic issues requiring co-ordination. This study can be used as a reference and guide to the state governments and local authorities in coordinating physical planning especially from the aspect of physical, environmental and social development.

**Special Management
Plan (Conservation)
Study for Highlands of
Kinta - Cameron
Highlands - Lojing**

The Special Management (Conservation) Highlands Kinta-Cameron Highlands-Lojing Plan Study has been set up to coordinate and translate land use policies and strategies associated with the elements of nature conservation, environmental and agricultural land use for management of area specifically located between the bordering three states namely Perak, Pahang and Kelantan.

This study is also a study conducted in-house with data input from Peers Consult Consultants focusing on two (2) main scopes of the Environment and Agriculture as well as the Management and Mechanisms of Implementation. The study period was for a nine (9) months period from March to December 2012.

The main result of this study is a statement of policies and strategies on the environmental aspects of the development and use of agricultural land and supported by major land use zoning including measures to address the key issues.

This study will be improved and strengthened in January to May 2013, where the Department will decide the requirements of this study and will be presented in the Planning and Development Committee Meeting of the Ministry of Housing and Local Government and the National Physical Planning Council (NPPC) in 2013.

The study is an effort to conserve and preserve the supply of natural resources that have been exploited through the efforts of preserving and upgrading these used resources especially the renewable ones such as water and forest.



DISCUSSION

- Study for Integrated Land Use Management Plan for Sungai Muar-Lingga Corridor
- Special Management Plan (conservation) Study for Highlands of Kinta-Cameron Highlands-Lojing
- Study for Structure Plan and Draft Local Plan of Labuan
- Formation of Regional Planning Committee for areas bordering Negeri Sembilan, Malacca and Johore



Labuan Structure Plan and Local Plan Studies

The Labuan Structure Plan 2030 and Labuan Local Plan 2030 Studies have been carried out in collaboration with the Regional Planning Division of FDTCP and Labuan Corporation. The project started and completed in 2010. The preparation of the Labuan Structure Plan and Local Plan is consistent with provisions under section 8 and section 12 of the Act 172 which has extended its application to the Labuan Territory effective January 1, 2012.

Publicity for Labuan Structure Plan and Local Plan was held on December 30 ,2011 to February 27, 2012. A total of 27 objections were received and dealt with in Labuan in order to finalize the Draft Local Plan 2030. The Objections and Public Inquiry Report has been prepared and will be presented to the Objections and Public Inquiry Committee after the Labuan Regional Executive Planning Committee is established.

The Labuan Corporation is currently in the process of establishing the Federal Territory of Labuan Executive Planning Committee and will gazette and implement the strategic policies outlined in the Development Plans.

**Formation of the
Regional Planning
Committee
For areas bordering
Negeri Sembilan,
Malacca and Johore**

The establishment of the Regional Planning Committee (RPC) for the bordering areas of Negeri Sembilan, Malacca and Johore are in accordance with the provisions of Section 6A Town and Country Planning Act, 1976 (Act 172). Through the establishment of this Committee, section 6A could be implemented since the Act 172 was amended in 2003.

The Working Paper concerning the establishment of the Regional Planning Committee for areas bordering Negeri Sembilan, Malacca and Johore have been approved by the NPPC on July 27, 2012 in which the agreement of all three State Authorities was obtained through State Planning Committee (SPC) meetings of Negeri Sembilan, Malacca and Johore. Negotiations were carried out to ensure the establishments of this committee are consented by the states involved.

The areas of coverage are the areas bordering Negeri Sembilan, Malacca and Johore which covers the Muar River Basin, Malacca River Basin and the Linggi River basin, which consists of the whole of Malacca, the districts of Rembau, Kuala Pilah, Tampin and Port Dickson in Negeri Sembilan and Districts of Ledang, Muar and Segamat in Johore.

STRUCTURE PLAN

Structure Plan which are prepared at the state level are written documents which formulates policies and general proposals of the State Authority relating to the long term development and use of land and buildings in the State concerned.

About 12 Structure Plans have been prepared for every state in Peninsular Malaysia. All the Structure Plans were prepared by the Town and Country Planning Department of Peninsular Malaysia except for the 2020 Kuala Lumpur Structure Plan which was prepared by Kuala Lumpur City Hall. Until December 2012, all the Structure Plans have been gazette.



Development Status 2012

STATE STRUCTURE PLANS	LEVEL OF PROGRESS
Perlis	Warta No. 129 Jil. 55 No. 25 on 06/12/2012
Kedah	Warta No. 68 on 03/02/2011.
Pulau Pinang	Warta No. 286 (Jil. 51 No. 13 Addition No. 1) on 28/06/2007.
Perak	Warta No. 495 (Jil. 61 Bil. 8) on 10/04/2008.
Selangor	Warta No. 1541 (Jil. 60 No. 12 Addition No. 3) on 14/6/2007.
Negeri Sembilan	Warta (No. 668) on 16/8/2007.
WP. Kuala Lumpur	Warta (PSKL 2020) PUB 423 on 04/11/2004.
Melaka	Warta No. 705 (Jil. 49 No. 21) on 13/10/2006.
Johor	Warta (J.P.U. 20, Jld. 54 No. 13) on 24/06/2010.
Pahang	Warta (Jil.60 No. 1281) on 22/11/2007.
Terengganu	Warta (No. 51 Jil. 60 No. 3) on 01/02/2007.
Kelantan	Warta (No. 1 Jil. 62) on 01/01/2009.

Project Coordination Unit 2012







Local Plan 2012

LOCAL PLAN

Local Plan (LP) that is prepared at district level contains proposal maps, written statements and is supported by implementation guidelines. The LP formulates the detailed proposals for development and use of lands including proposals in improving the environment. It is an official document which translates the policies and general proposals contained in the SP into more detailed and practical physical forms.

Until December 2012, a total of 91 LPs have been prepared for Peninsular Malaysia. Under the 2nd Rolling Plan, 2012 a total of 10 Local Plans was completed that are :

- i. Bandar Bharu District Local Plan
- ii. Jajahan Machang Local Plan
- iii. Jajahan Pasir Putih Local Plan
- iv. Jajahan Tanah Merah Local Plan
- v. Jajahan Kuala Krai Local Plan
- vi. Jajahan Jeli Local Plan
- vii. Lipis District Local Plan
- viii. Kerian District Local Plan
- ix. Kuala Kangsar District Local Plan
- x. Hilir Perak District Local Plan

As many as 83 Local Plans (91%) have been gazetted. Eight (8) Local Plans (9%) have been completed but have not been gazetted. They are :

- i. Kangar City Council Local Plan
- ii. Bandar Baharu District Local Plan
- iii. Pulau Pinang Local Plan
- iv. Seberang Perai utara Local Plan
- v. Seberang Perai Tengah Local Plan
- vi. Seberang Perai Selatan Local Plan
- vii. Kota Tinggi Local Plan
- viii. Kuala Lumpur Local Plan

2012 PROGRESS STATUS

STATES	NUMBER OF LP	LP COMPLETED	GAZETTED
Perlis	1	1	-
Kedah	11	1	10
Pulau Pinang	4	4	-
Perak	15	-	15
Selangor	13	-	13
Wilayah Persekutuan	1	1	-
Negeri Sembilan	7	-	7
Melaka	3	-	3
Johor	8	1	7
Pahang	11	-	11
Kelantan	10	-	10
Terengganu	7	-	7
TOTAL	91	8	83

Source : Project Coordination Unit 2012



SPECIAL AREA PLAN

Special Area Plan (SAP) are Development Plans which consists of specialized action proposals plans whether development proposals, conservation, preservation or management plan proposal for immediate implementation of an area that has been identified by the State Planning Director or the Local Planning Authority.

Until December 2012, a total of 26 SAPs have been prepared for all the districts in Peninsular Malaysia. From this total, 15 SAPs have been gazetted whilst seven (7) are ready to be gazetted.

PROGRESS STATUS OF SPECIAL AREA PLAN 2012

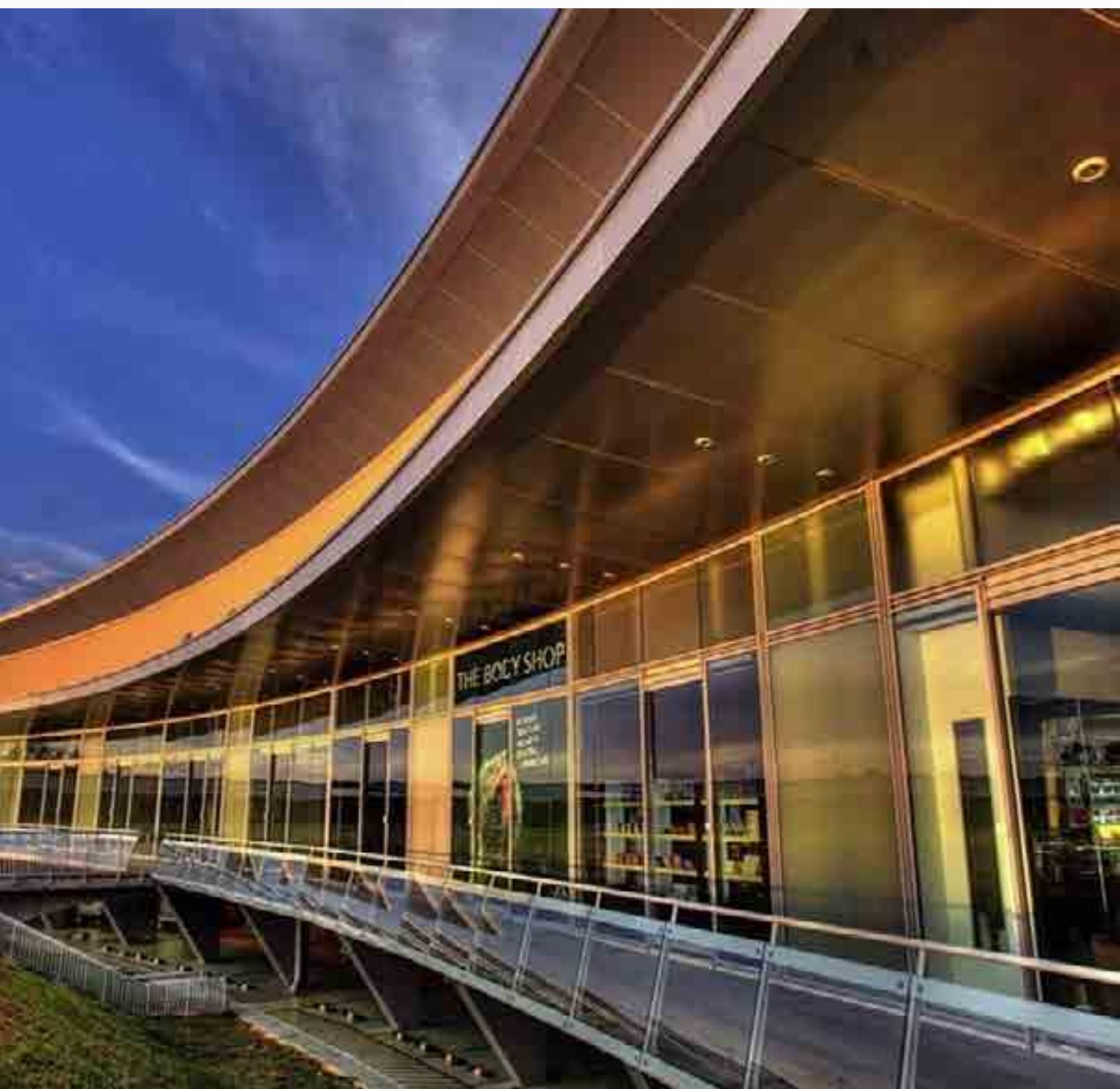
STATUS	NUMBER
SAP Gazetted	15
SAP Not yet Gazetted	11
TOTAL	26

Source : Project Coordination Unit 2012









EVALUATION PROGRAM REPORT





In 2012, FDTCP presented three (3) evaluation program reports at the Department level and also the Ministry of Housing and Local Government (MHLG) level that are Outcome Evaluation Report on the Planning Guidelines for Gated Community and Guarded Neighbourhood, the Impact of the Safe City Program and the Outcome Evaluation Report for the Negeri Sembilan Structure Plan.

All three reports were presented at the Department Outcome Evaluation Committee Meeting on August 15, 2012 and were also presented at the MHLG on 12th-14th December 2012.

PUBLICITY AND DISSEMINATION

Publicity and Public Participation Program, 2012

Throughout 2012, only two (2) Draft Local Plans and seven (7) Draft SAPs were given Publicity according to subsection 13(1) of Act 172 which aims at public examination and participation or feedback by the public.

The list of publicity and public participation programs for 2012 are as in the table provided below.

Central Zone

NO.	PROGRAM	DATE	VENUE
i.	Kerian, Kuala Kangsar and Hilir Perak District Local Plan (RTD)	Jan 12, 2012	Impiana Hotel, Ipoh, Perak
ii.	Sg. Choh Industrial Area Special Area Plan 2020 Sg. Choh Industrial Area Special area Plan 2020 Early Publicity Program and Focus Group Discussion	Feb 27, 2012	Bukit Lucky Golf Club, Hulu Selangor
iii.	Kampong Sungai Ramal In Kajang Special Area Plan 2020 Kampong Sungai Ramal In Kajang Special Area Plan 2020 Early publicity and Focus Group Discussion	Sept 18, 2012	Kajang Municipal Council
iv.	Ipoh Town Special Area Plan Early publicity and Focus Group Discussion(FGD) Ipoh Town	Nov 27, 2012	Ipoh City Hall
v.	Sg Choh Special Area Plan 2020 Publicity and Public Participation Program for Sungai Choh Industrial area 2020 Draft Special Area Plan held from from 20 December 2012 to January 20, 2013	Dec 20, 2012	Hulu Selangor District Council

Source: Project Coordination Unit, 2012





Eastern Zone

NO.	PROGRAM	DATE	VENUE
i.	Publicity Program Bandar Tok Bali SAP	Feb 6, 2012	Dewan Penggawa Mukim Cherang Ruku
ii.	Opening Ceremony Publicity and Public Participation Draft SAP Bandar Tok Bali	July 17, 2012	Tok Aman Bali Beach Resort, Pasir Puteh
iii.	Publicity Program Pengkalan Kubor SAP	Oct 24, 2012	Dewan Bunga Raya Sri Tujuh Beach Resort
iv.	Publicity Program Kuala Terengganu City centre Draft SAP	Nov 5, 2012	Dewan Tunku Abdul Rahman, Kuala Terengganu
v.	Opening Ceremony Publicity and Public Participation Draft SAP Kuala Tahan	Dec 20, 2012	Dewan Sri Janing, Rainforest Resort, Kuala Tahan

Northern Zone

NO.	PROGRAM	DATE	VENUE
i.	Opening Ceremony Publicity and Public Participation Draft LP Seberang Perai Utara, Pulau Pinang	March 15, 2012	Auditorium MPSP, Bandar Baru Perda, Bukit Mertajam

Southern Zone

NO.	PROGRAM	DATE	VENUE
i.	Publicity Program MP Hang Tuah Jaya LP	March 1, 2012	World Youth Hotel
ii.	Publicity and Public Participation Draft LP MP Hang Tuah Jaya	Nov 5- Dec 4, 2012	PTD Alor Gajah, PTD Jasin, Wisma Negeri dan Hang Tuah Mall

Source: Project Coordination Unit 2012

PLANNING PROCEDURES AND DISSEMINATION STUDIES

Planning Guidelines Status

Since 1997, a total of 41 Planning Guidelines have been prepared by FDTCP. Review of the Guidelines was made from 2008 to update the guidelines with new requirements such as new policies, current issues and other agencies requirements and so on.

This is important to ensure that any new development can be accommodated in an orderly, controlled and planned manner to ensure that the interests of all parties are met. The proposals submitted will be able to support the proposed development as well as to guide and to discipline all parties involved in their related fields.

Planning Guidelines (Review)

A total of 41 Guidelines were reviewed and combined into 17 new Guidelines. From the total of 17 Reviewed Guidelines, 12 guidelines (review) were presented at MHLG Planning and Development Committee Meeting that are as follows :

1. Planning Guidelines for Mosque and Surau
2. Planning Guidelines for Temple and Church
3. Planning Guidelines of Theme Parks
4. Planning Guidelines of Rooftop Gardens
5. Planning Guidelines of Universal Design
6. Planning Guidelines on the Development of Islands and Marine Parks
7. Planning Guidelines of Utilities
8. Planning Guidelines for Community Facilities
9. Planning Guidelines for Cemeteries and Crematorium
10. Planning Guidelines for Housing
11. Planning Guidelines for Commercial areas
12. Planning Guidelines of Parking

Five (5) Planning Guidelines have not been tabled at the MHLG, Planning and Development Committee, Meeting and they are:

1. Planning Guidelines for Industrial areas
2. Planning Guidelines of Open Spaces and Recreation
3. Planning Guidelines for Conservation and Environmental Sensitive Areas
4. Planning Guidelines of utility and Infrastructural Sites
5. Planning Guidelines for Golf Courses





New Planning Guidelines

Until December 2012, 11 new guidelines have been prepared. From the total, seven (7) new planning guidelines were tabled at the Planning and Development Committee, MHLG meeting that are :

1. Planning Guidelines for outside advertisement
2. Planning Guidelines for gated Community and Guarded Neighborhood
3. Planning Guidelines for Identification and Re-Development of Brown fields
4. Planning Guidelines of TADIKA and TASKA
5. Planning Guidelines of heavy Industry Terminal
6. Planning Guidelines of Green Neighborhood
7. Planning Guidelines of Back lanes

Besides that, six (6) new guidelines were tabled at the Cabinet Meeting and at the Local Government National Council Meeting and also at the National Physical Planning Council. The Planning of Back Lanes Guidelines has yet to be tabled at the above Meetings.

Four (4) other new guidelines are still in the various stages of preparation and that are :

1. Planning Guidelines of Compact and Livable Urban Design
2. Planning Guidelines for Floating Chalets
3. Planning Guidelines of Ubiquitous Cities (U-City)
4. Planning Guidelines of Senior Citizens

IMPLEMENTATION GUIDE FOR ACT 172

In 2012, the Legal and Planning Regulatory Division has prepared two (2) Implementation Guides for Act 172 that are, Act 172 Implementation Guide: Appeals Board and Act 172 Implementation Guide Act 172: Development Area.

For the purposes of further streamlining the processes and facilitating the procedures of the implementation of the Appeals Board in all states, the Implementation Guide 172: Appeals Board is prepared as a reference for the Chairman, Deputy Chairman, Members, Registrar and Secretariat of the Appeal Board in governing the management of the Appeals Board in accordance with Part VI of the Act 172.

In addition, the Implementation Guide can be used as a reference by the appellants (the aggrieved), the respondents Local Planning Authorities (LPA), agents or representatives of the appellants and the respondents or interveners.

To overcome the problems of unplanned private development in special areas, Implementation Guide Act 172: Development Area is prepared as the main guide for LPA to declare and to develop development areas under Part VIII of the Act 172.

**Implementation
Guide 172 :
Appeals Board**

DATE	STATUS
July 10, 2012	Draft Implementation Guide : Appeal boards was tabled in the Registrar of appeal boards Meeting 4/12. The Meeting agreed that the draft be strengthened
23 th -24 th October 2012	Draft Implementation Guide : Appeal boards Workshop to receive feedback from participants
July 10, 2012	Draft Implementation Guide : Appeal boards was tabled for the second time in the Registrar of appeal boards Meeting 4/12.
December 18 ,2012	Draft Implementation Guide : Appeal boards was approved with amendments at the Department Planning and Development Committee Meeting 4/12

**Implementation
Guide :
Development
Areas**

DATE	STATUS
All along 2012	Preparation of Draft Implementation Guide : Development Areas by the Legal and Regulatory Planning Division
December 18, 2012	Draft Implementation Guide : Development Areas was approved with amendments at the Department Planning and Development Committee Meeting 4/12

Source: Legal and Regulatory Planning Division 2012

AMENDMENTS TO THE TOWN PLANNERS ACT 1995 (ACT 538)

The amendments were made as a measure to support the commitments of the country towards liberalisation of the town planning service.

In order to strengthen the liberalisation process of the planning service, the International Standardization and Liberalisation of Services Lab was held on February 1, until April 1, 2011 by PEMANDU.

A special task force was formed in FDTCP. Task Force under Initiative 1: Review Amendments to the Town Planners Act 1995 [Act 538] and Develop Domestic Regulations is responsible for coordinating the amendments of Act 538.

These amendments took into account the needs of the urban planning liberalisation services in line with the needs of International Standardization and Liberalisation of Services Laboratory.

Besides this, it also took into account the amendments of Act 172 in 2001 [Act A1129], and the Draft Town Planning Rules (Registration and Conduct) and Draft Town Planning Rules (Scale of Minimum Fees) approved by BTPM in 2009. It is also a measure to improve on the Act 538 in line with the development of the profession and the town and country planning activities.

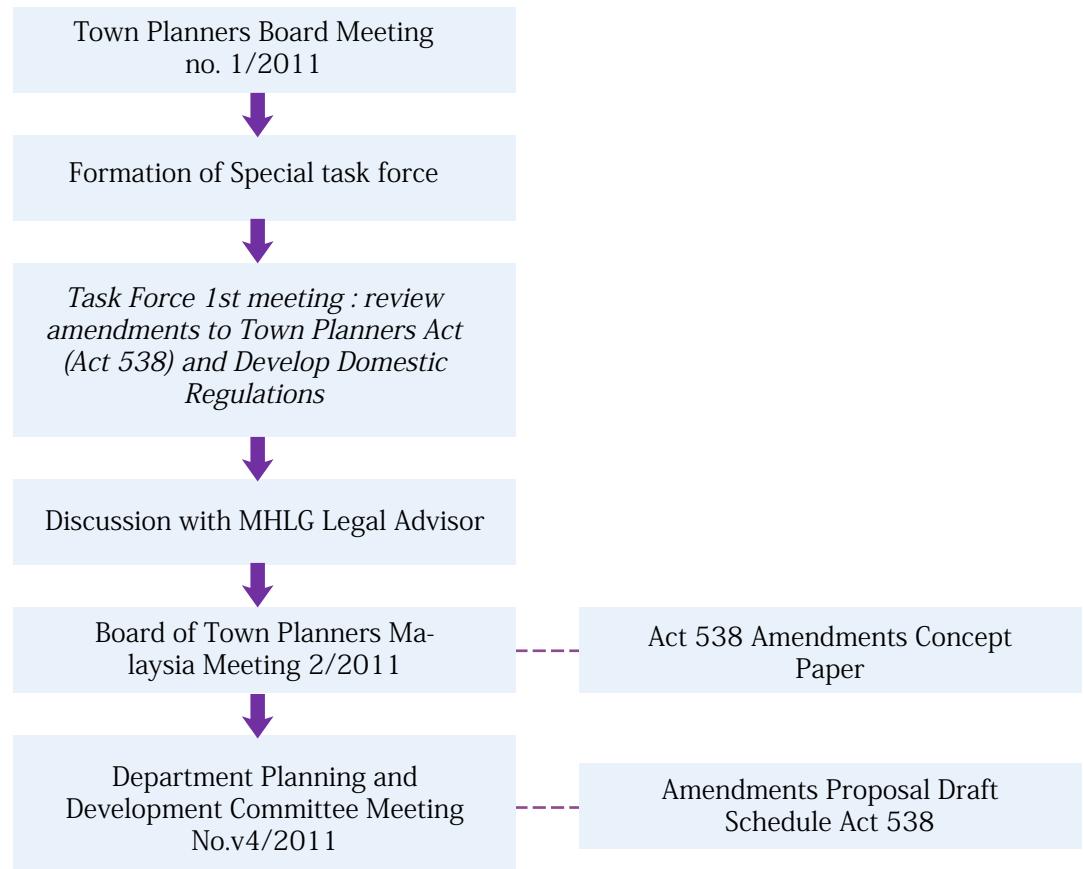
Scope of Amendments

Consisting of all eight (8) Parts and 52 Sections of the existing Act 538, with emphasis given to the nine (9) Parts/Sections as follows :

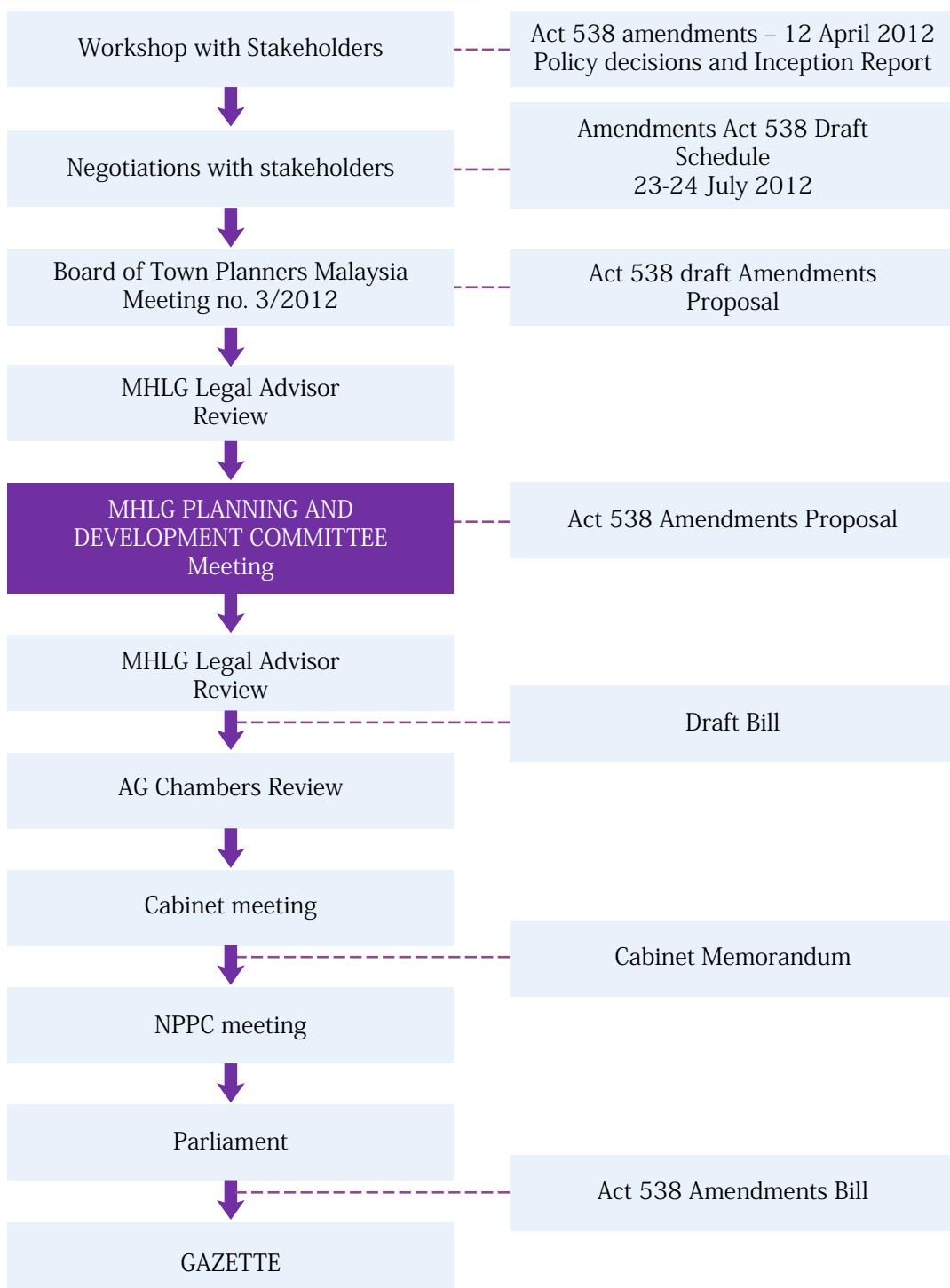
NO.	PROVISION	SUBJECT
1.	Section 2	Interpretation
2.	Section 8	Functions and Powers of the Board
3.	Section 11	Registration
4.	Section 12	Appointment and Tasks of Registrar
5.	Section 13	Rights
6.	Section 15	Eligibility for Registration
7.	Section 18	Registration of foreign professional Town planners
8.	Part IV	Town Planning Practice of Corporate Bodies
9.	Part V	Censures, Suspension, Revocation, and Reinstatement.

Source: Legal and Regulatory Planning Division 2012

ACT 538 AMENDMENTS PROCESS



Continue...

... continue

Source: Legal and Planning Regulatory Division, 2012

Objectives of Amendments

- i. Regulating the Liberalisation process of the town planning services according to the Government's aspirations, in line with the spirit of free trade, without prejudice to the rights and opportunities of the Local Professional Town Planners;
- ii. Prescribing in detail the scope of 'consulting services in urban planning' including the core activities under the existing practice of Act 172;
- iii. Strengthening and expanding the functions of BTPM including regulating the 'Urban Planning Consulting Practices' in various forms and making recognition at the international level, and
- iv. Improving the delivery service of BTPM in line with the current advancement in technology and the need for increased competency.



UNDANG-UNDANG MALAYSIA

Akta 538

AKTA PERANCANG BANDAR 1995

Sebagaimana pada 1 Disember 2011



STATE DIRECTORS OF TOWN AND COUNTRY PLANNING MEETINGS

The State Department of Town and Country Planning have been established in all 11 states of the Peninsular Malaysia. In order to create a forum for all State Directors to discuss the issues and challenges in the implementation of the town planning legislation in their own respective state, the State Directors' Meeting is conducted four (4) times a year. The Legal and Regulatory Planning Division is responsible as secretariat for this meeting.

In 2012, a total of four (4) State Director of Town and Country Planning Department meetings were held as follows:

1. State Directors Meeting No.1/2012, on April 9, 2012 at FDTCP, Headquarters Kuala Lumpur
2. State Directors Meeting No.2/2012, on June 19, 2012 at Zenith Hotel, Kuantan, Pahang
3. State Directors Meeting No.3/2012, on August 7, 2012 at FDTCP Headquarters Kuala Lumpur
4. State Directors Meeting No.4/2012, on November 19, 2012 at Le Meridien Hotel, Kota Kinabalu, Sabah.

In 2012, the Papers presented and the matters discussed in the Meetings are as follows :

1. Draft Paper on the Effectiveness of One Stop Centers in Local Authorities
2. Implementation of the PSP in Planning Permission – Kelantan Experience
3. Guidelines of Smart Growth Concept in the State of Perak
4. Sustainable Urban Indicators MURNInet – New version
5. The Proposed Procedures for the Regional Planning Committee for Areas Bordering Negeri Sembilan, Malacca and Johore
6. The content of MOU Between SPAD and FDTCP regarding the Public Transport Master Plan
7. Adoption of Rules according to States
8. e-Desa for the State of Perak
9. Proposed Amendments to Act 172 (Addition)
10. The status of Petaling Jaya 2 Local Plan (RTPJ2) regarding the PKNS Field, Kelana Jaya
11. Implementation of Development Charge in Negeri Selangor
12. Procedures for local Plan Alterations according to section 16 of Act 172
13. Issues on Hill lands development in State of Penang
14. Improvements on the Public Open Spaces Reporting to NPPC
15. Guidelines for Swiftlet in State of Perak
16. Special Area Plan vs Local Plan according to Act 172





STATE DIRECTOR MEETING 2012

POLICY DISSEMINATION PROGRAMS**AMENDMENTS OF TOWN AND COUNTRY PLANNING ACT 1976 (ACT 172)****AIM**

The aim of the dissemination program is to give an understanding, knowledge as well as improving the level of competency of town planning officers towards the Draft Act 172 Amendments. The proposed Act 172 amendments is also aimed at improving the existing town planning system from the aspects of planning activities, powers and related processes, the contents of planning documents besides the continuous improvements towards the existing authoritative text Act 172.

OBJECTIVE

To disseminate information and give an understanding to town planning officers on the Proposed Amendments of Act 172 at the federal, state governments and local authorities.

IMPLEMENTATION

In 2012, the Dissemination Program of the Proposed Amendments of Act 172 was carried out in two (2) series. The detailed program are as follows :

1. Series 1/2012 : Program held on 25th September 2012 at the Hotel de Palma Ampang Selangor. Program attended by 57 participants from technical agencies, State DTCP and LAs
2. Series 2/2012 : Program held on October 22, 2012 at the Bayview Hotel, Penang. Program involved participants from technical agencies, State DTCP and LA

**WORKING PAPERS
PRESENTATIONS**

Working Papers presented for the dissemination program of the proposed amendments of Act 172 is divided into three (3) parts that are :

First session :	Part IV : Planning Control
Second Session :	Part III : Development Plans
Third Session :	Part II : Policy and administration & Other Parts

The presentation for all three sessions was delivered by Puan Sanisah binti Shafie, Principal Assistant Director from the Legal and Regulatory Planning Division.





DISSEMINATION PROGRAM ACT 172 AMENDMENTS

**SUMMARY OF
WORKING PAPERS****Part IV : Planning Control**

The presentation Part IV explains on the provisions which are added, amended and maintained as shown in the Amendment Table of Act 172. The proposed provision in the Part IV for the amendment as below :

- i. Section 19
- ii. Subsection 20A (1) – (3)
- iii. Subsection 21(1)
- iv. Subsection 21 (3A)
- v. Subsection 21(4)
- vi. Subsection 21 (6A)
- vii. Para 21(7)(d)
- viii. Section 21A
- ix. Section 21C
- x. Section 22
- xi. Section 23
- xii. Section 24
- xiii. Section 27 and
- xiv. Subsection 31(3)

Part IV explains about the definition of development, planning permission material change of use for lands and buildings under subsection 2(1) to (3) Act 172. The presentation explains the enforcements on planning offences in 3 scenarios :

- i. Scenario 1 : Serious Offences
- ii. Scenario 2 : Medium Offences
- iii. Scenario 3 : Light Offences

PART III : Development Plans

The presentation of Part III : Development Plan involves the provisions that are added, amended and maintained in the Amendments Table. The Proposed provisions in the amendments are as follows :

- i. Subsection 7 (4A) and (4B)
- ii. Section 8
- iii. Section 9
- iv. Para 12(3)(aa)
- v. Subsection 12(8)
- vi. Section 13
- vii. Section 14
- viii. Subsection 15(5) and (6)
- ix. Section 16 and
- x. Subsection 16B(1)

Part III : Development Plans also explains the following matters :

- i. Interpretation of ' Development Plans'
- ii. Hierarchy of Planning Documents
- iii. Explanation of Planning Documents under Act 172 involving SP and LP, and the processes of LP alterations.
- iv. Functions of LP and SAP.

Part IV : Policy and Administration & Other Parts

THE EXPERT TALK PROGRAM

Making Malaysian Cities Compact and Liveable

May 8, 2012
Putra Hotel Kuala Lumpur.

Provide exposure to town planners involved in urban development concerning existing issues and the current development. This is in line with the Compact City Program organized by the Research and Development Division.

Physical and Spiritual Health

May 9, 2012
Auditorium Tan Sri Dato' K.R. Soma, Wisma Tun Sambanthan,
Kuala Lumpur.

This program was held to foster the importance of health care both in terms of physical and spiritual aspects. The program has received overwhelming response and was attended by a total of 253 participants from all levels of FDTCP officials, State DTCP, local authorities and other agencies. The Expert Talk was given by two (2) experts /famous celebrities of the public, Mr. Kevin bin Zahri and Prof. Dr. Muhaya binti Muhammad.

Mr. Kevin bin Zahri, a health consultant and nutritionist has provided food and health care tips from the physical aspect whilst Prof. Dr. Muhaya binti Muhammad a motivator and also an eye specialist gave emphasis on the spiritual aspects of health.





TEACH - IN PROGRAM

The MURNInets Portal Site

The MURNInets Portal Site teach-in session was held from 9th to 10th February 2012 at the Department Computer Laboratory. The Teach-In session was led by Mr. Mohd Faizalnizam bin Mohd Zain from the Research and Development Division in collaboration with the Information Technology Section represented by Mrs. Siti Fairuz binti Mar Ramli.

A total of 10 BPP officers and staff were given exposure and knowledge about the new updated MURNInets portal application to be operated by the MURNInets Task Force in implementing the project. During the teach-in sessions, three (3) matters were discussed, namely:

- i. The new updated version of the MURNInets application
- ii. Restructuring the analysis process
- iii. Data entry and report generation procedures of urban sustainability

During the period of April to June 2012, the RND Division held three (3) Teach- in Programs for the MURNInets Portal Site as shown in the Table below :

NO.	SUBJECT	DATE	VENUE	PURPOSE
1.	MURNInets Teach-In Program for State DTCP, LA and Data Providers and Agencies of Central and Southern Zone	April 17-18, 2012	Berjaya Times Square Hotel, Kuala Lumpur	
2.	MURNInets Teach-In Program for State DTCP, LA and Data Providers and Agencies of Northern and Eastern Zone	April 19-20, 2012	Berjaya Times Square Hotel, Kuala Lumpur	Provide exposure and understanding to State DTCP and local authorities. The program was conducted by giving detailed briefings and explanations on the training methods and procedures of data entry and functions on the MURNInets applications.
3.	MURNInets MURNInets Teach-In Program for State DTCP, LA and Data Providers and Agencies of Sabah and Sarawak	May 16-17, 2012	Promenade Hotel, Kota Kinabalu, Sabah	

Source : Research and development Division 2012

**Teach – In Sessions
Planning and Development
Guidelines of Kindergarten
(Tadika) and Child Care
Centres (Taska)**

July 16, 2012
Grand Blue Wave Hotel, Shah Alam

The Teach-in is aimed at discussing the various current issues pertaining to the Planning Guidelines of Tadika and Taska

**Teach – In Sessions
Planning Guidelines of
Green Neighborhood**

September 4, 2012
Kinta Riverfront Hotel,

The purpose of the program is to provide awareness to stakeholders on the contents of the Green Neighborhood Planning Guidelines. Matters discussed are as follows:

- i. A presentation to explain on the Planning Guidelines of the Green Neighborhood
- ii. A presentation from Malacca State Economic Planning Unit regarding their experience in the formation and organizing the Malacca Green Technology Council.

**Teach – In Manual for
Social Impact Assessment
of Project Development**

Disember 4, 2012
Grand Seasons Hotel, Kuala Lumpur

The program aims to expose and give an understanding of the SIA application at the implementation stage of projects. In addition, the proposed manual for Social Impact Assessment for development projects discuss how monitoring is conducted.





SAFE CITY PROGRAM

Crime Reduction Target

In 2012, the Government has set a target to reduce the reported overall crime index by 5% as compared with the national index reported in 2011 and for street crime by 45%. Compared with 2009, the reduction in the percentage of people fearing of becoming a victim of crime reduced by 45% by the end of December 2012.

Crime Index Reduction Achievement

The overall crime index for 2012 recorded a decrease of 7.6% compared with the 5% targeted. However, the reduction in street crime was 41.3% and did not reach the target of 45%. Reduction in the percentage of people fearing of becoming a victim of crime is 57.3% over the 45% targeted for 2012.

KPI	2012 TARGET	2012 ACHIEVEMENT
Reported of overall crime index reduction	5% Compared to 2011 achievements	7.6%
Reported of overall street crime reduction	45% Compared to 2009 achievements	41.3%
Reduction in percentage of people fearing of becoming a victim.	45%	57.3%

**The Level of People
Fearing Crime (FOC) Study
for 12 LA Hotspots in 2012**

The Fear of Crime study (FOC) is carried out by obtaining public opinions about the level of concern regarding the implementation of the Safe City program in 12 local authorities' hotspots in 2012. The FOC findings implemented have recorded that 89% of consumers felt safe whilst 11% felt unsafe.

2012 Allocation

The Ministry of Internal Affairs has allocated RM110 million (P62) for Development budget and RM943,000 (B43) for Operational budget.



5 IMMEDIATE MEASURES OF THE SAFE CITY PROGRAM

1. Lighting in Pontian District Council
2. Railings in Bandar Baharu District Council
3. safety mirrors in Samarahan District Council
4. Locked Motorcycle Parking in Alor Star City Council
5. Emergency Signboards District Council
6. safety alarm at Johor Bahru City Council

IMPLEMENTATION OF FIVE (5) IMMEDIATE MEASURES OF THE SAFE CITY PROGRAM BY 151 LOCAL AUTHORITIES

By December 31, 2012, 151 local authorities have implemented the five (5) immediate Measures of the Safe City Program in areas where street crimes are rampant. They are :

1. Lighting : 7178 lights
2. Separation of pedestrians and motor vehicles (rails / bollards) : 143 kilometers
3. Safety Mirrors : 823 units
4. Locked motorcycle parking 34,701 units
5. Signboards – 1148 units
6. Safe City monitoring system (SPBS) Phase 3 : Extended to 37 LA and 215 Police Stations.

In addition, the installation of a safety alarm has been implemented by Johor Bahru City Council and it is out of the original target of five (5) Immediate Measures of the Safe City Program.

Safe City Program Steering Committee Meeting At Mhlg Level

Two (2) Steering Committee Meetings of the Safe City Program at MHLG level, was held to monitor the status of implementation of the initiatives and programs determined by the Crime NKRA Lab NKPIs 1.1.4 ; Improving Home Security Features (House Security Features) and NKPIs 1.2.1 ; Prevention Street crime through the Safe City Program. The meeting was chaired by the Honorable Minister of Housing and Local Government.

House Security Features And Safe City Program Technical Committee Meeting

A total of six (6) sessions of the Technical Committee Meetings House Security Features and Safe City Program were held to present the level of concerns of the public towards crime in all local authority areas, the Audit of Safe Public Toilet and Public Transport Terminal of 12 LA Hotspots, Safe City Master Plan for 151 local authorities and monitoring the status of implementation of the Safe City Program..



IMPLEMENTATION GUIDE FOR THE CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

The Implementation Guide for the Safe City Urban design for the Crime Prevention Through Environmental Design is prepared to support Step 2 of the Safe City Program that is, Implementation of Good Environmental Design Under Strategy 1: Design of the Physical Environment in the Safe City Program Guide Book 2010. This Guide contains a summary of the concept, general guidelines and checklists of CPTED.

Invitation to present Paper Work on the Crime Prevention through Environmental Design (CPTED)

A CPTED briefing on Crime Prevention Applications through Environmental Design (CPTED) Seminar was held as criteria for Safe Cities in Planning Approval at the Institute of Training Kuala Lumpur City Hall on 12th September 2012.

A CPTED briefing to developers, consultants, Kedah State technical department and local authorities in Safe City Program Seminar in Kedah which was launched by the Honorable Dato' Seri Ustaz Azizan bin Abdul Razak, Chief Minister of Kedah at Grand Hall of the Alor Star City Council on 13th December 2012.



Taman Tun Dr Ismail (TTDI) Safe City Action Plan

On March 17, 2012, a Safe City Program site visit was made by the Minister of Housing and Local Government together with the media to Taman Tun Dr. Ismail (TTDI). This was a follow-up to the earlier visit in 17th October 2011. The visit is carried out from the directive given by the Honorable Prime Minister during the Cabinet Meeting on 27th April 2011 to make TTDI a pilot project for Crime Prevention Through Environmental Design (CPTED). The Action Plan for Safe City Program TTDI has been approved by the Cabinet meeting on 8th June 2011.

The International Review Panel for NKRA Crime organized by PEMANDU, JPM was done on 4th-5th July 2012 to get feedback on the initiatives that have been implemented under the NKRA Reducing Crime.





Technical visit by the Minister of MHLG with the media to TTDI & NKRA reducing crime, International Panel Review

**GOVERNMENT
TRANSFORMATION
PROGRAM 2.0 (GTP), NKRA
LAB TO REDUCING CRIME**

The Government Transformation Program 2.0 (2013-2015) Laboratory has been successfully implemented for six (6) weeks from 23th April 2012 until May 31, 2012 at the MAS Academy, Kelana Jaya, Selangor. Under the GTP 2.0, three (3) of the 35 initiatives under NKRA Reducing Crime came under the responsibility of MHLG :

- i. burglary crime with increased House Security Features through Crime Prevention Through Environmental Design (CPTED).
- ii. vehicle theft by target hardening in private parking areas and creating a car park league table
- iii. Focusing on whitening the black spots in areas that do not necessarily have high crime but having a false sense of fear of crime (fear of becoming a victim of crime) as the area may be used by drug addicts, illegal migrants, prostitutes, gamblers and gangsters. The purpose of this initiative is to whiten or clean up black spot areas in collaboration with various agencies. The target of the black spot initiatives is to reduce anxiety for possible victims of crime (Fear of becoming a victim of crime) by 50%.

The whitening of black spots pilot project in Sri Selangor public housing, Jalan San Peng, Kuala Lumpur

The whitening black spots pilot project in Sri Selangor public housing at Jalan San Peng was conducted this year. Head of NKRA Safe City Task Force Unit, Mdm. Siow Suan Neo presented whitening black spots initiative which is one of four high impact initiatives in crime reduction during the syndication session by Honorable Tan Sri Haji Ismail bin Haji Omar, the Inspector General of Police, Honorable Dato' Abd. Rahim bin Mohd. Radzi, Secretary General, Ministry of Internal Affairs, Honorable Senator Dato' Idris Jala, CEO of PEMANDU and Honorable Dato' Seri Hishammuddin bin Tun Hussein, Minister of Internal Affairs.

Initiative Black Spots

A total of nine (9) meetings or workshops sessions on the Black Spots was held to finalize the Standard Operating Procedure (SOP) and the Black Spot criteria.





Whitening Black Spots pilot project in Sri Selangor Public,
Housing Jalan Peng, Kuala Lumpur &
Black Spot Initiative

PUBLICITY OF SAFE CITY PROGRAMS

**Opening Ceremony
Johor Safe City Program
2012 and Kulai Municipal
Council, NKRA Initiative
visit**

On 6th March 2012, the Opening Ceremony of the Safe City Program for Johor state 2012 and NKRA initiative Visit to Kulai, was completed by the Honorable Deputy Prime Minister.

**Special Report Coverage:
Safe City Program in TV1
National News and TV2
National Mandarin Gallery**

On 16th April 2012, Deputy Director General (Planning), Mr. Kamalruddin bin Shamsuddin was interviewed by the National News RTM 1: Special Report Safe City Program entitled "Environmental Safe, People Prosper".

On May 15, 2012, Head of NKRA Safe City Special Unit, Mdm. Siow Suan Neo was also interviewed by the Chinese National News RTM 2: Report Special Safe City Program entitled "Environment Safe, People Prosper".

SAFE CITY PROGRAM EXHIBITION

In 2012, the NKRA Special Unit has conducted 11 exhibitions introducing the Safe City Program to the general public. An estimated 200,000 people accessed the data and understood the Safe City Program which has been implemented in Malaysia.

Exhibitions were held as follows:

- i. Jelajah Janji Ditepati bersama YAB Perdana Menteri Program for the year 2012.
- ii. Safe City Monitoring System Exhibition was held on 15th January 2012 in conjunction with the Urban Wellbeing Forum entitled "Community Social Responsibility" was officiated by Honorable Senator Tan Sri Dr. Koh Tsu Koon.
- iii. The Safe City Exhibition in conjunction with National Landscape Day from 24th - 26th September 2012 in the Foyer Hall B, Concourse Level, Convention Center Putrajaya International Convention Centre (PICC).
- iv. Safe Safe City Program Exhibition in conjunction with the World Town Planning Day 2012 on 7th November 2012.
- v. Safe City Program Exhibition in conjunction with the International Fire Conference and Exhibition Malaysia 2012 (IFCEM 2012) was held on 20 to 22th November 2012.
- vi. Safe City Program Exhibition in conjunction with the launching of the Motorcycling Patrol Unit by Honorable Prime Minister on December 19, 2012 in Bandar Kinrara, Selangor.





Safety Publicity Program

CUSTOMER Management



CUSTOMER MANAGEMENT

CUSTOMER SATISFACTION SURVEY

Customer Satisfaction Survey was carried out on the department's clients who are consultants, suppliers, technical agencies, related ministries, LAs, Research Institutes and Institutes of Higher Learning. Generally, the level of customer satisfaction survey achieved an average score of 4 (good).

Customer Satisfaction Survey analysis results found :

- i. Divisions are constantly monitoring the customer feedback received and are constantly taking appropriate measures for improvements. However, some of the feedback received is outside the jurisdiction of the Department to resolve.
- ii. All Divisions are doing their best to improve the quality of services provided so that clients are quite comfortable when dealing with the Department.
- iii. Feedback received so far has improved the quality and standard of service provided by the Department to the public and the customers who are using the services of the Department either directly or indirectly.

Customer Satisfaction Achievement Score

NO.	DIVISION	AVE. SCORE SECTION B	AVE. SCORE SECTION C	CUSTOMER SATISFACTION LEVEL
1.	Corporate Division	4	4	4 (Good)
1.1	Rosli Buyong Gallery	4	4	4 (Good)
2.	Research and Development Division	4	4	4 (Good)
3.	Management services Division	4	4	4 (Good)
3.1	Human resource Section	4	4	4 (Good)
3.2	Information technology section	4	4	4 (Good)
3.3	Resource Centre	4	4	4 (Good)
4.	Development Planning Development			
4.1	Central Zone project Unit	3	4	4 (Good)
4.2	Southern Zone project Unit	4	3	4 (Good)
4.3	Eastern Zone project Unit	4	4	4 (Good)
4.4	Northern Zone project Unit	4	4	4 (Good)
4.5	Unit Penyelarasan Projek	4	4	4 (Good)
5.	National Physical Plan Division	4	4	4 (Good)
6.	Regional Planning Division	4	4	4 (Good)
7.	Legal and Planning Regulatory Division	4	4	4 (Good)
8.	National Land use Information Division	4	4	4 (Good)

Source : Northern Zone Project Office 2012

Notes : Not satisfactory (1)	Less satisfactory (2)	Satisfactory (3)	Good (4)
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Nota : Ruangan untuk Mod Skor Tertinggi telah digantikan dengan Tahap Kepuasan Pelanggan.

Division B ; services and Department's general facilities

Division C : Division services

CLIENT'S DAY PROGRAM

The Clients' Day Program (CDP) is held to promote and expose the activities and involvement of the Department to the public besides increasing their understanding and involvement in town and country planning. The Department have stepped up its efforts in distribution and publicity through CDP by circulating information about the FDTCP, circulation of newsletters, brochures on the Safe City Programme and functions on the role of the Department on development of the country.

During the year 2012, a total of 12 programs were held. Out of this number, a total of seven (7) HBP program was held with MHLG through the Jelajah Janji Ditepati program organized by the Implementation and Coordination Unit (ICU) of the Prime Minister Department by holding exhibition on Safe City Program and Department's roles and functions.

The Clients' Day Program list is as shown in the Table below.







Client's Day Program

NO.	DATE	PROGRAM	VENUE
1.	March 6, 2012	Johor safe City carnival 2012 and Site Visit to MP Kulai	Kulai City Council
2.	April 17,2012	Wisma negeri Malacca Clients day program	Foyer Wisma Negeri Melaka
3.	April 27-29,2012	11 th Career and Education Expo 2012	USM Pulau Pinang
4.	June 8, 2012	Jelajah Janji Ditepati at Kulim Hi-Tech, Kedah	Kulim Hi-Tech, Kedah
5.	June 17, 2012	Jelajah Janji Ditepati at ADTEC Taiping	ADTEC, Taiping Perak
6.	June 23, 2012	Jelajah Janji Ditepati at UTC Malacca	UTC Melaka
7.	July 8, 2012	Jelajah Janji Ditepati at Teras Jenang Bangi	Teras Jenang, Bangi, Selangor
8.	July 17, 2012	Pre Launch of World Habitat Day 2012	KL Sentral
9.	Sept 29, 2012	Jelajah Janji Ditepati at Kompleks Sukan Paroi, Negeri Sembilan	Kompleks Sukan Paroi, Negeri Sembilan
10.	Oct 14, 2012	Jelajah Janji Ditepati at Pusat Sukan, Kudat, Sabah	Pusat Sukan, Kudat, Sabah
11.	Nov 20-22, 2012	International Fire Conference and Exhibition Malaysia 2012	Kuala Lumpur Convention Centre (KLCC)
12.	De 8 ,c 2012	Jelajah Janji Ditepati at Padang Kawad, USM Pulau Pinang	Padang Kawad, USM Pulau Pinang

Source : Corporate Division 2012





CLIENT'S DAY PROGRAM 2012

FOREIGN AND LOCAL DELEGATIONS

In 2012, the Department had received visits from Institutes of Higher Learning (IPTA). The students were briefed and exposed to the role of the department and a career as a Town and Country Planning Officer. Based on the feedback received from the students, it appears the students are interested to know the role of the Department.

The Department also received visits from some Foreign Delegations who are interested to share their experiences in addressing issues of urban planning.

DATE	PROGRAM	VENUE
April 2, 2012	Visit by Semester 2 Year 3 students from the Department of Land Administration, Faculty of Geo-information and Real Estate, UTM, Skudai, Johor	FDTP Headquarters, Kuala Lumpur
May 9, 2012	Visit by the Ministry of Construction, Myanmar	FDTCP, Kuala Lumpur
May 16, 2012	Visit by the School of Town and Regional Planning, Faculty of Architecture, Planning and Surveying, UiTM Shah Alam	FDTCP, Kuala Lumpur
Sept 4, 2012	Visit by Korean Students	Level 20, Wisma Tun Sambathan
Dec 14, 2012	Sweden Delegation	FDTCP, Kuala Lumpur



Swedish Delegation with the Director General of DTCP | December 14, 2012 | Director General's Office

The purpose of the visit by the Swedish Ambassador to FDTCP is to strengthen existing relationships with the Department through past visits from FDTCP officials to Sweden and seminars that were held in May 2011 in Kuala Lumpur. Among the matters discussed were :

- a) The Swedish have offered their services, especially in terms of public transport and improving the efficiency of public transport in Malaysia. The Swedes are also working with Kuala Lumpur City Hall to improve public transport services in Kuala Lumpur and are also involved in projects to upgrade the pedestrian walkways in Kuala Lumpur.
- b) The FDTCP informed the delegate that the Malaysian public transport is within the jurisdiction of the Ministry of Transport and the Land Public Transport Commission (SPAD). However, both parties agreed upon the exchange of expertise, especially in the aspects of public transportation.



Visit Korea Delegation | September 4, 2012 | Meeting Room Level 20, Wisma Tun Sambanthan



Visit by the Ministry of Construction, Myanmar | May 9, 2012 | Tanjung Meeting Room, FDTCP Kuala Lumpur



Visit by UiTM Shah Alam | May 16, 2012 | Tanjung Meeting Room, FDTCP Kuala Lumpur



Visit by UiTM Skudai, Johor | April 2, 2012 | Tanjung Meeting Room, FDTCP Kuala Lumpur



ACHIEVEMENTS & Recognitions



ACHIEVEMENTS AND RECOGNITIONS

In line with the establishment of the Town and Country Planning Department Peninsular Malaysia for over 90 years since 1921, a various of achievements and recognitions were received based on the Department's commitment to create a sustainable and conducive environment through programs that have been implemented.

The Department is committed to meet the high expectations and needs of stakeholders in line with the Government's commitment of performance-driven and people centered priority.

Accordingly, in fulfilling these aspirations, 11 recognitions and awards were received by the FDTCP, that is three (3) awards at the international level, seven (7) at the national and one (1) at the ministerial level.

Achievements and Recognitions 2012

NO.	RECOGNITION/AWARD	LEVEL	ORGANISER
1	"Special Achievement In GIS Awards" by Environmental System Research Institute (ESRI) San Diego, California, in conjunction with ESRI User Conference International, 21 - 26 July 2012	International	Environmental System Research Institute (ESRI)
2	Future City of The Year 2012" in conjunction with FutureGov Summit at Chiang Mai, Thailand on 17-19 October 2012	International	Thailand FutureGov Summit
3	MyGDI special Award" 5th National Geospatial information Symposium.	National	Ministry of Env. and Natural Resources
4	Co-Author Central Forest Spine Study Publication DRCP and Wildlife Conservation Society Malaysia 2012	National	Wildlife Conservation Society Malaysia
5	Accreditation of NKRA Reducing Crime - Taman Tun Dr. Ismail, Kuala Lumpur safe City Project on 4-5 July 2012	International	International Panel Review (IPR)
6	Financial management Excellence Award 2011 for Ministries, Federal government and Statutory Bodies (4 Stars)	National	Auditor General Dept
7	Best Revenue Reconciliation Management Award 2012	National	Accountant General Office
8	Best Reconciliation Development Vot Management Award 2012	National	Accountant General Office
9	Best Reconciliation Trust Management Award 2012	National	Accountant General Office
10	Group Participation MyTownNET to ke 29th KIK National Level	National	PSD. INTAN and Kedah State
11	Rated Four (4) Star Excellent Award DTCP Official Website	Ministerial	Multimedia Development Corporation Sdn. Bhd. (MDeC)

Source : Corporate Division 2012

SPECIAL ACHIEVEMENT AWARDS IN GIS

The Department has been awarded a Special Achievement GIS Awards by the Environmental Systems and Research Institute (ESRI) in San Diego, California, in conjunction with the ESRI User International Conference at the San Diego Convention Centre, California USA on 21st - 26th July 2012.

100,000 entries related to GIS technological development and innovation were shortlisted by ESRI. The award was presented by Mr. Jack Dangermond, President ESRI. The conference was also attended by Mr. Roger Tomlinson who was the first person using GIS for computing in the 1960s.

The Safe City Monitoring System was developed by using GIS applications for mapping and monitoring crime through digital maps. Through FDTCP and a strategic collaboration and monitoring with the Police, Safe City Monitoring System is equipped with various innovations in reducing crime, especially the integration of the Police Reporting System (PRS) to enable location and crime data to be mapped online at the police stations throughout Malaysia, the use of virtualization technology on a wide scale and the development of interactive applications crime digital maps.



Award presented to

Federal Dept. of Town and Country

Planning, Perak State, Malaysia



Jack Dangermond
President, Esri

Esri User Conference | July 2012 | San Diego, California



FUTURE CITIES OF THE YEAR 2012

On 17th-19th October 2012, FDTCP and the Royal Malaysian Police (RMP) through the Safe City Monitoring System was awarded the Future City of the Year 2012 award, at The FutureGov Summit 2012 held at the Shangri-La Hotel Chiang Mai, Thailand. This system has been in operational since 1st January 2011 and until now has been linked to 216 police stations and 35 local authorities across Malaysia.



SPECIAL AWARD MyGDI

A Special MyGDI Award for 2012 by the Malaysian Centre for Geospatial Data Infrastructure (MacGDI) Ministry of Natural Resources was received in conjunction with the 5th National Geospatial Information Symposium (NGIS) organized by the Ministry of Natural Resources and Environment. The event was held on 21st-22th May 2012 at the Putrajaya International Convention Centre. The award aims at recognizing the active involvement and commitment to excellence of the FDTCP in developing GIS applications and products at federal and state levels.





**NKRA REDUCING CRIME INTERNATIONAL PANEL REVIEW :
SAFE CITY PROGRAMME IN TAMAN TUN DR. ISMAIL,
KUALA LUMPUR
4 JULY 2012 (THURSDAY)**



DCP T. RAJA KUMAR

Deputy Commissioner of Police (Policy) Singapore Police Force

HIGHLIGHTS OF Department's Activities 2012



NBOS 7

STRATEGY

Improving Public Housing Conditions

The National Blue Ocean Strategy (NBOS) is a government effort to improve the government's delivery system to the people through creative projects or ideas. This is done in collaboration between ministries, departments, federal and state agencies, local authorities and private sectors.

In 2012, eight (8) improvements projects were held as follows :

- i. Taman Lobak, Seremban, Negeri Sembilan
- ii. Taman Setia Jaya, Alor Setar, Kedah
- iii. Simpang Kuala, Alor Setar, Kedah
- iv. Seberang Terus, Alor Setar, Kedah
- v. Jalan Silang, Ipoh, Perak
- vi. Jalan Bijih Timah, Ipoh, Perak
- vii. Kinta Height, Ipoh, Perak
- viii. Larkin, Johor Bahru

The works that has been carried out are :

- i. Upgrading Infrastructure : lighting, streets paving, resurfacing and repainting car parks, upgrading drainage system, upgrading pedestrian walkways, upgrading futsal and basketball courts, garbage pit closure and upgrading the community hall
- ii. Building maintenance: Repainting building, internal wiring and lighting, repair and repaint the water tank, the changing roofs and gutters
- iii. Landscape: Children's' Playground
- iv. Safe City program: Motorcycle parking locks, Crime Warning Signs

Rebuilding Burnt Homes (House Build)

In 2012, five (5) rebuilding burnt home projects were implemented in the locations below :

- i. Kg. Masjid Lama, Alor Setar
- ii. Kg. Gadok Sawah, Gemencheh
- iii. Kg. Bukit Cherakah, Kuala Selangor
- iv. Kg. Tanjung Medan, Parit
- v. Kg. Besut, Kemaman Terengganu.

Launching of the National Blue Ocean Strategy (NBOS) Project

Launching of the National Blue Ocean Strategy (NBOS) Project
Launching of the NBOS project was held as below :

- i. Launching Ceremony of Rumah Pangsa Taman Setia Jaya, Alor Setar, Kedah Improvement project on 28th July 2012 by Honorable Dato' Seri Chor Chee Heung, Minister of Housing and Local Government
- ii. Launching Ceremony of Rumah Pangsa Lobak, Seremban Improvement project on 8th September 2012 by Honorable Dato' Seri Chor Chee Heung, Minister of Housing and Local Government
- iii. Launching Ceremony of Rumah Pangsa Simpang Kuala, Alor Setar, Kedah Improvement project on 14th October 2012 by Honorable Dato' Seri Chor Chee Heung, Minister of Housing and Local Government
- iv. Handover Project Ceremony of Rumah Pangsa Lobak, Seremban Improvement Project on 9th December 2012 by Honorable Dato' Seri Chor Chee Heung, Minister of Housing and Local Government
- v. Handover Project Ceremony of Public Housing Taman Setia Jaya, Jalan Langgar, Alor Setar Improvement project and house keys for rebuilding burnt homes project at Kg. Masjid Lama, Mukim Lepai, Alor Setar, Kedah on 23th December 2012 by Honorable Dato' Seri Chor Chee Heung, Minister of Housing and Local Government .





Launching and Handover Project Ceremony of the HPBS Project

Gotong Royong Program

In 2012, three (3) Gotong - Royong Programs under the National Blue Ocean Strategy was launched as follows :

- i. Gotong Royong Program for National Blue Ocean Strategy : My Beautiful Neighbourhood at Rumah Pangsa Larkin, Johor Bahru on 25th November, 2012 launched by Honorable Tan Sri Dato' Shahrir Bin Abdul Samad
- ii. Gotong-Royong Program at Rumah Flat Kinta Height, Jalan Silang and Bijih Timah, Ipoh, Perak on 14th September 2012
- iii. Gotong-Royong Perdana Program at Rumah Pangsa Lobak, Seremban on 30th September 2012.



NATIONAL PHYSICAL PLANNING COUNCIL

The National Physical Planning Council (NPPC) was formed in 2003 in line with the 2001 Amendments of Act 172 as an effort to overcome the issues of the property market and coordination between the federal, state and local governments in the matters relating to town and country planning.

Since 2003, seventeen (17) meetings were held, the last meeting being held on 7th December 2012 (Friday) which was chaired by Honourable Dato' Sri Mohd Najib bin Tun Hj Abdul Razak, the Prime Minister of Malaysia. The Secretary of NPPC is the Director General of Town and Country Planning, Peninsular Malaysia whilst the FDTCP is the Secretariat.

In 2012, a total of 16 working papers were presented. Three (3) categories of papers were presented that are, working papers for approval, papers to seek advice and acknowledgement papers. Papers presented in 2012 are :

- i. Proposal paper on the Adoption of Planning Guidelines;
- ii. National Land Public Transport Master Plan ;
- iii. Paper to seek advice on Development Proposal under para 2A(2)(b) and subsection 22(2A), Act 172;
- iv. Paper for the Status of the Gazette of Open Spaces in Peninsular Malaysia as at June 2011 and the Permanent Food Production Park Program;
- v. Paper for the formation of Regional Planning Committee for areas bordering Negeri Sembilan, Malacca and Johore.





EXCELLENT SERVICE AWARDS CEREMONY 2012



The Excellent Service Awards ceremony was held on 5th June 2012 at the Sime Darby Convention Centre with the theme Sinaran Mutiara. The ceremony was officiated by Honorable Dato' Arpah binti Abdul Razak, Secretary General of Housing and Local Government. 61 recipients received the awards.

The event also saw 40 officers with 30 years of service and eight (8) retirees receiving Certificates of Appreciation from Honorable Dato' Mohd Fadzil bin Haji Mohd Khr , Director General of Town and Country Planning. Puan Salehah binti Abdul Manaf, who showed excellent work performance, consistent, good working culture whether in or outside the service of town planning received the 2011 Director General's Mithali award.

DEPARTMENT INNOVATION DAY 2012

The Department's Innovation Day was celebrated on 18th September 2012 which was held in the National Museum Auditorium in line with the National Innovation Day theme of *Pembudayaan Inovasi Pencetus Perkhidmatan Cemerlang*. In conjunction with the event, several competitions were held including debates, KIK, Multimedia and Choir competitions.

List of Winners for Innovation Day 2012

NO.	GROUP	DIVISION/STATE DTCP
CHOIR COMPETITION		
1.	Melodius	DTCP Perak
2.	DTCP Malacca	DTCP Malacca
3.	9Teen Dot Voice	National Physical Planning Division
DEBATE COMPETITION		
1.	DTCP Terengganu	DTCP Terengganu
2.	National Physical Plan Division	National Physical Planning Division
NO.	GROUP	DIVISION/STATE DTCP
KIK COMPETITION		
1.	Enigma	Southern Zone Project Unit
2.	MyTownNet	National Physical Planning Division
3.	Redzone	Central Zone Project Office
MULTIMEDIA COMPETITION		
1.	Syed Kamal Yusop b. Sayed Mahadi	National Physical Planning Division
2.	DTCP Malacca	DTCP Malacca
3.	Siti Mazlina bt. Jusoh	Corporate Division

Source : Corporate Division 2012

The Department participated in the MHLG KIK competition which was held from 19 to 20th September 2012, by sending two (2) groups. The Department's KIK MyTownNet Group from Research and Development Division become champion and represented the MHLG to contest in the 29th National KIK Competition, which was held at Awana Porto Malai, Langkawi from 5th to 7th November 2012.

Peringkat KPKT

NO.	GROUP	DIVISION/STATE DTCP
KIK COMPETITION (MANAGEMENT CATEGORY)		
1.	MyTownNet (Champion)	Research and Development Division
2.	Enigma (3rd place)	Southern Zone Project Office

Source : Corporate Division 2012





Auditorium Muzium Negara | September 18, 2012

DEPARTMENT INNOVATION DAY 2012

DEPARTMENT CORPORATE STRATEGIC MEETING 2012

The 24th Corporate Strategic Meeting of the Department was held from 27th to 30th November 2012 at Summit Subang Hotel, USJ. 73 officers out of 105 senior officers (70%) attended the meeting including cadre officers and those seconded to other departments and agencies. The meeting was aimed at getting a consensus on several issues regarding current policies and needs.

The meeting discussed the 2012 achievements and 2013 future plans based on the PTRSJ, Rolling Plan and the Department's Strategic Plan. Three (3) working papers were presented are as follow :

- Public engagement based on the Town and Country Planning Act 1976 (Act 172) - Experience and Improvement, by Tn. Hj Ahmad b. Abdullah, Director of Legal & Regulatory Planning Division.
- Online engagement by Tn Haji Muhammad Ridzuan bin Arshad, Deputy Director of Research and Development Division.
- On the Ground Engagement - Perspectives, Realities and Challenges by Tn Hj Zaini bin Ishak, Director of the Northern Zone Project Office.

After the presentations, the meeting continued with group discussion on the topics presented. Four (4) groups discussed in depth to produce the best approach to attract the public, especially the younger generation to be involved in engagements





Summit Hotel Subang USJ, Selangor | 27th to 30th, November 2012

CORPORATE PLANNING DEPARTMENT 2012



26TH TOWN AND COUNTRY PLANNING SENIOR OFFICERS MEETING



The 26th Senior Town and Country Planning Officers Meeting was held on 7th November 2012 at Renaissance Hotel, Kuala Lumpur. It was attended by 100 officers from all over Malaysia which consists of State DTCP (61 officers), LA (18 officers), Cadre officers (96 officers), One Stop Centre (6 officers), Public Institute of Higher Learning (3 officers), Corporations (9 officers) and other agencies (3 officers).

The meeting was held together with the World Town Planning Day Celebration 2012. The aim of the meeting is as follows :

- To give exposure and understanding to the seniors officers in matters of policy and strategies in national development
- To exposing upgrade professionalism and functions of town planner in the country and,
- Upgrading professionalism and functions of town planner in the country and,

To foster good relationship among seniors from all agencies.



The Senior Officers meeting is a forum for planners to have strong networking, sharing of information and expertise in order to encourage creativity and innovation including sharing of experiences to improve the profession. A talk entitled High Impact Leadership was given by Dr. Ridzuan bin Mohd Sagir from KG Corporation.



FIRE DRILL FOR FDTCP STAFF

On 24th September 2012, FDTCP and the Fire and Rescue Department, Jalan Maharajalela organized a fire drill session to all FDTCP officers at the parking area of FDTCP, Jalan Cenderasari, Kuala Lumpur.

The purpose of this training is to improve the security system in the department and to identify the weaknesses of the security aspects such as the level of readiness of FDTCP officials in the event of fire and to ensure that all fire equipments are in good condition and can still be used.



WORLD TOWN PLANNING DAY 2012



The World Town Planning Day (WTPD) celebration is held on 8th November every year since 63 years ago which aims at recognizing the role played by town planners towards achieving the goal of sustainable development.

The World Town Planning Day 2012 was celebrated on 7th November 2012 at the Renaissance Hotel Kuala Lumpur with the cooperation of the Malaysian Institute of Planners (MIP) and the Malaysian Town and Country Planning Officers Association (PERSADA).

Themed Green Cities, Happy Communities which focuses on the Happiness Index of the People to ensure green and happy community development which emphasizes on environmental friendliness through the implementation of the Green Neighborhood Initiatives which is one of the sustainable development indicator.

It is also a forum to strengthen ties and exchange of views among town planners at the federal, state, local authorities, statutory bodies and private sectors. About 300 participants attended the forum.

The programs received positive response and manage to give awareness to the importance of planning and sustainable development towards transforming the country with a comprehensive and prosperous green lifestyle.

Among the programs organized during the WTPD are as follows :

- i. Interview session Mr. Kamalruddin bin Shamsudin, Deputy Director General (Planning) with BERNAMA TV and Radio 24 FM93.5 online.
- ii. Two (2) papers presentation in seminar entitled :
 - Comprehensive Assessment System for Built Environment Efficiency (CASBEE) in Japan by Prof. Toshiharu Ikaga from Keio University, Japan;
 - World Happiness Index : Malaysia's Initiative with Local Authorities by Dr. Dahlia binti Rosly, Deputy Director General (Development)
- iii. Award giving ceremony for Patronship to Tun Dr Mahathir Mohamed for his contribution in planning and national development local or internationally.
- iv. 26th Town And Country Planning Senior Officers Meeting
- v. WTPD Opening ceremony by Honorable Dato' Sri Chor Chee Heung, Minister of Housing and Local Government.





vi. Launching of Framework Malaysian Urban Rural National Indicators Network 2nd version (MURNInets 2nd version) and Appreciation Award to the MURNInets version 2 implementors to eight (8) local authorities that are :

- Kuching Utara City Hall
- Kota Kinabalu City Hall
- Shah Alam Municipal Council
- Miri City Council
- Putrajaya Corporation
- Alor Gajah Municipal Council
- Sandakan Municipal Council
- Kuala Pilah District Council



vii. Appreciation to the Implementers of Green Neighborhood Initiative was given to Local Authorities based on five (5) criteria that are :

- Category 1: Pedestrian walkway : Putrajaya Corporation
Seberang Perai Municipal Council
Setiu District Council
- Category 2: Bicycle pathways : Hang Tuah Jaya Municipal Council
Pulau Pinang Municipal Council
Hulu Selangor District Council
- Category 3: Rain Water Harvesting System : Sandakan Municipal Council
Johor Bahru City Hall
Pekan District Council
- Category 4: Waste Composting : Kucing Selatan City Hall
Subang Jaya Municipal Council
Jelebu District Council
- Category 5: Neighborhood garden : Shah Alam City Council
Kuching Utara City Hall





WTPD 2012

Interview with Mr. Kamalruddin bin Shamsudin, Deputy Director General (Planning) with BERNAMA TV and BERNAMA Radio 24 Fm93.5 online



WTPD SEMINAR 2012

Two (2) papers presented entitled:

- i. *Comprehensive Assessment System for Built Environment Efficiency (CASBEE) in Japan*
by Prof. Toshiharu Ikaga from Keio University, Japan
- ii. *World Happiness Index : Malaysia's Initiative with Local Authorities* by Dr. Dahlia bt. Rosly,
Timbalan Ketua Pengarah (Pembangunan), Federal DTCP







PATRON AWARD GIVING CEREMONY

MIP Patron Award Giving Ceremony to Honourable Tun Dr. Mahathir Mohamad for his contribution in the local and international planning development



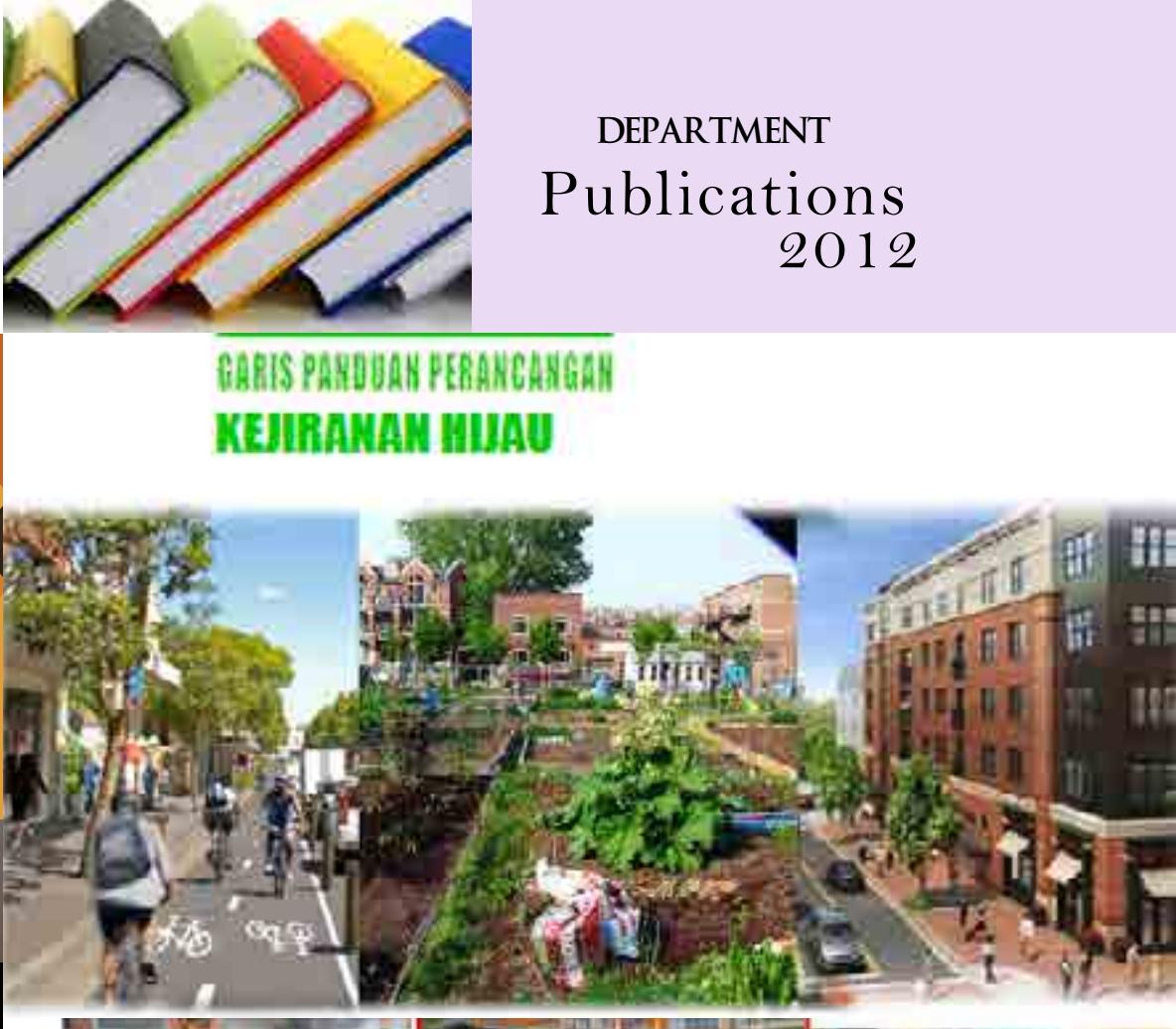


Renaissance Hotel, Kuala Lumpur | November 7, 2012

WTPD LAUNCHING 2012

DEPARTMENT
Publications
2012

GARIS PANDUAN PERANCANGAN
KEJIRANAN HIJAU



IMPLEMENTATION GUIDE
02 : Development Proposal
Application under Subsection
22(2A)



AIM :

A complete reference for a detail implementation process according to the types of application that need to be submitted for NPPC advice. The guide also explains the requirements and supporting information required to facilitate the Local Planning Authority (LPA).

It is hoped that this Implementation Guide of Act 172 will provide assistance to all local authorities to implement and enforce procedures on the application process more systematically in line with the enhancing the government's delivery system.

USERS :

State DTCP and LPA

IMPLEMENTATION GUIDE 06 : Tree Preservation Order



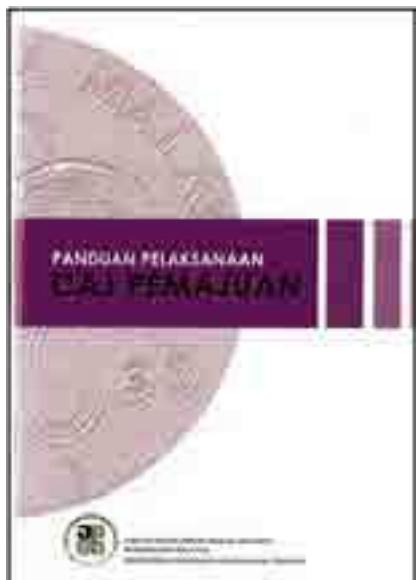
AIM:

The Act 172 Implementation Guide: Tree Preservation Order is a basic guide for implementing the Tree Preservation Order. This implementation will help to preserve the local ecosystems to give comfort for the local population whilst contributing towards reducing global warming.

USERS:

All DTCP, National Landscape Department and LAs

Development Charge Implementation Guide



AIM:

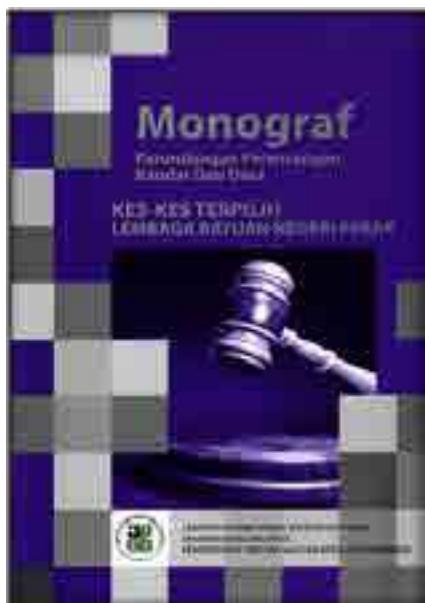
This Implementation guide is provided to enhance understanding and as reference in carrying out development charges in accordance with Part V, Act 172.

Accordingly, the Department of Town and Country Planning, Peninsular Malaysia has taken the initiative to provide frequently asked questions (FAQ) as a guide to facilitate the implementation of Development Charges.

USERS:

All DTCP, local authorities, consultants, land owners and applicant for planning permission, the Technical Department and Government agencies.

**Town And Country Planning Law
Monograph – Perak Appeal
Board Selected Cases**



AIM:

This monograph is prepared for:

1. Providing specific descriptions of selected cases which was presented in the Perak State Appeal Board and;
2. As a scientific reference for improving the planning practice especially in considering an application for planning permission.

USERS:

SA, LPA, developers and the public

RnD Newsletter



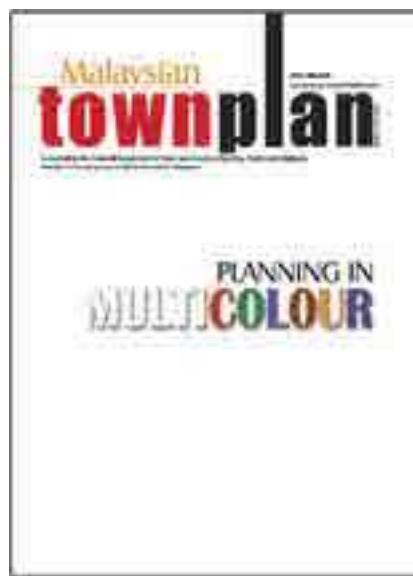
AIM:

It acts as a platform for publicity and dissemination of information which are conducted by the Research and Development Division of FDTCP.

USERS:

All DTCP and LAs

Malaysian Townplan Journal
Planning in Multicolor



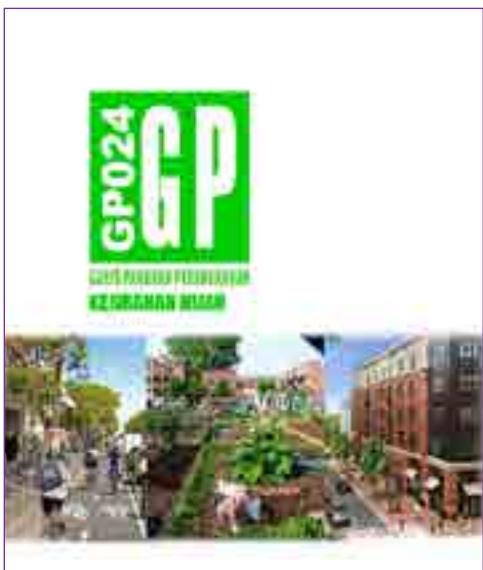
AIM:

The journal is the most important town planning journal in Malaysia which gathers relevant literature and current issues on town planning, including its latest developments.

USERS:

All levels of personnel involved in town planning whether at federal agencies, LAs or the public.

Green Neighborhood Planning Guidelines



AIM:

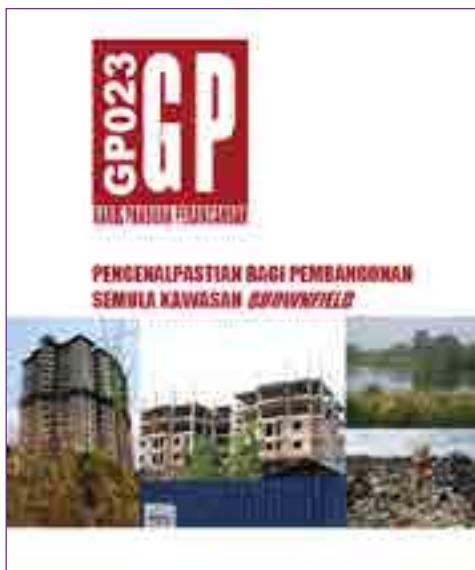
The Green Neighborhoods Planning Guidelines is prepared in order to assist the State government, the Local Authority (LA), developers, government bodies and non-governmental organizations in the planning, design and control the development of green neighborhood. The State governments can adopt this Guideline in formulating policies and specific rules in encouraging the development of green neighborhood in their respective State. For the local authorities, this will become the basis for consideration by all local authorities in Planning Permission applications.

For developers, this planning guideline can be a guide for designing green neighborhoods. While the Department and Government agencies can also make the planning guidelines as a reference in planning their programs. Non-governmental bodies and professional organizations can make this Guideline as a basis to formulate a Green neighborhood Development Assessment System in the country.

USERS:

SA, LPA, Consultants/Planning Permission applicant, technical departments and agencies

Identification For Redevelopment Of Brownfield Areas Planning Guidelines



AIM:

This Guideline is provided as reference to assist the State Government, local authorities, agencies implementers, developers and consultants in planning and facilitating the identification of Brownfield development area in accordance with best planning practices. These Guidelines are used in the preparation of Development Plans in order to identify Brownfield areas and prescribe their conditions in the process of planning control. In addition, these Guidelines also include the need to create a Geographical Information System (GIS) database for the purposes of inventory of Brownfield areas in the state and local authorities.

USERS:

SA, LPA, Consultants/Planning Permission applicant, technical departments/agencies, private agencies and public

The Establishment Of TADIKA and TASKA Guidelines



AIM:

The Establishment of TADIKA and TASKA Guidelines is prepared to facilitate and provide guidance to:

- i. Local Authorities (LA) and technical agencies in planning and assessing applications for kindergarten and childcare center development;
- ii. The developers to provide the site and build the kindergarten and childcare center according to their designated categories, and
- iii. Operators in the process of establishment, registration and business license applications

The preparation of the Guidelines are expected to facilitate and expedite the registration and licensing processes for Kindergarten and childcare center operators, as well as ensuring the safety of children in educating and the learning processes of quality pre-schooling.

USERS:

SA, LPA, PBT, Technical Department, the developer, the private and public.

Universal Design Planning Guidelines



AIM:

The Universal Design Planning Guidelines is prepared to help State Authorities (SA), Local Planning Authorities (LPA) and the implementing agencies in the planning and designing of facilities in the urban environments so that it can be accessed by all ages and individuals including children, the elderly and the disabled / physically challenged (disabled).

USERS:

SA, LPA, Land owners and applicants, technical department and government agencies and the private bodies

Heavy Vehicle Terminal Planning Guidelines



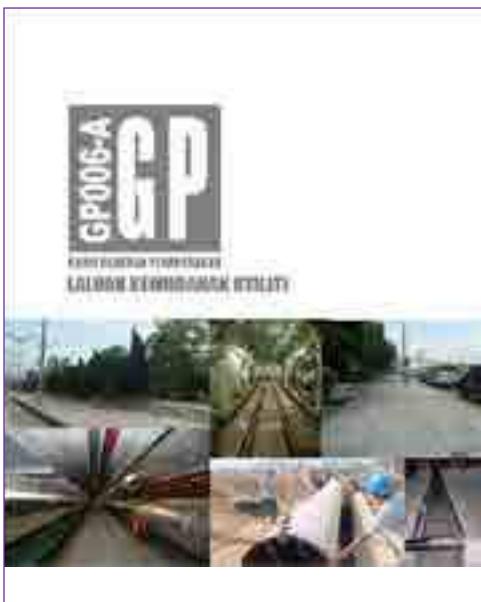
AIM:

This Planning Guidelines is provided to guide the State Authorities (SA), the Local Authorities (LA) and the related agencies in the planning, development and control of heavy vehicle terminals and the facilities associated with it.

USERS:

SA, LPA, PBT, Technical Department, the developer and public.

Utility Lines Planning Guidelines



AIM:

This Guideline is intended to assist the State Authorities (SA), the Local Authorities (LA) and developers in planning the sites and utility routes in any development proposal.

USERS:

SA, LPA, PBT, Technical Department, the developer and the public

FDTCP Bulletin



2011 Annual Report



Rancangan Fizikal Zon Persisiran Pantai Negara



FEATURE ARTICLES

Berita Harian



New Straits Times



Berita Harian



Berita Harian

